



APPLICATION PROCEDURES (CHECKLIST) FOR INTERNATIONAL STUDENTS

Office of International Education & Services
 Southeast Missouri State University
 One University Plaza, MS2000
 Cape Girardeau, MO 63701

Phone: +1 (573) 986-6863
 Fax: +1 (573) 986-6866
 Email: intadmit@semo.edu
 Website: <http://www.semo.edu/ies>

Thank you for considering Southeast Missouri State University! All applicants who are not citizens or permanent residents of the USA are required to submit the following to the address above:

- 1. Application for International Student Admission** (please be sure to complete all sections)
- 2. Non-refundable application fee of \$40.00 (US Dollars)** to cover processing and mailing of admission documents
 - Check or Dollar Draft payable to "Southeast Missouri State University" OR credit card submission (#14)
 - Please include the name of the applicant on the check or money order.
- 3. Complete transcripts (mark sheets) for secondary and post-secondary levels AND graduation confirmation**
 - Official copies or certified (true) copies or your original documents are required.
 - If your documents are not in English, you must also provide certified English translations.
 - Post-secondary (college/university) transcripts must be original OR attested by your school. Course descriptions in English are required to determine credit transferability and should be sent prior to arrival.
 - Graduate applicants with 3 year bachelor's (or 3+1) are required to submit a WES evaluation.
- 4. Affidavit of Support and Financial Verification (#13)**
 - Financial documents must be dated within 12 months of the date of application.

Please note that you will be held personally responsible for all expenses you incur while in school at Southeast, even if you are sponsored by another person or agency. You will be required to prove your financial ability to the U.S. Consulate in order to be approved for your visa. Southeast Missouri State University has no federal or state funds which are available to foreign students as mandated by law.

- 5. Verification of English proficiency** (not required for IEP or conditional undergraduate admission)

Option 1: Submit an official TOEFL (school code 6655) or IELTS score appropriate to your level:

	Internet Based TOEFL (IBT)	Paper TOEFL	IELTS
Intensive English Program	Not Required	Not Required	Not Required
Undergraduate	61	500	5.5
Graduate	79	550	6.0

*For more information on test dates, locations and cost, please visit the following websites:
 TOEFL: www.toefl.com or IELTS: www.ielts.org*

OR

Option 2: Students who are native speakers of English should submit an SAT or ACT score:

High School (Secondary) GPA	Required SAT/ACT score
2.50 or higher	18 ACT or 860 SAT (Reading + Math)
2.00-2.49	21 ACT or 990 SAT (Reading + Math)

OR

Option 3: Applicants in good standing who have completed at least one academic year of full-time degree studies at an accredited American university or college may be considered for a waiver of the English language requirement on a case-by-case basis.

- 6. If you are currently in the US on an F or J visa**, please submit a photocopy of your current I-20 or DS-2019.
- 7. If available, please submit a copy of your passport** to ensure an accurate I-20 or DS-2019 (**not required**)
- 8. Graduate applicants** - please check whether your specific program requires additional materials:
<http://www.semo.edu/gradschool/study/checklist.htm>

Priority Deadlines: Fall Semester – June 1, Spring Semester - October 1, Summer Semester (IEP only) - April 1
 Acceptance and/or I-20s are not guaranteed after these dates

** All fees are subject to change by the Board of Regents without prior written notice**

9. Will you take the TOEFL or IELTS? No Yes Month/Year _____ Your Score _____

Will you take the ACT or SAT? No Yes Month/Year _____ Your Score _____

If you are applying for graduate (master's) study, please answer the following:

Will you take the GRE or GMAT? No Yes Month/Year _____ Your Score _____

10. If you are already in the United States, please mark one of the following:

Visa Classification: Student (F); Exchange Visitor (J); Visitor (B); Other (Please Specify) _____

If you are currently F or J status, please include a copy of your I-20 or DS-2019 with your application.

11. Beginning with your secondary or high school education, list **all** schools you have attended (add pages as necessary):

Name of School or Institution	Location of School or Institution (City, Country)	Type of School (High School, College, University etc.)	Attendance Dates: (month/year to month/year)	Your age at the end of study	Name of degree, diploma, certificate & date received

12. Please read the following statements carefully and sign below:

- I verify that all information submitted is complete and accurate. I understand that submitting false information could cause my admission to be denied, my acceptance to be cancelled or my suspension from the University.
- I will request all current and former educational institutions to send official transcripts or other information necessary for this application to Southeast Missouri State University.
- I understand that information I provide on this application will be submitted to the Department of Homeland Security through the Student and Exchange Visitor Information System (SEVIS), as required by federal law.
- I am aware that University health insurance is required unless a government or university sponsor can provide evidence of equal or greater health insurance coverage. If required, I understand that I will be charged for this policy automatically each academic year.

Applicant's Legal Signature _____ Date _____

13. Affidavit of Support and Financial Verification

I, (sponsor) _____, do swear that I will make available to (student) _____ a total sum of \$ _____ (U.S.) for each year of study.

This money is in addition to any passage money needed for return to the country of origin. I understand that the University will not be able to assist the student financially. I, the undersigned, realize I am fully responsible and that I will be held accountable by the University for maintaining the terms of this statement.

