

**LVIII No. 10**  
**Faculty Senate Minutes**  
**January 17, 2024**

The Faculty Senate of Southeast Missouri State University met on Wednesday, January 17, 2024, in the Redhawks Room of the University Center. The following Senators were present: Michael Aide, Larry Bohannon, Christopher Bradley, Eric Clements, Jenny Cropp (Chair-Elect), Erin Fluegge (Chair), Stephanie Hallam, Andy Liu, Kim Louie, Haley Love, Kelly McEnerney, Jenna Moore, Joe Murphy, Josh Newth, Tim Schmidt, Mike Taylor, Misty Tilmon, and David Yaskewich. Provost Mike Godard was present. SGA representatives Jonah McGuire was absent. The following alternates were present: Tomoaki Nomi. Senators Gershuny, Kearney, and Scott were not present or represented by alternates.

Chair Fluegge called the meeting to order at 3:03 p.m. and asked for a motion to approve the minutes from the last meeting on November 29, 2023. Senator Clapsaddle made the motion which was seconded by Senator Murphy. The minutes were unanimously approved and will be posted on the webpage. New business followed and Chair Fluegge asked for a motion to consider the first reading of **FS Bill 24-A-XX Revising Research Funds: Procedures**. Senator Schmidt made the motion; seconded by Senator Moore. Senator Louie reviewed the bill which will be sent out to departments for review. Chair Fluegge asked for another motion to consider the first reading of **FS Bill 24-A-XX Revising Research Involving Human Subjects: Policy and Procedures**. Senator Schmidt made the motion; seconded by Senator Murphy. Senator Newth discussed the bill and said that nothing had been changed—that the information had been linked out. This bill will also be sent to departments for discussion. The next bill up for review was **FS Bill 24-A-XX Revising Academic Distinction: Policy and Procedures**. Chair Fluegge asked for a motion to consider the first reading. Senator Moore made the motion; seconded by Senator Taylor. Senator Moore reviewed the bill and said no changes had been made—linked out. Senator Schmidt suggested that a summary be written defining academic distinction--not just having a link for the policy and procedures. The bill will be shared with departments for review. Chair Fluegge asked for a motion to consider the first reading of **FS Bill 24-A-XX Revising Conflict of Interest Policy**. Senator Clapsaddle made the motion; seconded by Senator Schmidt. Senator Schmidt discussed the bill and explained that the policy will be removed from the faculty senate handbook and the information will link to the university's business policy and procedures: conflict of interest policy. The bill will be reviewed by departments. Next, Chair Fluegge asked for a motion to consider the first reading of **FS Bill 24-A-XX Revising Faculty Handbook Chapter 1**. Senator Taylor made the motion; seconded by Senator Clapsaddle. Senator Murphy discussed the bill and said that a lot of outdated or inappropriate text had been removed. He also stated that the faculty senate was not responsible for data that the senate may link to. Also, links may need to be reviewed to ensure they are working. Based on discussion concerning certain sections of the chapter, the bill will be revised and will reappear as a first reading.

**Chair's Report:**

Chair Fluegge announced that Roxanne Wellington and Robin Smith will be faculty senate SGA representatives for spring semester. Chair Fluegge will be the alternate. She attended a meeting along with other executives during final exam week with the provost and Dr. Sheriff about the budget. She attended the late-night breakfast and Administrative Council on December 12<sup>th</sup>.

Chair Fluegge met with CTS on December 13<sup>th</sup> and encouraged CTS members to seek noncompensatory benefits. Chair Fluegge attended Deans Council on December 14<sup>th</sup> and at this meeting, the two student evaluation questions were discussed that are required by state statute. The questions are on the dashboard and went into effect during the winter session. She gave the faculty senate report to the Board of Governors on December 15<sup>th</sup> and shared the progress on the faculty handbook work. Program review has started. Chair Fluegge has met with some committee members as they have worked on the faculty manual. She will present at the Chairs Forum on January 22<sup>nd</sup>. She reminded senators to submit agenda items for the next meeting by January 26<sup>th</sup> or at the latest, January 29<sup>th</sup>.

### **Provost's Report:**

He shared some budget information that Dr. Sheriff provided. The amount of state appropriations is uncertain at this time. State revenues are tracking lower this year. The cost to continue—MOSERS and property insurance rates have increased. Even if enrollment stabilized, the university would still be in a deficit. Board of Governors may not approve a deficit budget. The provost also discussed the academic prioritization review plan for programs that may need to be transformed or enhanced. The deans have been given the spreadsheet and list with enrollment and other information. A review will be conducted to determine if outcomes were achieved. He also mentioned the recent faculty development day and praised Dr. Taylor for his keynote address. Faculty are also highly encouraged to use the campus templates that have been created because they are extremely helpful and useful in streamlining courses. For students, the templates will provide consistency so there will be the same look and feel as students in navigating through their courses. The provost encouraged faculty to take advantage of the resources. He also announced the MLK, Jr. celebration being held this evening at the Show Me Center.

### **SGA Report:**

No report

**Academic Affairs:** Working on the grade appeals bill and will meet via Zoom next week and discuss academic dishonesty.

**Compensation:** Working on travel policy and have not heard back from Dr. Sheriff regarding the sick leave policy.

**Documents:** Will meet next week—maybe Zoom—work on splitting the bill discussed today and continue work on chapter 7 of the handbook.

**Governance:** Senators Clapsaddle and Newth will meet on Monday to prepare for meeting (bill draft) on Wednesday.

**Professional Affairs:** Will meet to work on FERPA bills.

**Membership:** Faculty senate SGA representatives—previously announced.

**Johnson Faculty Centre:** Met before break to discuss new cameras. The cost is approximately \$2500 each and the committee is checking the budget as well as weighing and prioritizing other needed repairs; will meet again in February.

### **Announcements:**

**Schmidt:** Carmen, Jan. 19 at 7:30 p.m. and Jan. 21 at 3 p.m. in Bedell Performance Hall

**Fluegge:** Chair Fluegge announced that Theresa Messmer, senior administrative assistant for the Holland College of Arts and Media, passed away early this week.

**Adjournment:** Chair Fluegge called for a motion to adjourn. Senator Murphy made the motion; seconded by Senator Moore. The Faculty Senate adjourned at 4:03 p.m.

**The next Faculty Senate meeting will be held on Wednesday, January 31 from 3-5 in the Redhawks Room of the University Center.**