

# SCHOOL OF GRADUATE STUDIES

---

Graduate Council Minutes  
September 15, 2011  
UC Tribute Room, 8:30 a.m.

Members Present: Eddleman, presiding; Brune, Caldwell, Freshwater, Fulkerson, Gunn, Gupta, Judd, Koch, Odegard, Roberts, Taylor. Visitors, Hinkle, Jackson, McFerron

The Minutes of April 21, 2011 were **approved** (Judd/Roberts).

## Reports:

Dean: Eddleman distributed the draft document “Chart of Operations” for the School of Graduate Studies. He complimented Admissions for their efforts in managing the admissions process for graduate student applications.

McFerron: Updated the council on how the Admissions office is working on automating the admissions process for graduate students. She also met with the Graduate Coordinators.

Hinkle: Gave an update on the graduation process for graduate students. The goal is to have the graduate student process mirror the undergraduate student process for graduation. She met with the Graduate Coordinators and is focusing on working with Degree Works to get programs set up for graduate students. Applications for Candidacy are to be kept as an internal form in the department except for a couple of departments.

Academic Standards Committee Report (Taylor): No Report

Curriculum Committee Report (Heischmidt): No Report

Assessment Committee Report (Judd): No Report

## Informational Items:

### Dean’s announcements:

- Grade changes for GR699/799 should be sent to Eddleman.
- Course add cards for GR699/799 after the add date should be sent to Ludwig.
- Comp exams, report grade to Eddleman and he will report them to the Registrar.
- Human Resources is processing Graduate Assistant contracts.
- Web page development is ongoing.
- Send nominations for student representation on the Graduate council to Eddleman.
- Topic Approval Forms: Eddleman wants suggestions for a third committee member, otherwise the Graduate Office will select a third member. If a creative project is done, committee consists of two faculty members.

Action Items **Approved:**

- Course Revision: NS628 Advanced Health Assessment (Judd/Taylor)
- New Course: NS 629 Advanced Health Assessment Practicum [as amended] (Judd/Taylor)

Graduate Faculty Approved:

- Associate Graduate Faculty: Wendy McGrane, MSSU—Library Director (Taylor/Fulkerson)
- Adjunct Graduate Faculty: Jennifer L. Nelson, Educational Leadership and Counseling (Roberts/Caldwell)
- Associate Graduate Faculty: Lorreen Stinnett, Nursing (Koch/Taylor)

Other:

Question was asked if a graduate student can earn two MA degrees with different majors. Hinkle stated that graduate students can earn one degree (MA) and have more than one major, they would receive one diploma. If a student were to obtain two different degrees, MA and MPA, they would receive two diplomas.

Meeting adjourned at 9:10 a.m. (Taylor/Judd).