Southeast Missouri State University
Ronald E. McNair Post-baccalaureate Achievement Program
Faculty Mentor Agreement Form

I understand the objective of the TRIO/McNair Scholars Program at Southeast Missouri State University is to encourage, support and assist the participants who have been historically underrepresented in various fields to pursue education through the doctoral level.

I hereby commit to the mentor expectations listed below as well as those further outlined below. At the fulfillment of these responsibilities (or as agreed upon by the Mentor and McNair Director), the TRIO/McNair Scholars Program will process an additional payment request in the gross amount of $850. TRIO/McNair Scholars Program will pay the percentage of benefits on this amount as required by our Human Resources Payroll Department. This is estimated at $100-$150 (amount varies per faculty member).

Summary of mentor responsibilities:

1. Assist the Scholar with the design of his/her research proposal
2. Guide the Scholar’s research
3. Assist the Scholar in preparing a final research paper in the format suitable for publication in the discipline
4. Approve materials Scholars submit to the TRIO/McNair Scholars Program for stipend reimbursement (these may include research papers, power point presentations, and poster presentations)
5. Potentially identify conferences and/or other professional meetings that the Scholar can attend with their mentor
6. Assist the Scholar in securing admission and graduate assistantships for graduate study
7. Perform any other reasonable duties that might assist the Scholar in preparing for doctoral study (e.g., exposure to the academic rigor of classroom teaching, engaging with department faculty, performing field or laboratory research)

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Scholar Name  Major

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Office Phone  Mentor Email

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Faculty Mentor Signature  Mentor Department