ADMINISTRATIVE COUNCIL MINUTES

Date: Tuesday, September 9, 2014, 8:30 a.m.
Location: University Center Ballroom B

1. President Dobbins called the meeting to order. New members were introduced. The President thanked members of the Council and all faculty and staff for their outstanding support and attendance at the State of the University event. He gave a brief overview of the next steps in the transition process, including the outline for membership selection for the Presidential Search and Screening Advisory Committee. He distributed a letter from Board President Doyle Privett which will be sent to all faculty and staff later today, and which outlines the process for membership selection to the Search/Screening Committee. The President indicated that Mr. Privett will chair the committee and Board VP Kendra Neely-Martin and Mr. Jay Knudtson also will serve on the committee.

2. Family Weekend Update – Dr. Below distributed the Family Weekend mailer and an update sheet and overviewed events for the weekend. Weller-Stilson outlined plans for the River Campus Center open house. Alnutt announced that the volleyball match had been moved to 1 p.m. on Sunday.

3. Homecoming Update – Mr. Holland distributed an outline of Homecoming Week Activities, and briefly outlined major events. A record number of scholarship donors and recipients will attend the annual scholarship reception.

4. Unit Items: Among the various unit items reported:

   Eddleman briefly discussed the state’s movement towards mandated reverse transfer and Southeast’s efforts with Mineral Area and Three Rivers Colleges. Letters have been sent to approximately 400 students who could qualify for the reverse transfer degree and four students have responded affirmatively. President Dobbins indicated that should students decide to qualify for the reverse transfer degree, we would invite Presidents Kurtz and Payne to attend December commencement ceremonies to participate in awarding the degrees.

   McAllister reported that CSIS nominations are due by Friday, Sept. 19th.

   Cockrill thanked all Administrative Council members who attended the Student Government reception.

   Tapp announced that an Oct. 19th fall career fair has been added to the schedule with 45 employers already scheduled to attend. The Center for Academic Advising and Career Services will be
sponsoring advising/career-related events every Thursday at 3:30 p.m. and the Bullets list for part time job opportunities has been extended due to student popular demand.

Below – a review of the First Step processes has been initiated with the idea that there may be a need for more one-on-one time with students, which may involve some extra time spent at First Step. Below also reported that enrollments are holding strong and we are still very close to the 12,000 mark.

Skinner – the first-ever Patriot Day Celebration in honor of 9/11 will be held on 9/10-11, with a guest speaker, an Academic Hall lawn display of flags to represent lives lost on 9/11, and special flag ceremonies. He also reminded the Council of the Sunday, Sept. 21st appearance of Anderson Cooper in the Show Me Center.

Wiles – Chairpersons Forum will meet Oct. 22nd and deans are invited to attend.

Hahn – Invited Council members to attend the Admissions-sponsored faculty-staff appreciation lunch. Admissions Office awards will be presented at the event.

Harmon – reminder that Ologie Consultants will be on campus next week.

Holland – reminder that Southeast Salutes will be held in St. Louis next week.

Weller-Stilson – announced June 20th as the date for the second annual River Campus Summer Arts Festival

Barrios – reminder of the Crader Lecture next week

Wood – reminder on progress of Advising reports

McDougall – special thanks to Irby, Agnew, Advancement Staff, for the 44 firms registered to attend St. Louis interview days. 66 students are currently registered. He also thanked Dr. Bai for his work in researching dual credit and retention rates. He also reported that regional campus staff are continuing to work with West Plains Associates Plus; enrollments are stable at Sikeston and Kennett and increased at Malden.

McGowan – Missouri Completion Academy upcoming followed by Math Summit. He reported that fewer than 100 students are taking remediation courses.

Gathman – number of student online majors is up 27 percent over last fall. 860 online majors enrolled. RN/BSN growing; MA in Education doubled.

Rogers-Adkinson – COE is discontinuing the Alternative Certification program and will direct students to the MA in Education program which will be online. She will be representing Missouri COE deans at an upcoming AASCU meeting in Chicago to discuss common core. Six scholars from Chile have expressed an interest in visiting Southeast in July.

Ahmed – 1080 international students from 55 countries.

President Dobbins – provided a brief overview of the upcoming veto session and performance funding discussions. He asked the Provost, Dr. Bai, and Dr. Below to look at measurements and data to determine whether or not Southeast needs to change measurements for performance funding. Indicated that he had spoken with the new SLU president and there might be a possibility of some joint collaboration in the areas of academic programs in healthcare.
The next Administrative Council meeting is scheduled for Tuesday, September 23, 2014, in the University Center Ballroom where progress on the advising collaboration areas will be due.

Submitted by,
Diane O. Sides
Associate to the President and
Assistant Secretary to the Board of Regents