STUDENT GOVERNMENT
BY-LAWS
SECTION 301 NO. 12
Date Enacted: 04/01/2013

SUBJECT: Parliamentarian Duties

BY-LAW BODY

I. Qualifications
   A. Must be a Student in Good Standing as defined in by-law 405.01.
   B. Cannot hold a Senate or Judicial Board position once installed as Parliamentarian;
   C. Shall be appointed by the Student Government President.

II. Duties and Responsibilities:
   A. Serve as the President Pro-tem in the absence of the President of the Senate;
      1. When serving as President Pro-tem, the Parliamentarian will not have the ability to
         vote. If a tie occurs, discussion will continue and another vote will be taken.
   B. Be versed in Robert’s Rules of Order and have a working knowledge of general
      legislative procedures.
   C. Call to the attention of the President of the Senate any errors in parliamentary
      procedure.
   D. Chair an ad-hoc committee that includes the President of the Senate to review the
      entire Student Government Constitution and by-laws at least once each year and
      recommend any changes;
   E. Chair an ad-hoc committee that includes the President of the Senate to review Student
      Government’s representation structure once each year and recommend any necessary
      changes;
   F. Review any postponed by-laws or by-law amendments;
1. Any proposed by-law or by-law amendment that is to be brought before the Senate shall be postponed for one week in order to allow the Parliamentarian time to review them for conflicts with the Student Constitution or existing by-laws.

2. A proposed by-law or by-law amendment will not have to be postponed only if both the Parliamentarian and the President of the Senate agree that it does not need to be.

G. The Parliamentarian shall not be a voting member of Student Government.

H. The Parliamentarian shall attend all Senate meetings with the allowance of three absences per academic year.