Minutes of Tuesday, November 17, 2015

Quorum and Call to Order

Chairperson Melissa Harper called the CTS Staff Council Meeting to order at 3:00 p.m. in Dempster 102. CTS representatives in attendance were Melissa Harper, Micheal King, Autumn Gentry, Alicia King, Heather Lesch, Janice Bittle, Christine Beardslee, Kim Wilkerson, Tammy Stover, Tom Bradley and Kyle VanPool. Also in attendance were Bruce Skinner, Debbie Below, Morris Jenkins, Sonja Rucker and Kevin Winham.

Special Guest- President’s Task Force on Diversity Education
• The task force was formed because of students protesting on our campus. The students said that they wanted to work with our administration. It is believed that this task force will educate us with the language of diversity.
• The task force includes people from all over campus thus giving a lot of different feedback.
• The question was asked “What are you doing to get the taskforce out there?”
  - We just launched a Diversity Task Force webpage.
  - There are 34 members on the task force, 12 of which are students.
  - Students have an active role in shaping the task force agenda.
  - Since the task force was started they have had 40-50 different individuals.
• A student said that when touring the campus via the Multicultural Showcase about the “all Black” parts of our campus. Although upon arrival it was in a culture shock as these things were available but not as prominent as told.
• 15 years ago the student population was 90% white and this year is about 75%.
• Things the taskforce has done or are working on.
  - Ask a booth. Where you could ask different cultures, races, religions questions. A video about this will be shown at the MLK dinner.
  - An NPR Program- So you can have open and honest dialog.
- Diversity at Southeast Facebook page and web page. This will continue to be updated live.
• The task force is not making a bunch of rules – but recommendations to start initiatives.
• Diversity Training
  CTS thought mandatory training may not be a bad thing, because some departments do not have or think they do not need diversity training. Once the trainings are completed a “See it, Hear it, Report it” style initiative will be in place.

**Human Resources Report**

N/A

**Executive Committee Reports**

Melissa (Chairperson’s report):

Strategic Enrollment Meeting Proposals
  • Single tuition rate for online students.
  • A proposal will go to the Board of Regents Dec. 15th recommending a single tuition rate for in and out of state students.

Autumn (Vice chairperson’s report): none

Micheal (Secretary’s report): Minutes for the last meeting were approved via email.

Kim (Treasurer’s report): none

**Standing Committee Reports**

Budget (Kim Wilkerson):
  • The Budget Committee proposed the FY 2016 CTS budget. Micheal King motioned to accept proposed budget and Tammy Stover seconded. The budget passed with a majority vote.
  • You can find the budget attached in other documents.

Elections (Autumn Gentry): none

Public Relations (Jaime Mayfield & Lisa Smith): none

Staff Development (Heather Lesch & Micheal King):
• Our blood drive on November 11th was a success. We reached our goal (of 20) with 22 donations.

Compensation and Benefits (Kyle Vanpool & Lisa Smith):
• Met with Christy to start the process for a draft proposal to accept MOS certification as equal to CAP and CAP-OM.

University Committee Reports
-AQIP (Floyd Lockhart): none

-Athletics Committee (Vacant): Has not met this semester.

-Benefits Review Subcommittee (Lisa Smith & Kyle Vanpool): none

-Budget Review (Melissa Harper & Autumn Gentry): none

-Equity & Inclusion (Christine Beardslee): none

-Funding for Results (Heather Lesch): Will meet Friday to vote.

-Information Technology (Leann Stinson): Will meet Friday at 3pm.

-LGBT Initiatives (Kyle Vanpool): none

-Staff Recognition Committee (Meredith Coffman): none

-Traffic Appeals Committee (Alicia King & Susan Welker): none

Unfinished Business:
• CTS Goals/Initiatives
  -Encourage CTS Staff Involvement
  -Update CTS Council Bylaws
  -Review and Restructure Budget Allocation
  -Updating Marketing
  -Staff Training
  -Micheal King motioned to accept proposed goals and was seconded by Kim Wilkerson, and passed with majority vote.

Being no further business, the meeting was adjourned. The next regularly scheduled CTS Staff Council Meeting will be December 15, 2015 at 3:00 pm in Dempster 102.