FACULTY SEARCHPATH INSTRUCTIONS

1. When you log into learning.semo.edu and click on “My Courses” you should see a link that says: Fall 2017 Info Lit – UI100 Searchpath. Click on that link. You can view this page as a “Non-Editing Professor.”

2. Your students will also see this link under their “My Courses” tab. You may want to inform them of that link as they may have questions as to why it is there. You can let them know it will be a forthcoming assignment. You can view the example assignment sheet on the previous page.

3. On the page you will see all six Searchpath modules and their respective quizzes.

4. All of your students should be enrolled in this “course” via a process run by OIT. If for some reason one of your students is unable to access this site, please send that student’s name, email address and section number to Claudia Ruediger at cruediger@semo.edu.

5. To assign Searchpath to your students, feel free to use the “Student Instructions” I created for you. Remember to alter the deadline to suit your needs.

6. These quizzes are set up so that students can take them as many times as they want and you will be able to see their highest score on each quiz.

7. Searchpath Module 1 and its two respective quizzes (Module 1 Quiz A and Module 1 Quiz B) are the only quizzes required for UI100. However, we would recommend assigning all six modules and seven quizzes to assist your students with their information literacy awareness during their first semester.

8. Once you are ready to access your students’ scores, click on “Grades” in the Searchpath Moodle page. Click on your section in the drop down box labeled “Separate Groups.” You will then be able to view your students and their scores. Moodle will automatically populate with the students’ highest scores.

9. To report your UI100 Course Learning Outcomes, follow the process outlined on page 16 of this Manual. For SLO #1, if a student mastered 7 of the 9 questions in Module 1 Quiz A, then the student “met” the outcome. For SLO #2, if a student mastered 5 of the 6 questions in Module 1 Quiz B, then the student “met” the outcome.