Tenured and Tenure Track Faculty,

I am pleased that the University Board of Regents approved to continue to support the 2016 summer research grant program described below. I have asked deans to establish the college review committee charged with making a recommendation to the dean (#5, below) and the calendar for completing the review of applications for a summer research grant (#6, below). The dean’s recommendation should be submitted to the provost’s office no later than April 15, 2016.

Those wishing to be considered for a 2016 summer research grant should use the application form, below.

SUMMER RESEARCH GRANT

1. Tenured and tenure-track faculty; one per college, one for the School of the Visual and Performing Arts, and one for the faculty assigned to Kent Library.
2. Awardees are eligible to teach no more than 3 credit hours (or equivalent) over the summer that the grant is in effect.
3. This is a competitive process
4. There should be a tangible scholarly/creative product or related product identified and resulting from this award.
5. A recommendation should be made to the dean from a review committee (e.g., the College Promotion and Tenure Committee, Faculty members to College Council, or some other review committee organized by the dean; the review committee may ask for input from the appropriate chairperson). The review committee reviews proposals from college/school and recommends a proposal to be submitted to the provost’s office by the dean.¹
6. Dean submits a copy of his/her recommended proposal/application to the provost’s office by April 15.
7. Proposals/Applications should include:
   1. A statement of the proposed scholarly/creative activity (no more than one page, double spaced, 12 point font) to be completed over the summer.
   2. A statement describing the scholarly/creative product that will be completed through summer research grant (no more than two sentences) and a statement describing the planned final scholarly/creative product (no more than two sentences).
8. By the first day of classes for the fall term following the summer research period, a short report (a memo of one or two paragraphs) should be submitted to the appropriate department chairperson, with copies sent to the appropriate dean and the provost’s office. This short report describes what was accomplished over the summer and the next steps to complete the scholarly endeavor.²

¹ The review committee for the College of Liberal Arts submits two recommendations to the dean; one from the School of the Visual and Performing Arts and one from the other units of the College of Liberal Arts. If there are no requests/recommendations from the School of the Visual and Performing Arts, then the review committee submits one recommendation to the dean from the other units of the college.
² A paragraph describing what was accomplished over the summer and the next steps to complete the scholarly/creative endeavor; submitted to the appropriate chairperson, with copies to the appropriate dean and the provost’s office by the first day of classes for the fall term following the grant’s summer term.
2016 SUMMER RESEARCH PROPOSAL/APPLICATION

TITLE

NAME

DEPARTMENT

COLLEGE/SCHOOL

I. RESEARCH STATEMENT

(Attach statement)

II. SCHOLARLY/CREATIVE PRODUCT(S)

(Faculty Member’s Signature) (date) (Department Chair Signature) (date)

(Dean’s Signature) (date) (Provost) (date)

3 No more than one page, double spaced, 12 point font, attached to this cover sheet.
4 One or two sentences in this space describing the specific scholarly/creative outcome to be completed from the summer research grant (e.g., draft paper based on data set constructed over the summer; a recording of an original musical composition) and one or two sentences in this space describing the planned final scholarly/creative product that is expected from scholarly/creative endeavor (e.g., submission of a completed article to national refereed journal for review; a CD containing a collection of recordings).