I. **Catalog Description** (Credit Hours of Course):
   Career-related work experience in the fashion industry providing professional experience in the student’s major area of study. (6)

II. **Co- or Prerequisite(s):**
   Seventy-five or more total credit hours and a cumulative grade point average of 2.5 or better. Students must also have completed 30+ hours of fashion merchandising courses unless waived by the departmental chairperson and the faculty Internship coordinator.

III. **Purposes or Objectives of the Course (optional):**
   1) 
   2) 
   3) 
   
   *Add additional Objectives as needed*

IV. **Student Learning Outcomes (Minimum of 3):**
   1) Students will analyze the components of a typical daily routine of the internship placement. 
   2) Students will categorize and describe the merchandise assortment of the internship provider. 
   3) Students will assess the position of the internship provider in the broader fashion industry. 
   
   *Add additional SLOs as needed*

V. **Optional departmental/college requirements:**
   A. 
   B. 

VI. **Course Content or Outline (Indicate number of class hours per unit or section):** 240 hours
   The content and scope of the internship will be established by the cooperating agency, business or organization with input and approval of the faculty internship coordinator. The faculty internship coordinator will do either actual or virtual onsite visits. The internship will require a minimum of 240 hours of verified time.

Please Attach copy of class syllabus and schedule as an example

Signature: _______________________________ Date: _______________
            Chair

Signature: _______________________________ Date: _______________
            Dean
Southeast Missouri State University  
Course Schedule and Syllabus

Department: Human Environmental Studies  
Course No.: FA 530  
Title of Course: Fashion Industry Internship  
Instructor: Lynn Moore  
Class Time: Arranged  
Office: Scully 110D  
Phone: 2109  
Email: lrmoore@semo.edu  
Office hours: MWF 2

Text: Supplemental text: The Fashion Intern  
Final Exam: No final exam

I. Catalogue Description and Credit Hours of Course
A career-related work experience in the fashion industry providing professional experience in the student’s major area of study. (6)

II. Prerequisite(s)
Seventy-five or more total credit hours and a cumulative grade point average of 2.5 or better. Students must also have completed 30+ hours of fashion merchandising courses unless waived by the departmental chairperson and the faculty Internship coordinator.

III. Objectives of the Course
A. Provide the student a career-related work experience.  
B. Build upon and extend the more formal academic experiences on campus.  
C. The professional work experience will be properly interfaced with the learning objectives of the student’s major area of study.

IV. Student Learning Outcomes
A. Students will analyze the components of a typical daily routine of the internship placement.  
B. Students will categorize and describe the merchandise assortment of the internship provider.  
C. Students will assess the position of the internship provider in relationship to the broader fashion industry.

V. Expectations of Students
A. Participate fully in the internship program.  
B. Complete all assignments specified in the agreed upon internship.  
C. Maintain records of activities and complete the required reports.  
D. Complete a final report and a final assessment of the internship.  
E. Follow the rules and regulations governing other employees, or participants of the cooperating business, agency or organization.

VI. Course Outline
The content and scope of the internship will be established by the cooperating agency, business or organization with input and approval of the faculty internship coordinator. The faculty internship coordinator will do actual and virtual onsite visits. The internship will require a minimum of 240 hours of verified time.

VII. Textbooks
VIII. Basis for Undergraduate Student Evaluation

Evaluation of internship supervisor 30%
Completion of 240 verified hours 50%
Evaluation of faculty internship coordinator 20%

Grading Scale
100%—90% A
89%—80% B
79%—70% C
69%—60% D
59%—below F

The weights of evaluation criteria may vary at the discretion of the course instructor.

Basis for Graduate Student Evaluations

Evaluation of internship supervisor 20%
Completion of 240 verified hours 50%
Evaluation of faculty internship coordinator 20%
Paper 10%

Grading Scale
100%-92% A
91%-83% B
82%-74% C
73%-0 F

IX. Academic Policy Statement

Students will be expected to abide by the University Policy for Academic Honesty regarding plagiarism and academic honesty. Refer to http://www6.semo.edu/judaffairs/code.html

X. Student with Disabilities Statement

If a student has a special need addressed by the Americans with Disabilities Act (ADA) and requires materials in an alternative format, please notify the instructor as the beginning of the course. Reasonable effort will be made to accommodate special needs. Refer to http://www.semo.edu/ds/.

XI. Civility and Harassment

Rude, disrespectful, aggressive, offensive, harassing, or demeaning behaviors either face-to-face or on online toward anyone in the course will not be tolerated; students are expected to abide by the Code of Student Conduct- www.semo.edu/stuconduct/code.html.

XII. Complaints

Questions, comments or requests regarding this course or program should be taken to the instructor. Unanswered questions or unresolved issues involving this class may be taken to Chairperson, Department of Human Environmental Studies.