

LVIII No. 11
Faculty Senate Minutes
January 31, 2024

The Faculty Senate of Southeast Missouri State University met on Wednesday, January 31, 2024, in the Redhawks Room of the University Center. The following Senators were present: Michael Aide, Christopher Bradley, Eric Clements, Jenny Cropp (Chair-Elect), Erin Fluegge (Chair), Pam Gershuny, Stephanie Hallam, Monica Kearney, Andy Liu, Kim Louie, Haley Love, Kelly McEnerney, Joe Murphy, Josh Newth, Tim Schmidt, Sophia Scott, Mike Taylor, Misty Tilmon, and David Yaskewich. Provost Mike Godard and SGA representative Jonah McGuire were present. The following alternates were present: Tomoaki Nomi, Jessica Benton, Chris Haug, and William McNeary.

Chair Fluegge called the meeting to order at 3:00 p.m. and asked for a motion to approve the minutes from the last meeting on January 17, 2024. Senator Clapsaddle made the motion which was seconded by Senator Taylor. With a minor edit to sentence structure in the adjournment section, the minutes were unanimously approved and will be posted on the webpage. New business followed and Chair Fluegge asked for a motion to approve the second reading of **FS Bills 24-A-4 and 24-A-5 Revising Academic Distinction: Policy and Procedures**. Senator Schmidt made the motion; seconded by Senator Taylor. Senator Love discussed the bills and commented that the only change added was to clarify academic distinction. Some minor edits will be made (spelling). Chair Fluegge called for a vote and the bill passed unanimously.

Chair Fluegge then asked for a motion to approve the second reading of **FS Bill 24-A-6 Revising Research Funds: Procedures**. Senator Scott made the motion; seconded by Senator Taylor. Senator Louie reviewed the bill and mentioned that an amendment was added to delete some of the wording. Chair Fluegge called for a vote and the bill passed unanimously.

Chair Fluegge asked for another motion to approve the second reading of **FS Bills 24-A-7 and 24-A-8 Revising Research Involving Human Subjects: Policy and Procedures**. Senator Taylor made the motion; seconded by Senator Scott. Senator Newth discussed the bills and said that a redundant link in the policy bill had been removed. Chair Fluegge asked about the IRB report which led to an amendment to the bill deleting some of the wording. She then asked for a vote and the bills passed unanimously.

Chair Fluegge called for a motion to approve the second reading of **FS Bill 24-A-9 Revising Conflict of Interest Policy**. Senator Louie made the motion; seconded by Senator Taylor. Senator Schmidt said that no changes had been made. Some minor edits will be added—capitalization. Chair Fluegge asked for a vote and the bill passed unanimously.

Up next, Chair Fluegge asked for a motion to consider the first reading of **FS Bill 24-A-XX Revising Class Syllabus: Procedures**. Senator Taylor made the motion; seconded by Senator Clapsaddle. Senator Love said that information was reduced and linked out. A discussion arose about the link—whether it should link directly to the mySEMO portal which requires a login.. Chair Fluegge will be following up and the bill will go to departments for review.

Chair Fluegge asked for a motion to consider the first reading of **FS Bills 24-A-XX and 24-A-XX Revising Academic Honesty: Policy and Procedures**. Senator Taylor made the motion; seconded by Senator Clapsaddle. Senator Love said that redundant language was removed, and it was linked out. The bills will go out to departments for review.

The next bills up for review were **FS Bills 24-A-XX and 24-A-XX Revising FERPA: Policy and Procedures**. Chair Fluegge called for a motion to consider the first reading. The motion was made by Senator Taylor and seconded by Senator Schmidt. Senator Schmidt said that some language had been removed and that a spelling error was in the link. Also talked about the link to the registrar's website. An amendment will be added to strike some information. Questions arose about sharing GPA information publicly, for example, at awards ceremonies or on recommendation letters. Some minor edits will be made, and the bills will go to departments for review.

