SUBJECT: Funding Board

BY-LAW BODY

I. Membership
   A. The Funding Board shall consist of the Student Government Treasurer, Finance Committee, Student Government Advisor, five at-large members, and two alternatives.
      1. Chairperson
         a. The Student Government Treasurer shall chair the Funding Board but shall vote only in the event of a tie.
      2. Voting Members
         a. The Funding Board voting members shall consist of the Student Government Senate Finance Committee and five students at-large.
      3. Alternates
         a. Two alternate members may be selected to serve on the Funding Board if potential need to do so arises.
         b. In the absence of a Funding Board member, an alternate can act as a voting member of the Funding Board with all the rights and privileges thereof.
         c. If a vacancy occurs on the Funding Board, the alternates shall receive priority consideration for the position. He/she may reject the open position and thereby retain his/her alternate status.
      4. Advisors
         a. The Student Government Advisor shall serve on the Funding Board but shall have no vote.
II. Selection Process

A. At-Large Members

1. Selection of at-large Funding Board members will be based on the recommendation of a selection committee.
   a. The Student Government President shall chair the selection committee but shall vote only in the event of a tie.
   b. The five voting members of the selection committee shall be the Student Government Treasurer, the Student Senate Finance Committee Chair, and Four Student Senators.
   c. No member of the Student Senate Finance Committee shall serve on the Selection Committee.
   d. The Student Senators shall be appointed by the Student Government President with the approval of the Executive Board.
   e. The Student Government Advisor shall serve on the selection committee, but will have no vote.

2. Any Southeast Missouri State University student in good standing, as outlined in Elections by-law 405.01, may apply for an at-large position of the Funding Board.

3. Applicants for membership on the Funding Board will be reviewed by the selection committee.

4. After an interview, the recommendations of the selection committee shall go to the Student Senate for approval or disapproval.

5. A newly approved at-large member of the Funding Board shall serve a term (to be indefinite) for as long as the student member remains in good standing with the University as outlined in Elections by-law 405.01-III-A-2.

B. Finance Committee Members

1. The members of the Student Senate Finance Committee shall be appointed by the President of the Senate in accordance with by-law 301.03.

2. The length of Student Government Finance Committee members’ terms on the Funding Board shall be two semesters; one fall, and the following spring.

C. Dismissal

1. Should a student member fail to remain in good status with the University, he/she shall be dismissed from the Funding Board.

2. Should a student member miss more than three scheduled Funding Board meetings in a semester, to include hearings and/or deliberations, he/she may be removed from the Funding Board at the discretion of the Student Government Treasurer.

3. Should a Funding Board member become Student Government Treasurer his/her position as a Funding Board member shall be terminated.

4. Should an at-large member of the Funding Board become a member of the Student Senate Finance Committee, his/her status as an at-large member of Funding Board shall be terminated.
III. Voting
   A. A quorum must be present in order to conduct official business.
      1. A quorum will consist of the chairperson and six voting members.
   B. All decisions of the Funding Board require a majority vote of the voting members present.
   C. Should a member of the Funding Board be affiliated with a student organization whose budget request is being deliberated, the member shall excuse him/herself from the meeting and his/her vote shall be counted as an abstention.

IV. Responsibilities
   A. To review all budget requests. This is to assure that all Student Government Funding Guidelines are observed in the requests.
      1. All Funding Board Committee members shall make decisions on a viewpoint neutral basis. A viewpoint neutral basis is defined as one not considering the viewpoints being expressed by those requesting funding, and based solely upon: Established Funding Board guidelines and procedures as outlined in Funding Guidelines 409.03 No.1 and Funding Procedure 409.03 No.2, which should include but not be limited to the facts presented in the application, presentations from representative of the organization, and verifiable factual information.
         a. Any member of Student Government who is a member or advisor of the organization requesting funding from Student Government shall abstain from voting and/or motioning, and refrain from making statements in regards to the organization’s funding request.
      2. In order to review all budget requests fairly a Student Government Funding Evaluation form will be distributed by the Student Government Treasurer. A Student Government Funding Evaluation form will be accessible for review from the Student Government Administrative Assistant.
   B. To interview and discuss, with a representative of the organization, the submitted budget request.
   C. To recommend to the Senate an amount to be approved and allocated to student organizations for activities.
   D. To meet at regularly scheduled times throughout the semester as determined by the Student Government Treasurer at the beginning of the semester. Other meeting times may be assigned as deemed necessary by the Student Government Treasurer.
   E. To attend a mandatory training session at the beginning of Board member’s term of office. Each Funding Board member will be required to sign a statement of acknowledgement and commitment to abide by all Funding Board by-laws.
      1. The training session should specifically include instructions on the definition and importance of viewpoint neutrality, conflict of interest, Funding Board guidelines and procedures as outlined in Funding Guidelines 409.03 No.1 and Funding Procedure 409.03 No.2, and other topics as needed.
V. Rights
   A. The Funding Board can make exceptions to the Funding Guidelines as long as they are reported with an explanation to Senate by the Student Government Treasurer.
   B. It shall be left to the interpretation of the Funding Board to determine whether activities are to be considered organizational or personal in nature.
   C. The Funding Board reserves the right to restrict the funding of an organization based on its interpretation of the funding guidelines.

VI. Rules of Order
   A. All meetings of the Funding Board will follow the most recent edition of Robert’s Rules of Order, as stated in by-law 412-03.

VII. Branch of Student Government
   A. The Funding Board is a standing entity of the legislative branch of Student Government.