



Southeast
Missouri State University

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June 10, 2009

Dear Recruiter:

We would like to invite your company to participate in Fall 2009 St. Louis Employer Interview Days sponsored by the Harrison College of Business at Southeast Missouri State University. This event brings together employers in the St. Louis area seeking bright, energetic, and enthusiastic business graduates to help their businesses expand and grow. The students participating are upper-level students graduating December 2009 or May 2010. Some students will also be seeking internships. Resumes will be provided in advance for pre-screening and you will be able to select the candidates you want to interview.

This year's event is Thursday evening, September 24, and all day Friday, September 25, at the Holiday Inn Viking Conference Center (10709 Watson Road, St. Louis). From 6:00 p.m. to 7:30 p.m. on Thursday evening, there will be an opportunity to meet students during an informal social. This is an opportunity to begin the evaluative process, and possibly add someone to your interview list. At your booth on Friday, you may display information about your company, talk to students individually about career opportunities with your business, and interview candidates you selected. A schedule of events is provided to assist in your planning.

Thursday

6 p.m. – 7:30 p.m.

Reception (opportunity to meet with all students informally)

Friday

8:00 a.m. – 8:30 a.m.

Employer Registration and Set-up

8:30 a.m. – Noon

Interviews (includes a 30-minute mid-morning break)

Noon – 1:00 p.m.

Lunch with Employer, Candidates and Faculty (provided)

1:00 p.m. – 4:00 p.m.

Interviews (includes a 30-minute mid-afternoon break)

Registration is \$250 for one booth (8 x 8) or two booths for \$450, which includes the cost of lunch and the Thursday evening reception. Please complete the enclosed registration form and return it to the address listed on the form with your registration fee.

Information about Interview Days and highlights of last year's event can be found online at www.semo.edu/hcb. Harrison College of Business is accredited by AACSB International, the premier accrediting body for business programs. Our graduates are ready to apply their classroom training to the workplace. If you have any questions associated with the Harrison College of Business St. Louis Employer Interview Days, please contact Gary G. Johnson at (573) 651-2324, ggjohnson@semo.edu or Nolan Brunsworth in St. Louis at (636) 449-5068, nbrunsworth@semo.edu. We look forward to your participation this year.

Sincerely,

Dr. Gary G. Johnson, Associate Dean
Harrison College of Business

DONALD L. HARRISON COLLEGE OF BUSINESS

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