Department: Human Environmental Studies
Course No. FN 505

Title of Course: Senior Dietetics Seminar

I. Catalogue Description (Credit Hours of Course):
Preparation for assuming leadership positions in dietetics. Capstone course for seniors applying to dietetics internship. (1)

II. Co- or Prerequisite (s):
Admittance to Didactic Program in Dietetics and senior standing

III. Purposes or Objectives of the Course (optional):
1) Identify types and characteristics of dietetics internships.
2) Complete the online application for Dietetic Internships.
3) Demonstrate appropriate skills needed to have a successful interview.

IV. Student Learning Outcomes (Minimum of 3):
1) The student will identify types and characteristics if dietetic internships.
2) The student will evaluate the components of a successful Dietetic Internship application.
3) The student will demonstrate appropriate skills needed to have a successful interview.

V. Optional departmental/college requirements:
A.
B.

VI. Course Content or Outline (Indicate number of class hours per unit or section):
A. Internships 3
B. Application process 3
C. Personal Statement 3
D. Interviewing 2
E. References 1
F. Resumes 2
G. Professional Image 1

Please Attach copy if class syllabus and schedule as an example ___

Signature: ____________________________ Date: _________________
Chair

Signature: ____________________________ Date: _________________
Dean
FN 505 Senior Dietetics Seminar-Class syllabus and Schedule

Department of Human Environmental Studies

1. Catalogue Description:
   Preparation for assuming leadership positions in dietetics. Capstone course for seniors applying to dietetics internships. (1)

   Co- or prerequisite(s):
   Admittance to Didactic Program in Dietetics and senior standing

   FN 505 (1) section 01 Senior Dietetics Seminar

2. Semester –Spring semester of each year  (Spring 2016 initial offering)

3. Contact hours=15 hours

4. Instructors name and contact information:
   Instructor   Dr. Molly Timlin
   Phone        651 2994
   Office       Scully 109B
   Email        ntimlin@semo.edu

5. Statement of whom to contact with concerns: Questions, comments or requests regarding this course should be taken to your instructor. Unanswered questions or unresolved issues involving this class may be taken to Dr. Shelba Branscum, Chair of Human Environmental Studies.

6. Office Hours:  MWF  1:00 to 2:30 in room 109B

7. Course Objectives:
   1) Identify types and characteristics of dietetics internships.
   2) Complete the online application for Dietetic Internships.
   3) Demonstrate appropriate skills needed to have a successful interview.

8. Student Learning Outcomes:
   1) The student will identify types and characteristics of dietetic internships.
   2) The student will evaluate the components of a successful Dietetic Internship application.
   3) The student will demonstrate appropriate skills needed to have a successful interview.

9. Accessibility statement:
   If a student has a special need addressed by the Americans with Disabilities Act (ADA) and requires materials in an alternative format, please notify the instructor at the beginning of the course. Reasonable effort will be made to accommodate special needs.

10. Civility statement:
    Multiple viewpoints are an essential component of any college course, and disagreeing with someone is fine. However, rude, disrespectful, aggressive, offensive, harassing or demeaning behaviors—either face-to-face or in an online discussion—toward anyone will not be tolerated: students are expected to abide by the Code of Student Conduct. Should a student feel someone has acted inappropriately toward them in class, please speak with the instructor at once so the situation can be addressed. The instructor for the course reserves the right to ask a student to
leave the classroom or the online discussion for any inappropriate behaviors, and may if the situation warrants, call campus security to remove the offending student from the class.

11. Academic honesty statement:
   Students will be expected to abide by the University Policy for Academic Honesty regarding plagiarism and academic honesty. Refer to: http://www6.semo.edu/judaffairs/code.html

12. Grading scale and policies:

   Undergraduate scale  100-90%  A  
   89-80%  B  
   79-70%  C  
   69-60%  D  
   59-50%  F  

   Graduate scale  100-93%  A  
   92-85%  B  
   84-74%  C  
   73-66%  F  

   Policies:  a. All late assignments will be deducted 25% of the points possible.  
             b. All assignments will have to be submitted in order to receive an A in the class.  
             c. Demonstrations will be graded in class only.

13. Course specific required materials:
   No textbook required for this course  
   Need access to online application process

14. Class meeting and times and place:
   M 9:00-9:50  
   Scully room 111  
   Face-2-face delivery

15. Final exam:  
   May 16, 2015  
   Tuesday 9:00  
   Scully 111

16. Class content:

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
<th>Assignment</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>Internships logistics</td>
<td>research potential sites</td>
<td>1-25-15</td>
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<tr>
<td>Week 2</td>
<td>Internships requirements</td>
<td>secure examples of apps</td>
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<tr>
<td>Week 3</td>
<td>Internships matches</td>
<td>select potential sites</td>
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<td>Week 4</td>
<td>Application process</td>
<td>outline information required</td>
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<td>Week 5</td>
<td>Application process</td>
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<td>Week 6</td>
<td>Application process</td>
<td>submit completed sample app</td>
<td>3-1-15</td>
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<td>Week 7</td>
<td>Personal statement-content</td>
<td>write preliminary p-statement</td>
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<td>Week 8</td>
<td>Personal statement-format</td>
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<td>Week 9</td>
<td>Personal statement</td>
<td>complete, edit and submit</td>
<td>3-20-15</td>
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<tr>
<td>Week 10</td>
<td>Interviewing-basics</td>
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<td>Week 11</td>
<td>Interviewing-role play</td>
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<td>Week 12</td>
<td>References-format/selection</td>
<td>submit references</td>
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<td>Week 13</td>
<td>Resumes-content</td>
<td>preliminary resume</td>
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<td>Week 14</td>
<td>Resumes-format</td>
<td>submit resume</td>
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<td>Week 15</td>
<td>Professional Image (Video)</td>
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<td>Week 16</td>
<td>Final Exam</td>
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<td>5-16-15</td>
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