SUBJECT: Proposed By-Law Format

BY-LAW BODY

I. The format for a proposed by-law being brought to the floor of the Student Senate shall consist of these elements in the following order:

   A. The sponsoring Committee name or the names of the two sponsoring voting members of Student Government;
   B. The subject of the proposed by-law;
   C. (OPTIONAL) The number(s) of the by-law(s) that the proposed by-law would rescind if passed;
   D. Line enumeration:
      1. A vertical enumeration of the by-law’s lines shall be located in the left-hand margin;
      2. This vertical enumeration shall be called “Line Numbers”.
   E. Definition of the terms used in the proposed by-law:
      1. A separate section of the proposed by-law shall be marked by a horizontal line and entitled “Definition of Terms”.
      2. This shall be followed by the listing of certain terms which could be found ambiguous by the Senate and a concise definition provided by the by-law’s authoring committee.

II. Purpose(s) of the proposed by-law:

   A. A separate section of the proposed by-law shall be marked by a horizontal line and entitled “Purpose(s) of the proposed by-law”;


STUDENT GOVERNMENT

BY-LAWS

SECTION 202  NO. 03

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B. This shall be followed by sentences, each sentence listed describing one purpose of the proposed by-law.

III. Inaction of the proposed by-law:
   A. A separate section of the proposed by-law shall be marked by a horizontal line and a heading reading “BE IT ENACTED BY THE STUDENT GOVERNMENT OF SOUTHEAST MISSOURI STATE UNIVERSITY AS FOLLOWS:”;
   B. This section can be used to attach to the proposed by-law pertinent research (survey results, a copy of the legislation the proposed by-law would rescind if passed, a summary of the background for the proposed by-law provided by the sponsoring committee) that would be useful to the Senate in its decision-making process.