The Faculty Senate of Southeast Missouri State University met on Wednesday, April 6, 2016 in the UC Missouriana/Redhawks Room. The following Senators were present: Rick Althaus, Jennifer Bengston, Carl Bloom, Larry Bohannon, Eric Clements, Martha Cook, Kevin Dickson, Kathy Ham, Joni Hand, Shelby Hicks, Tom Holman, Don Jung, Ziping Liu, Jocelyn Martin, Jim McGill, Melissa Odegard-Koester, Peter Oman, Jian Peng, David Powell, Willie Redmond, Claudia Ruediger, Tim Schmidt, Carol Veneziano, Bart Williams, and Diane Wood. Provost Kunkel and Student Government Liaison Insley Smith were also present. Alisha Ortiz was present as an alternate. Senators not present or represented by an alternate were: Belinda McMurry, Julie Weathers, and Nicolas Williams.

Michele Tapp, Carol Heisserer, and Amanda Eller were present at the Faculty Senate meeting as guests.

Guests
Michele Tapp, Carol Heisserer, and Amanda Eller came to discuss Academic Advising with the Senate. Ms. Tapp passed out a handout that contained the Academic Advising Survey Questions and the Results Comparison for Spring of 2014 and Spring of 2015. They also discussed Master Advisor training for faculty members. There was concern about how this had been discussed in previous years but no actions were taken. The Provost stated how Missouri State has a Master Advisor program and encouraged Senators to look on their website and give him feedback on whether this would be something we could implement to our University.

New Business
Senator Powell introduced Bill 16-A-XX The College Dean: Role, Responsibilities, and Review Policy. He explained the small change the committee made to the bill. Senator Powell requested that the bill be sent to the Deans so they can give feedback before the bill is brought back to the Senate for approval on April 20.

Senator Cook introduced Bill 16-A-XX Teaching Policies on Examination and Grade Policy. She explained the changes that were made to the bill. The Senate discussed and offered some changes to consider. The bill will be brought back to the next Faculty Senate meeting for approval.

Senator Althaus introduced Bill 16-A-XX Online Course and Content Policy and Bill 16-A-XX Online Course and Content Procedures. He explained that years ago the Senate authorized by resolution to create a task force to come up with a statement about online course ownership. The statement never came back to Senate but it now resides on Vice President Kathy Mangels’ website. Senator Althaus stated that now revisions can be made and put into Chapter 7 of the Faculty Handbook. He discussed the differences between the statement that is on the Vice President’s website and the bill he presented. He will bring this bill to the next Senate meeting for approval.
Reports
Chair Bloom reminded the Senate of the 360 review of President Vargas. He stated that only three Senators have volunteered to be on the Committee. Senator Wood and Senator Odegard-Koester also volunteered at the meeting. He stated that the review will be April 19 from 1:15 – 2:30 p.m. Chair Bloom also reported that the Conceal and Carry Resolution is still in subcommittees and that there was a change to the resolution in that students won’t be allowed to have guns in the dorms.

Provost Kunkel reported that he continues his tour across campus and that they have been very beneficial. He will finish his tour by the end of the semester. The Provost also reported that Cathy Roeder sent out an email about the Instructional Materials Center. The center will close two weeks before the semester ends and then be closed all summer. He stated that if anyone has students that need anything out of the center, to please contact her so she can put it somewhere else in the Library so that the materials can be used. Lastly, he stated that Governor recommended a 6% increase with no tuition increase. The House came back and put two percent in a reserve. He stated that we aren’t sure what the increase will exactly be but staying optimistic.

Insley Smith reported that the proposed bylaws passed and it is forcing Senators to attend two events that Student Government sponsors per semester to help get their faces and names out. She also stated that the Student Government discussed what changes they will make to the CSI. Downstairs they are trying to set up and arcade/game room. They also discussed the tutoring center that will be in the Library.

Legislative Committee Reports
Academic Affairs – Senator Cook, on behalf of the committee, thanked Senator Schmidt and Senator Powell for their suggestions for changes on a bill for Chapter 3 of the Faculty Handbook. She stated that the bills for Academic Honesty won’t be finished by the end of the session. Lastly she reported that they will continue their work on the bill that was presented today, Teaching Policies on Examination and Grade Policy.

Compensation – Senator Oman reported that the committee met the previous week and they discussed the budget proposals. He stated that if anyone is interested, he would be happy to share the current budget worksheet and the details of those proposals.

Documents – Senator Powell reported met electronically and they discussed the bill and changes to the bill that was presented today.

Governance – Senator Veneziano introduced Resolution 16-X Faculty Senate Bylaws – 5.10, 5.20, & 7.551 Resolution. She explained what changes the committee made to these sections. Discussion took place. A suggestion was made to change “half time course release” to “six hour course release” and “quarter time course release” to “three hour course release.” She will discuss these changes with the committee and bring the resolution to the next meeting for approval.

Professional Affairs – Senator Althaus introduced Bill 16-A-XX Research Involving Human Subjects Policy and Bill 16-A-XX Research Involving Human Research Procedures. He stated that the current content is out of compliance with Federal regulations. He discussed the changes and the technicalities that go with it. Senator Althaus discussed this approach, in general, with Vice Provost McAllister, and sent him copies of these drafts. Senator Althaus hasn’t had a chance to discuss these drafts with him.
but wanted to get these bills on the Senate doctorate so it can get passed at the next meeting. Senator Althaus welcomed any and all feedback.

**Membership** – Senator Schmidt reported that he is in the process of gathering names of new Senators. He stated he is only waiting on two departments but the departments are in the process of voting. Senator Schmidt also reported that Student Evaluation Ad Hoc Committee will meet this Friday, April 8. They have had discussions with the President, Provost, and with Dean’s Council. He stated that the general agreement is that the overriding priority is not mandating a nationally norm instrument but rather making sure we have a valid instrument to use.

**Adjournment**
Senator Schmidt moved to adjourn. Senator Odegard seconded. The Faculty Senate adjourned at 4:56 p.m.

The next Faculty Senate meeting will be held on April 20, 2016 at 3:00 p.m. in the UC Missouriana/Redhawks Room.