The U.S. Bureau of Labor Statistics (BLS) reported wage and salary employment in the medical and health services management category is projected to grow 23 percent between 2012 and 2022. This growth rate is much faster than other industries. While many of these jobs are for practitioners, nurses, and allied health professionals, many others have duties that do not include hands-on patient care: for example, marketing, human resources, finance, and administration positions. This degree will help fulfill the need for non-clinical healthcare employees, and is also appropriate for practitioners who desire to move up in clinical management or out of direct patient care into a support role.

The Quality and Patient Safety option focuses on the critical areas of quality management and patient safety protocols. A macro-level focus on quality and patient safety is necessary for all healthcare operations, clinical and non-clinical.

Healthcare Management students will...
- Interact with qualified, award winning faculty in a small class environment.
- Study in Robert A. Dempster Hall, an efficient and beautiful business building with the feel of a corporate environment.
- Participate in practicums and internships designed to provide real world experience in healthcare organizations.

Career Planning
Career preparation is part of the mission of Southeast. In fact, more than 90% of Southeast students participate in internships, clinical opportunities, student teaching, research assistantships, and study abroad.

Professional career counselors are available for all students. The Office of Career Services in Academic Hall 057 can provide students with professional career counseling, resume critiques, practice interviews, job search strategies, career events, networking opportunities, and more.

Currently, 98% of Harrison College of Business graduates find employment within a year of graduation.

| Demonstrated Career Proficiency is a Requirement of all Southeast Students |
|-----------------------------|--------------------------|
| CL001/CL002 | First Semester | Complete the FOCUS2 assessment and develop a Career Action Plan. |
| CL003 | Junior Year | Students gain information about career planning and job searching resources. |
| CL004 | Senior Year | Students demonstrate advanced proficiency by identifying a position in their field, developing a cover letter, and tailoring a resume for the position. Materials are critiqued to ensure preparedness for a successful job search. |

Potential Internship and Employment Opportunities
- Hospitals
- Insurance Companies
- Medical Office Practices
- Government Agencies
- Home Health Care
- Counseling Centers
- Medical Practice Management
- Risk Management
- Healthcare Technology Companies

Special Options for Healthcare Management Majors
- This program of study is also available as a main campus program.
- Up to 12 hours of 500 level courses may be dual-transcripted with the MS in Healthcare Management.

Potential Internship and Employment Opportunities
- Hospitals
- Insurance Companies
- Medical Office Practices
- Government Agencies
- Home Health Care
- Counseling Centers
- Medical Practice Management
- Risk Management
- Healthcare Technology Companies
This is a guide based on the 2016-2017 Undergraduate Bulletin and is subject to change. The time it takes to earn a degree will vary based on several factors such as dual enrollment, remediation, and summer enrollment. Students will meet with an academic advisor each semester and use DegreeWorks to monitor their individual progress.

**CURRICULUM CHECKLIST**

**Healthcare Management: Quality & Patient Safety Option - 50 hours required – No minor required**

A grade of 'C' or better is required in each support course.

- EC 585 Healthcare Economics (3)
- HA 300 Introduction to Healthcare Management (3)
  - OR
  - MG 301 Principles of Management (3) SW
- HA 473 Internship in Healthcare (3)
- HA 510 Healthcare Operations (3)
- HL 113 Medical Terminology (3) SW
- HL 320 Community Health (3)
- MG 252 Business Communication (2) S
- MG 356 Found of Hum Resource Management (3) SW
- MG 362 Management Skills (3)
- PY 101 Psychological Perspectives on Human Behavior (3) S
- PY 271 Research Design & Analysis I (3)
- PY 555 Health Psychology (3)
- SC 301 Foundations of Health Communication (3)
- HA 535 Advanced Patient Safety (3)
- HA 530 Intro to Patient Safety (3)
- HA 525 Advanced Healthcare Quality (3)
- SC 301 Foundations of Health Communication (3)
- HA 530 Intro to Patient Safety S
- HA 535 Advanced Patient Safety S

**Quality & Patient Safety:**

A grade of 'C' or better is required in each support course.

- HA 520 Intro to Healthcare Quality (3)
- HA 525 Advanced Healthcare Quality (3)
- HA 530 Intro to Patient Safety (3)
- HA 535 Advanced Patient Safety

**Additional Requirements:**

- AD 101 Introduction to Microcomputer Applications (3)
  - OR
  - EP 100 Physics and Engineering Concepts (1)
  - BS 103 Human Biology (3)
  - EC 215 Principles of Microeconomics (3) S
  - HL 120 Health Perspectives (3) W
  - MA 134 College Algebra (3)
  - UI 386 Environmental Health (3)
  - UI 352 Medical Ethics (3)
  - OR
  - UI 412 American Healthcare Systems & Issues (3) SW

University Studies Requirements (not already listed above):

UI100 First Year Seminar, EN100 English Composition, Artistic Expression, Written Expression, Oral Expression, Literary Expression, Physical Systems, Development of a Major Civilization, Political Systems, Social Systems, UIUI3xx or UI4XX

*whichever is not taken above

+ - Fulfills University Studies requirement

8 - These courses are typically offered in an eight-week format in the spring or fall semesters

S - These courses are typically offered in a summer session.

W - These courses are typically offered over the wintersession (listed as part of the spring semester). Students are restricted to one wintersession course per semester.

**SAMPLE YEARLY COURSE MAP**

<table>
<thead>
<tr>
<th>FALL</th>
<th>Start / Stop</th>
<th>Course #</th>
<th>Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Term</td>
<td>Aug. - Dec.</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Full Term</td>
<td>Aug. - Dec.</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Full Term</td>
<td>Aug. - Dec.</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>1st 8 Week</td>
<td>Aug. - Oct.</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>2nd 8 Week</td>
<td>Oct. - Dec.</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>15</td>
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<table>
<thead>
<tr>
<th>SPRING</th>
<th>Start / Stop</th>
<th>Course #</th>
<th>Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter Session</td>
<td>Dec. - Jan</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Full Term</td>
<td>Jan. - May</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Full Term</td>
<td>Jan. - May</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>1st 8 Week</td>
<td>Jan. - Mar.</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>2nd 8 Week</td>
<td>Mar. - May</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>15</td>
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</table>

<table>
<thead>
<tr>
<th>SUMMER</th>
<th>Start / Stop</th>
<th>Course #</th>
<th>Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st 4 Week</td>
<td>June</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>8 Week</td>
<td>June-July</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>2nd 4 Week</td>
<td>July</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>9</td>
</tr>
</tbody>
</table>

**Degree requirements for all students:** a minimum of 120 credit hours, completion of University Studies program, career proficiencies (CL001-004), and the Writing Proficiency Exam (WP003).

A minimum 2.25 GPA in the major and overall are required to graduate with a BS degree.

Refer to the Undergraduate Bulletin or DegreeWorks for additional graduation requirements (i.e. minimum GPA and coursework) for your program of study.

**Personalized Pathways:**

At Southeast, we offer online courses in a traditional 16-week fall and spring semester with 8-week sessions in the first and last half of both. In addition, we offer a Wintersession between fall and spring and at least six different 4, 6, and 8 week sessions over summer. Talk with an advisor to see how you can utilize these different sessions to expedite your degree completion.