Minutes of Tuesday, October 20, 2015

Quorum and Call to Order

Chairperson Melissa Harper called the CTS Staff Council Meeting to order at 3:00 p.m. in Dempster 102. CTS representatives in attendance were Melissa Harper, Lisa Smith, Micheal King, Autumn Gentry, Heather Lesch, Susan Welker, Jaime Mayfield, Janice Bittle, Alicia King, Kim Wilkerson, Tammy Stover, Meredith Coffman, Kyle VanPool, April Sansagraw, and Frances Wissmiller. Also in attendance were Marie Cain, Randyn Miller, Joe Graves, Kumar Kashyap, Floyd Lockhart, Joyce Loos and Carol Kitchen.

Special Guest- Dr. Vargas
• Dr. Vargas
  - He believes CTS gives us a coordinated voice, but wants us not only to rely on that for conversations. If you have a question, ask. He also stated that he would share things that would affect us unless there is a very specific reason he cannot.
  - We are all important. We all affect students, although in most cases if we do we will never know. “You are making a difference.”
  - Believes everyone has good ideas.
  - Doesn’t make promises that he can resolve everything, but will try to work on any problem that comes up.

Human Resources Report

Given by Melissa.
  - Open Enrollment starts soon

Minutes from previous meeting approved by email and posted to website

Executive Committee Reports
Melissa (Chairperson’s report):
Administrative Council

- Everyone in attendance introduced themselves.
- GR609
  - Board of Regents approved this would be required for all Graduate Studies students. This course you would have to be registered for even if you are not registered for anything else.
  - It was brought up that there is a limitation on how many credit hours staff are allowed to take a semester. Thus costing more for a staff.
  - At the end of the Graduate Studies program a $300, 1 credit course was required. This has been put in place to replace that. So if you finish your Graduate Studies program in less than 6 semesters you save money.

- Greek Village
  - Has received approval for 4 houses. Each house will have 24-35 beds.
  - A preconstruction meeting has occurred.
  - Bids were over $400,000 more than originally estimated.
  - Kathy Mangels had a meeting with the fraternities to possibly change house finishes to lower the bid.
  - The new adjustments went to the Board of Regents for approval.
  - The University would pay upfront and the fraternities would pay back.
  - Two should be built for Fall of 2016 and the other two should be completed by Fall of 2017.

Autumn (Vice chairperson’s report):
  - Goals should be submitted to Autumn.

Micheal (Secretary’s report): none

Kim (Treasurer’s report): none

**Standing Committee Reports**

**Budget (Kim Wilkerson):**
  - Budget Committee will be Autumn Gentry, Christine Beardslee, and Heather Lesch

Elections (Autumn Gentry): none

Public Relations (Jaime Mayfield & Lisa Smith): none
Staff Development (Heather Lesch & Micheal King):
  • We will be hosting another blood drive on November 11th. Our goal is 20 units.

Compensation and Benefits (Kyle Vanpool & Lisa Smith):
  • Met and working on prioritizing

University Committee Reports
- AQIP (Floyd Lockhart): Form open for AQIP projects.
- Athletics Committee (Vacant): none
- Benefits Review Subcommittee (Lisa Smith & Kyle Vanpool):
  • Has not had a meeting yet.
- Equity & Inclusion (Christine Beardslee): none
- Funding for Results (Heather Lesch): none
- Information Technology (Leann Stinson): none
- LGBT Initiatives (Andrea Burns):
  • Met on October 15. Megan Murray was there and said to make the LGBT Facebook page stand out it will be LGBT official Southeast page.
  • Res Life has interest to have a learning community.
- Staff Recognition Committee (Meredith Coffman):
  - Information on how to submit is in the Newswire.
- Traffic Appeals Committee (Alicia King & Susan Welker):
  • A lot of appeals were for misplaced stickers and not knowing where to park.

Unfinished Business:
• Homecoming-Saturday, October 17, 2015 at 9:30am
  - 9 CTS were there. Melissa Harper, Autumn Gentry, Kyle Vanpool, Tammy Stover, Alicia King, Micheal King, Karen Gleeson, Jennifer Smith and Marie Cain.
- New banners-Approved, printed and used in parade.
- Autumn motioned for the purchase of tubes to store the banners in. Joyce seconded that motion, and was approved via a majority vote.

- CTS Goals/Initiatives
  - Encourage CTS Staff Involvement
  - Update CTS Council Bylaws
  - Review and Restructure budget Allocation
  - Updating Marketing
  - Staff Training

Being no further business, the meeting was adjourned. The next regularly scheduled CTS Staff Council Meeting will be November 17, 2015 at 3:00 pm in Dempster 102.