The Southeast Missouri University Foundation requires adequate verification of any gift-in-kind donation before receipt can be acknowledged. Adequate verification can be an invoice, appraisal statement or receipt itemizing the goods donated. This verification must be signed by the donor or a designee. The Southeast Missouri University Foundation will issue a descriptive receipt only for gift-in-kind donations as it is the donor's responsibility to substantiate the value of gifts-in-kind.

Please send the original to:
Foundation Office
MS 7300

NOTE: Retain a copy for your records.