CL001 & CL002 Assignments
FOCUS Career Assessment

**CL001**
- CL001 consists of completing the first ten modules of the FOCUS Career Assessment under “Career Readiness” and “Self Assessment.”
- Students should log in at [http://courses.semo.edu](http://courses.semo.edu)
- If you see a small pop-up, please email support@oit.semo.edu or Lockhart@oit.semo.edu immediately. Our Office of Instructional Technology will need to discuss your browser settings.
- If the page does not load; hit F5 to refresh/reload the page.
- The FOCUS link is beside your CL001 entries on your “My Courses” tab.
- Click on that link and it will take you to the FOCUS page. Click “Log on to Focus Now.” That link will take you into the program.
- You need to complete the first ten modules of the assessment. There are five modules under “Career Readiness” and five modules under “Self Assessment.”
- Once you have completed all the modules, print off the Main Menu page that shows checkmarks next to each of the modules indicating you completed them.
- Turn the Main Menu page in class on [insert date].
- This CL001 is worth XX points in UI100. More importantly, you will “Pass” CL001.

**CL002**
- CL002 consists of completing the Action Plan module of FOCUS.
- Log into FOCUS the same way you logged in for CL001 (see instructions above).
- On the Main Menu page, you will see a module that says “Build Your Action Plan.” Click on that link and complete each page.
- Once you are completed the Action Plan, go back to the Main Menu page and click on “Review and Print Your Action Plan.” Print or upload your Action Plan.
- Turn your Action Plan in class on [insert date].
- This Action Plan for CL002 is worth XX points in UI100. More importantly, you will “Pass” CL002.