Sponsor's relationship to student

Sponsor's Legal Signature

Date

Your sponsor must provide certified or validated bank statements to verify the above. You may sponsor yourself.

14. A non-refundable application fee of \$40 is required to process your admission. Please do not send cash.

Check or money order # _____ OR Card No. _____ - _____ - _____ - _____ Expiration: ____/____

Cardholder Signature: _____ Application Fee: \$40.00 (U.S. dollars)

Print Cardholder Name: _____ (*Mastercard or Visa ONLY*)

Undergraduate Areas of Study

HARRISON COLLEGE

OF BUSINESS

Accounting

Economics

Financial
Business

Finance

International Business

Management

Entrepreneurship
Human Resources Management
Management

Marketing

Integrated Marketing
Communications
Marketing Management

Pre-Business

COLLEGE OF EDUCATION

Early Childhood Education

Elementary Education

Art
Cross Categorical
Early Childhood
English as Second Language-
TESOL

French
German
Language & Literature
Mathematics
Music
Physical Education
Science
Social Studies
Spanish

Exceptional Child Education

Middle School Education

Language Arts
Mathematics
Science
Social Studies

Secondary Education

Agriculture Education
Art Education
Biology Education
Business & Marketing Ed.
Chemistry Education
English Education
Family & Consumer
Sciences

French Education
German Education
Industrial Education
Mathematics Education
Music Education
Instrumental
Vocal
Physical Education
Physics Education
Social Studies Education
Spanish Education
Unified Science Education

COLLEGE OF HEALTH AND HUMAN SERVICES

Athletic Training

Communication Disorders

Criminal Justice

Corrections
Law Enforcement
Security Management

Health Management

Exercise Science
Health Promotion

Hospitality Management

Human Environmental Studies

Child Development
Dietetics
Family Studies
Fashion Merchandising
Interior Design

Physical Education

Pre-Physical Therapy

Recreation

Social Work

Sport Management

COLLEGE OF LIBERAL ARTS

Art (B. A.)

Art (B. F. A.)

Communication Studies

Corporate Communication

English

Literature
Writing

Global Cultures & Languages

Anthropology
French
German
Global Studies

Spanish

Historic Preservation

History

Mass Communication

Advertising
Multimedia Journalism
Public Relations
Television and Film

Music (B.A.)

Music (B.F.A.)

Composition
Instrumental Performance
Vocal Performance

Performing Arts (B. F. A.)

Acting/Directing
Dance
Design/Technology
Musical Theatre

Philosophy

Political Science

Pre-Law

Psychology

Theatre & Dance

SCHOOL OF UNIVERSITY

STUDIES

General Studies

Interdisciplinary Studies

COLLEGE OF SCIENCE AND

MATHEMATICS

Biology

Biomedical Science
General Biology
Marine Biology
Microbiology/Cellular/
Molecular/Biotechnology
Organismal/Ecological/
Evolutionary
Pre-Physician Assistant
Wildlife and Conservation

Chemistry

ACS Certification
Biochemistry
Business
DNA Analysis
Forensic Chemistry
General

Computer Information Systems

Computer Science

Engineering Physics

Computer Applications
Electrical Applications
Mechanical Applications

Environmental Science

Biology
Business
Chemistry
Environmental Health
Geoprocessing & Soils
Policy & Communication

Mathematics

Pure Math
Applied Math & Statistics

Medical Technology

Physics

Pre-Chiropractic

Pre-Dentistry

Pre-Engineering

Pre-Medicine

Pre-Optometry

Pre-Pharmacy

SCHOOL OF POLYTECHNIC STUDIES

Agribusiness

Agriculture Industry
Animal Science
Horticulture

Plant and Soil Science

Commercial Photography

Cybersecurity

Engineering Technology

Electrical & Control
Mechanical/Manufacturing Systems

Technology Management

Computer & Multimedia Graphics
Construction Mgmt & Design
Industrial & Safety Management
Sustainable Energy Systems Mgmt
Technology Management
Telecom/Computer Networking

Pre-Architecture

Pre-Veterinary Medicine

Graduate Areas of Study

Note: individual program deadlines supersede the general application deadline. Conditional (IEP) admission available only for select programs. Please contact our office for additional information.

MASTER OF ARTS

Communication Disorders (fall only admission, separate deadline)

Counseling

Career Counseling
Mental Health
School Counseling

Educational Administration

Elementary
Secondary
Higher Education

Elementary Education

Exceptional Child

Secondary Education**

*Educational Studies***

*Educational Technology***

English

Composition
Literature

History

Human Environmental Studies

Public History

TESOL - Teaching English to Speakers of Other Languages**

MASTER OF BUSINESS

ADMINISTRATION

Accounting

Entrepreneurship

Environmental Management

Financial Management

General Management

Health Administration

Industrial Management

International Business

Sport Management

MASTER OF NATURAL

SCIENCES

Biology (separate deadline)

Chemistry (fall only admission, separate deadline)

Mathematics

Science Education

MASTER OF PUBLIC

ADMINISTRATION

Public Administration

MASTER OF SCIENCE

Criminal Justice

Environmental Science

Technology Management

Nutrition & Exercise Science

Organizational Management

MASTER OF SCIENCE

IN NURSING

Nursing (fall only admission, separate deadline)

***No I-20 issued for these programs; distance/online delivery*