FACULTY SENATE		SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 14-A-25

Approved by the Faculty Senate
April 9, 2014

BRIEF SUMMARY: This bill specifies the procedures portion of the existing Faculty Handbook section on Outside Employment (Chapter 3, Section C1).

REVISING “OUTSIDE EMPLOYMENT” TO ESTABLISH A PROCEDURES SECTION

BE IT RESOLVED THAT: subject to the passage and approval of both this bill and its companion bill establishing a corresponding “policy” section, Chapter 3 of the Faculty Handbook be amended by a) replacing the existing subsection entitled “Outside Employment” with the following “procedures” section (to follow the companion “policy” in the Handbook), and by b) striking the existing subsection entitled “Course Work.”

3. Outside Employment or Coursework Procedures

During the academic year, faculty members under contract for full-time employment have a paramount responsibility to the University. Notification of any outside employment for remuneration during the academic year should be given in advance and in writing to the immediate supervisor as a professional courtesy.

Faculty members not under contract to provide services to the University during the summer months may be engaged in other employment. Those under contract to provide services to the University during the summer months, if their contractual period with the University overlaps periods of outside employment, are subject to the reporting expectation outlined above.

To enroll for course work, creditable for rank, tenure, and/or salary purposes, a faculty member should secure the endorsement of the department chairperson and the college dean and the approval of the Provost, based on a written request describing the faculty member's proposed educational plans.

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<td>Second Senate Meeting</td>
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Note: This bill is similar to the bill dated 3/27/2013, and introduced to the Senate on that date.