SAPE Job Description

Position: Substance Abuse Prevention Education Graduate Assistant

Required Qualifications: Eligibility for Graduate Assistantship

Preferred Qualifications: Background in Counseling, Social Work, or Higher Education

General Responsibilities: Coordinate the Substance Abuse Prevention and Education (SAPE) program services for students. Provide smoking cessation programming and educational support.

Specific Responsibilities:
1. Develop and market a SAPE program of counseling services designed specifically for mandated students.
2. Coordinate the delivery of counseling services and counseling outreach to those living in on-campus housing, including individual counseling, group counseling and educational programs related to mental health.
3. Attend weekly Counseling Services individual supervision and weekly clinical staff meetings.
4. Represent Counseling and Disability Services at First STEP Orientation, Show Me Days, and at university outreach events.
5. Perform other duties as assigned (e.g., Annual Health Fair, Sexual Responsibility Week, Eating Disorders Awareness Week) in conjunction with student support services on campus.

Interested applicants should send a resume with three professional references and cover letter to Torie Grogan at ucs@semo.edu This position is anticipated to be available in the fall 2017 semester.