Chair Fluegge then called for a motion to consider the first reading of **FS Bill 24-A-XX Revising Faculty Handbook Chapter 1: Part 1**. Senator Taylor made the motion; seconded by Senator Louie. Senator Murphy said that some information had been removed and linked out. The bill will go to departments for review. Chair Fluegge then called for a motion to consider the first reading of **FS Bill 24-A-XX Revising Faculty Handbook Chapter 1: Part 2**. Senator Taylor made the motion; seconded by Senator Schmidt. Senator Murphy said that this bill removes the subsections titled "Vice President for Enrollment Management and Student Success," "Vice President for Finance and Administration," and "Vice President for University Advancement and Executive Director of the University Foundation." The bill will go to departments for review.

Chair Fluegge called for a motion to consider the first reading of **FS Bills 24-A-XX and 24-A-XX Revising Professional Travel: Policy and Procedures**. Senator Scott made the motion; seconded by Senator Murphy. Senator Louie commented that the policy bill links directly to the PDF instead of the landing page for Business Policies & Procedures information. She also said that duplicates were removed from the procedures bill and that rewording had been done. The bills will go to departments for review.

Chair's Report:

Chair Fluegge presented at the Chairs' Forum on January 22nd and the chairs discussed the current process of their annual reviews with respect to teaching, research, and service. They expressed interest in making a change to the faculty handbook such that deans conduct the annual chair reviews, rather than the department faculty. Also, there needs to be some mention of interim chairs in the chairs' bills first presented last year. She was also on a focus group made up of faculty which was headed by Ruffalo Noel Levitz, a consulting firm. Perceptions of the university were shared—what is being done well as well as some concerns. Program review is also underway. She will also attend a centralized scheduling meeting on Friday and will provide senate updates to the Deans' Council on February 8th and to the Administrative Council on February 13th. She also shared a reminder from the registrar's office that commencement and graduation are not the same—that students graduating in the summer can participate in spring commencement. Graduation application deadlines are different for spring and summer. Chair Fluegge thanked senators for their work on the handbook. She said that the timeline for finishing the work on the handbook is February 28th. Budget review started on January 22nd. The senate executives will be meeting with the president, provost, and Dr. Sheriff on February 5th. At this

point, a 2.5 million deficit budget would be presented to the BOG. A plan needs to be in place to address the deficit. Chair Fluegge has submitted a list of questions for Dr. Sheriff before he leaves at the end of March. Senator Aide suggested having someone from the facilities management long-term planning committee as a guest at a senate meeting. Chair Fluegge reminded senators to have agenda items submitted by February 9th or February 12th at the latest.

Provost's Report:

He informed the senate that Academic Council meets next week, and that Dr. Koch will present information on general education courses that will be removed from the general education curriculum. There was discussion about faculty not being made aware of courses that are on the list and how the removal of courses will affect faculty and students.

SGA Report:

New senators were approved and a new diversity, equity, and inclusion chair, Chloe Ray was approved.

Academic Affairs: Working on the grade appeals bill and will meet with the provost.

Compensation: Will meet and talk about copyright bills and draft a compensation memo

Documents: Will meet virtually next week and plan out the rest of their work on Chapter 7 of the handbook

Governance: Will meet with Chair Fluegge and discuss the student credit hours bill

Professional Affairs: Will begin work on the honors program section of the handbook.

Membership: No report

Johnson Faculty Centre: No report

Announcements:

Kearney: Reminded senators about Build a Better You; needs participants.

Love: Jazz Jam Session at Spectrum tomorrow at 7 pm

Adjournment: Chair Fluegge called for a motion to adjourn. Senator Taylor made the motion; seconded by Senator Clapsaddle. The Faculty Senate adjourned at 4:35 p.m.

The next Faculty Senate meeting will be held on Wednesday, February 14 from 3-5 in the Redhawks Room of the University Center.