Minutes of Wednesday, February 25, 2015

Quorum and Call to Order

Chairperson Melissa Harper called the CTS Staff Council Meeting to order at 2:00 p.m. in the Johnson Faculty Center. CTS representatives in attendance were Melissa Harper, Autumn Gentry, Jaime Mayfield, Mary Christy, Leann Stinson, Meredith Coffman, Penny Rees, Lisa Smith, April Sansagraw, and Stephanie Conley.

Call meeting to order

Minutes from previous meeting approved by email and posted to website

Executive Committee Reports
Melissa (Chairperson’s report): none
Leann (Vice chairperson’s report): none
Stephanie (Secretary’s report): none
Todd (Treasurer’s report): none

Standing Committee Reports
Budget (Todd Brucker): none

Elections (Leann Stinson and Joyce Loos):
- Will meet in the spring.

Public Relations (Jaime Mayfield): The CTS website has been updated with links to the Personnel Policy Manual, and links to photo gallery. The FY ’14 compensation proposal has been removed. The site looks more streamlined now with not as much content on the front page.

Staff Development (Leann Stinson): Staff Day committee met and decided to hold Staff Day on June 3rd. The time is yet to be determined. The theme at this point is “CTS…Just Wanna Have Fun!” Lunch will be on your own, but the Staff Day will have a dessert bar. Christy Beardslee is working on the flyers, and the committee is working on food and donation details. More information to come!

Compensation and Benefits (Rhonda Boone and Chris Callow): HR has sent out surveys to peer institutions regarding their benefits.

University Committee Reports
-AQIP (Theresa Messmer): none
- Athletics Committee (Leann Stinson): Since summer semester, athletes have completed over 2,500 community service hours; over 50% have greater than 3.0 GPA.
  -- Football: new sound system, press box renovation (July completion)
  -- Softball: updated graphics in locker room, field updated in spring
  -- Volleyball: new carpet in offices
  -- Show Me Center: roof and (?) seating RFP awarded; reviewing sound and scoreboard
  -- Track: resurfacing area
  -- Tennis: resurfaced last spring; update signs and banners
  -- Weight Room: new roof and flooring in SRC-S
  -- External Affairs: Please see attached: Events, Alumni, Facilities, Redhawks Club, Redhawks Road Trip

- Bookstore Advisory (Heath Hase): none

- Budget Review (Leann Stinson and Melissa Harper): Committee has met once, talked about costs to continue/maintain what the university does now--$470,576. To add a 1% cost of salary increase would be $670,392. The committee will meet again in early March.

- Equity Issues (Christine Beardslee): none

- Facilities Master Plan (Marti Suedmeyer): none

- Funding for Results (Heather Lesch): Heather Lesch is the new representative on this committee, replacing Fran Scholl.

- Information Technology (Leann Stinson): The committee will meet in 2 weeks to go over proposals.

- LGBT Initiatives (Andrea Burns): none

- Native American Culture (Linda Underdown): none

- Staff Recognition (Meredith Coffman): none

- Training Advisory Council (TBD): none

- Traffic Appeals (Alicia King, Susan Welker): none

**Unfinished Business**

- Presidential Search & Screening Advisory Committee—Melissa Harper
  The last candidate was on campus Feb. 25. Evaluation forms are due Feb. 26. The Search Committee hopes to have a decision by Spring Break.

- Website updates—check out the CTS website for the new changes, as mentioned above.

**New Business:** Melissa mentioned putting in a crosswalk by the parking lot on North Henderson—Lot 52. This is city property, not campus property, so that suggestion may have to be taken up through the proper channels.
**Unit Reports & Announcements**

- Jaime: her department has four searches going for professors. Two failed. Next Fall there will be openings for two more professors.
- Meredith: The Autism Center has a new director! She will begin in August.
- Melissa: Summer financial aid and fall financial aid process has begun. Working with the new First Step layout.

Being no further business, the meeting was adjourned. The next scheduled CTS Staff Council Meeting will be **March 18, at 2:00 pm** at the Johnson Faculty Center. Please note the time change due to Spring Break hours.