STUDENT GOVERNMENT

BY-LAWS

SECTION 409.04   NO. 01

Last Amended April 21, 2014

SUBJECT:  Student Organization Registration Process

BY-LAW BODY

I.  Student Organization Recognition Requirements
   A.  The organization must consist of no fewer than five members who are current students at Southeast Missouri State University, in good academic and disciplinary standing, and maintain a minimum 2.0 GPA (student in good standing).
   B.  The organization must have a constitution, which should be in accordance with the University’s rules of Code of Conduct, as well as the Student Constitution of Southeast Missouri State University.
   C.  The organization must have an advisor.  This advisor may be any faculty or staff member, including graduate assistants employed by Southeast Missouri State University.
   D.  Each organization must have an executive officer (i.e. president), and an administrative officer (i.e. secretary or treasurer).  These officers must register as indicated below and be in good academic and disciplinary standing with the university.  All officers must maintain a minimum 2.0 GPA (student in good standing).
   E.  All organizations must first be registered through the University Center Administrative office as outline in Section II.
   F.  All sports oriented organizations must first be approved by the Club Sports Council to receive recognition by Student Government.

II.  Registration Process
A. The registration and organizational support of student organizations shall be organized and carried out by the University Center Administrative office under the coordination of the Assistant Director of Student Involvement. The University Center Staff shall be charged with implementing a process that best utilizes its resources in registering and developing student organizations. The Student Government will not oversee the registration process but will retain the right to evaluate the process and recommend changes at any time. The Student Government organizational secretary will be at the disposal of the University Center office in the regard and will aid the University Center in any capacity deemed necessary by the Assistant Director of Student Involvement.

B. New student organizations will register with the University center office on a yearly basis and will be considered for recognition by Student Government after the first registrations has been successfully completed.

C. Successfully completing the registration process shall include but may not be limited to the following terms:
   1. Abiding by all rules, regulations, and time lines pertaining to initiating a student organization as prescribed by the University Center staff.
   2. Completing all paperwork deemed necessary by the University Center staff.
   3. Allowing the University Center staff to access grades, judicial reports, and any other information necessary to ensure officers of student organizations are in proper standing as prescribed by the Student Government and the University Center staff.

D. The Student Government Vice-President will be notified immediately after any organization seeking recognition successfully completes the registration process. The Vice-President will then place, in resolution form, recommendation that the organization be recognized as an official student organization of the forthcoming Senate agenda following receipt of registration approval. Resolutions concerning recognition of student organizations shall not be amended and shall need a simple majority vote to pass.

E. Organizations that are not allowed to complete the registrations process can appeal to the executive board of Student Government, with a written petition, within one calendar week of receiving notification that registration was denied.

F. Organizations that are denied recognition by the Senate may appeal to the All-University Judicial Board, with written petition, within one calendar week of the Senate meeting at which the resolution granting recognition failed. A registered organization may also appeal to the All-University Judicial Board if a resolution recommending the recognition of their organization is not placed on the Senate agenda before the third meeting after their registration process is complete. Lack of consideration by the Senate will constitute its opinion that the organization is not qualified to be recognized.

G. All organizations that are registered and recognized before this by-law was enacted shall not need to be re-recognized by the Senate once this by-law is enacted so long as they complete their yearly registration with the University Center Administrative Office.