INFORMATION SHEET & QUESTIONNAIRE

ATTENTION: All May 2015 Graduates (BSN, RN-BSN, MSN)

- The Graduate Recognition Ceremony for the Department of Nursing will be held on **Saturday, May 16th, at 8:30 AM in the Glenn Auditorium of Dempster Hall.** We will honor BSN, RN-BSN, and MSN graduates—as separate groups and then individually.

- You should arrive by 8:00 AM so that you can find your place in line for the processional. Nursing faculty/staff will be there by 8:00, so the doors will be open and the room unlocked.

- We will begin **promptly** at 8:30; the program lasts about an hour. If you are also participating in the University Honors Convocation at the Show-Me-Center, you will have ample time to do so.

- Wear your graduation regalia for our ceremony, (to be picked up in the Office of the Registrar) consisting of the black gown, black cap, and tassel for BSN, and hood for MSN graduates. (Red tassels for students graduating with honors; black for all others). **You are NOT required to wear the white collar on the gown.**

- If you are a member of Sigma Theta Tau, please indicate this as directed below so we will have your cord for you; they will be distributed at the ceremony rehearsal on Friday or the morning of the ceremony.

- All BSN and RN-BSN graduates will get “pinned.” If you would like to have a nursing pin, you must purchase it at Southeast Bookstore prior to the ceremony. **The cost of the silver pin is approximately $61.25; the gold pin is approximately $86.** Guards are optional. You must have your pin ordered and paid for by the close of business on **Tuesday, May 12th** so we can prepare for the ceremony by attaching them to red ribbons. Students who opt not to purchase a pin will still be pinned with a red ribbon.

- All graduates are expected to attend a short practice for the Graduate Recognition Ceremony on **Friday, May 15th, at 1:00 pm, in the Glenn Auditorium of Dempster Hall.** If you cannot make it to the rehearsal, you must notify Dr. Ham (kham@semo.edu), Dr. Green (gjgreen@semo.edu), or Tracie (tclark@semo.edu).

- MSN graduates will formally receive your master’s hood. You should bring that with you on Saturday morning, rather than wear it, you will carry it across your arm and you will then be “hooded” during the ceremony.

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- There are no restrictions on the number of guests you may invite. There is close parking available and the room is wheelchair-accessible. At the rehearsal, Dr. Green will explain photography guidelines.

- Invitations for this specific ceremony are 50 cents each, envelopes included. Tracie will send you an email when the invitations are available for you to pick up. You can pay for the invitations at the time you place the order or when you pick them up – but try to have correct change if paying by cash. Checks should be made payable to: Department of Nursing.

**MOST IMPORTANT: You must send Tracie an email – tclark@semo.edu - by the close of business on Monday, March 30th that answers ALL FIVE of the questions below:**

- Do you plan to attend the ceremony?
- Will you be purchasing a silver or gold nursing pin (if any)?
- Are you a member of Sigma Theta Tau?
- Are you a national member of SNA?
- How many invitations (if any) do you need?