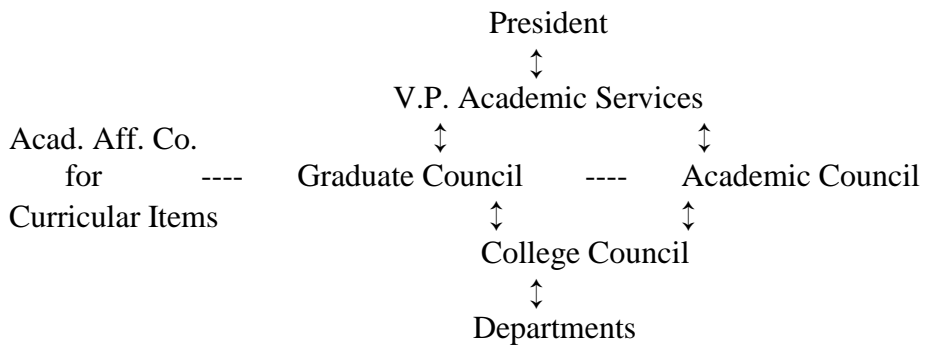


## Introduction

The following observations and assumptions afforded the framework for the committee's work.

1. The Graduate Council has primary monitoring and policy responsibilities not for the total University, but for one important segment – Graduate Studies.
2. The Graduate Council is the only body thus far which serves a “school: a grouping of faculty members within a college for the purpose of administering special or closely related programs of study within or across departmental lines.”
3. The Collegial nature of Graduate Council composition should be one which meets these ends: “Although the University professor perceives the need to integrate diverse functions in the overall organization of the institution, his professional expertise in his areas of knowledge entitles him to considerable autonomy and liberty in the performance of professional activities.”
4. Graduate Council must maintain a “structure responsive to the special needs of the professional staff for autonomy and responsible self-government.”
5. Graduate Council should be collegial in that it encourages “mutual contributions from the various sectors of the University community. Students, faculty, and administrators become involved in the functions and policy making processes.”
6. Graduate Council should be functionally collegial in the sense that decisions made about graduate studies should be made at the level of governance closest to that which is observed and by those closest to the fundamental activities of graduate studies.”
7. The appropriate implementation of the collegial theory of a University governance for the Graduate Council would be a “school to department” relationship as outlined in 76-A-01, “The department, within the guidelines of the Graduate School, is responsible for its graduate programs.”

8. The Graduate Council should be composed of the following:
  - a) Faculty
  - b) Students
  - c) Administrators
  
9. The Graduate Council should be composed of persons whose knowledge of graduate studies enables them to protect autonomy of departmental offerings and provide responsible self-government of University-wide policies and procedures in graduate study.
  
10. The academic organizational structure of the University is assumed to be as follows:



11. All matters dealing with graduate curricula should be reviewed by the appropriate college council before being referred to the Graduate Council.
  
12. All curricular matters originating within a college having been considered by the College Council will be presented to the Graduate Council through the Dean of Graduate Studies for action by the Graduate Council.
  
13. The Vice President for Academic Services has the authority to refer at any time matters received from the Graduate Council to the Academic Council for advice.

## **Responsibilities of the Graduate Council**

1. To initiate and recommend policies and procedures for the administration of the graduate programs of the University on matters relating to admissions, retention, curricular requirements, residence, research papers and theses, advanced standing, examination, and any other duties necessary for the successful operation of the graduate program;
2. To approve or disapprove the recommendations originating within a college having been considered by the College Council on the addition, deletion, or modification of graduate curricula and programs;
3. To carry on a continuous evaluation of the graduate programs of the University and recommend appropriate revisions and improvements;
4. To conduct studies and make recommendations on matters referred to the Council by appropriate University bodies; and
5. To confer with the Academic Council, college councils, and other appropriate committees on matters of mutual concern.

## **Definition of Graduate Faculty**

A graduate faculty member is one whose specific credentials and academic effort cause the person to be recommended by the department chairperson for instructional and/or other assignment in the graduate program. Such credentials might include: 1) terminal degree, 2) scholarship, 3) pertinent background or experience in the academic area, and 4) perceived competence in instruction in higher education. Upon approval by the Graduate Council, said faculty member shall be appointed to the graduate faculty. Such appointments are subject to periodic review. It is understood that members of the University faculty who are not members of the graduate faculty may occasionally be requested to teach graduate level courses by their department chairperson, subject to the approval of the Graduate Dean.

(It was agreed that the review process might be an annual request from the Graduate Dean for each department to recommend any additions or deletions to their list of graduate faculty.)

## **Graduate Council Membership**

The Graduate Council shall consist of:

Designated Liaison Officers:

The Vice-President of Academic Services  
Chairman of the Academic Affairs Committee of the Faculty Senate

Graduate Student Representatives:

Graduate students shall have representation on the Graduate Council. This student association, once established, shall devise its electoral processes for selection of two student representatives to serve as voting members of the Graduate Council.

Faculty Representatives:

There shall be two members from each college elected by the graduate faculties of the respective colleges for three-year terms.

Additionally, any college accounting for more than twenty-five percent of the total graduate credit hours produced during the preceding calendar year shall be entitled to elect two additional representatives to the Graduate Council for each 25% of total graduate hours produced.

The Graduate Council shall be chaired by the Dean of Graduate Studies and shall elect a vice chairman annually.