The Faculty Senate of Southeast Missouri State University met on Wednesday, January 27, 2016 in the UC Missouriana/Redhawks Room. The following Senator were present: Rick Althaus, Jennifer Bengtson, Carl Bloom, Larry Bohannon, Eric Clements, Martha Cook, Kevin Dickson, Kathy Ham, Joni Hand, Tom Holman, Roberta Humphrey, Don Jung, Ziping Liu, Jocelyn Martin, Jim McGill, Melissa Odegard-Koester, Peter Oman, David Powell, Willie Redmond, Claudia Ruediger, Tim Schmidt, Larry Underberg, Carol Veneziano, Nicolas Wilkins, Bart Williams, and Diane Wood. The following alternate was present: Jingjing Tong. Interim Provost McDougall was also present. Senators not present or represented by an alternate were: Shelby Hicks, Jian Peng, and Julie Weathers.

Approval of Minutes
The minutes for December 2, 2015 (50.9) were approved.

Guest
Dr. Allen Gathman, Associate Dean of Online Learning, joined the Faculty Senate to discuss Quality Matters (QM) process. He explained the process and what it takes to certify a course. He also mentioned that a course can be taught one time before it is certified, so that a faculty member can tweak it before it goes before the reviewers. Dr. Gathman continued to discuss and answer questions about Quality Matters.

New Business
Senator Veneziano introduced Bill 16-A-XX Principles of Collegiality. She explained what changes were made to the bill. Discussion took place. Senator Veneziano will bring the bill back to the next meeting for approval.

Old Business
Senator Veneziano moved to pass Bill 16-A-XX The Role and Responsibilities of the Faculty Senate Policy. Senator Schmidt seconded. She explained the minor changes that were suggest from the previous meeting. A vote was taken and Bill 16-A-1 The Role and Responsibilities of the Faculty Senate passed.


Senator Althaus moved to pass Bill 16-A-XX Reorganizing and Updating Chapter 7. Senator Jung seconded. Senator Althaus explained the changes made to the bill. A vote was taken and Bill 16-A-3 Reorganizing and Updating Chapter 7 passed.

Reports
Chair Bloom reported that he spoke with Senator Humphrey about getting the Academic 5-Year Calendar ready for the next meeting. He explained that the results of the survey taken about fall break, whether to keep it at a week off for Thanksgiving or split it up like before, was split among faculty, staff, and students. He stated that the Academic Affairs Committee will continue to work on this bill.

Interim Provost McDougall reported that he has spoken with the Executive Committee about identifying additional faculty designations under the RNTT employee category. In medical schools and nursing, there are clinical faculty that are not on tenure track, but because of their experience, they would like to have a title other than adjunct or instructor. Previously, the Senate didn’t support this but it is coming up more often in other departments. Discussion took place and Vice Provost McDougall stated that the Compensation Committee is currently working on this.

**Legislative Committee Reports**

**Academic Affairs** – Senator Humphrey reported that the committee has been working on the Academic 5-Year Calendar. They hope to have it ready for the next meeting. She also stated that in December, the committee pulled the Academic Honesty Policy and Procedure so that they could get feedback on the topic. The committee hasn’t received very much feedback and she asked Senator to bring these bills back to their departments for discussion.

**Compensation** – Senator Oman reported that they met with Chairs Forum to discuss Chair Compensation.

**Documents** – Senator Powell reported that the committee met before Christmas break. They sent forth a document to the Executive Committee, Provost, IT, and Senator Althaus for feedback. They hope to have a bill ready for the next meeting.

**Governance** – Senator Veneziano reported that the committee has been working on the bills that were presented today. They are also working on a policy and procedure for department chairs.

**Professional Affairs** – Senator Althaus reported that the committee met the previous Wednesday. He stated that the committee has developed schedule for a series of public forums on campus to discuss “conflict of interest.” The committee also discussed University policy and procedures regarding Research Involving Human Subjects. Vice Provost McAllister has begun developing materials that would permit the University to be in fuller compliance with Federal regulations. Lastly, the committee discussed the “Due Process” section of the Handbook, which involves termination of tenured and tenure-track faculty; and Online Course Ownership.

**Membership** – Senator Schmidt reported that the committee is discussing different student evaluation methods.

**Adjournment**

Senator Martin moved to adjourn. Senator Schmidt seconded. The Faculty Senate Adjourned at 5:04 p.m.

The next Faculty Senate meeting will be held on February 10, 2016 at 3:00 p.m. in the UC Missouriana/Redhawks Room.