Professional Staff Council  
Meeting Minutes  
August 17, 2011

Present:  
Dana Daniel  
Debra Graham  
Lenell Hahn  
Dustin Hopkins  
Carmen McNeely  
Lenell Hahn  
Larry Hendricks  
Kims Fees

Absent:  
Brady Barke  
Paul Belvin  
Jason Lipe  
Kristine Loenneke  
David Wilde

Alternates Present:  
Alisa McFerron  
Joanna Shaver

Quorum and call to Order  
The Professional Staff Council (PSC) was called to order at 10:00 am in the UC Riverboat Room by Chairperson Kim Fees.

Reports  
Chairperson Report: Kim reported from Administrative that a new organization chart will soon be available and also commented on the forecoming state of the university address.

Chair-Elect Report: no report.

Secretary/Treasurer Report: Minutes from the last meeting were posted.

Old Business:  
- Enforcement of the Smoking Policy was discussed. Documents containing information about the enforcement were made available by email.

New Business:  
- In October a food drive is planned
- New city parking laws were discussed.

Committee Reports, PSC Representatives  
University Standing Committees:

- AQIP  
  - Krissy Loenneke - No report
- Athletic Committee  
  - Larry Hendricks - No report.
- Budget Review  
  - Kim Fees/Lenell Hahn - No report.
- Benefits Review  
  - Kim Fees/Lenell Hahn – No report.
- **Council Member/Department Announcements**
  
  Sharon discussed a new class called Navigating a College Degree with the goal of making it a UI100 class. The H/R department will be moving the last week of August to the 4th floor.
  Houck Field House as a new turf field and a new scoreboard.
  A search is underway for a new Asst. Director of Campus Life.
  Micheal J. Fox and Kurt Warner lead a list of speakers that will be coming to Southeast. The new Engage in 8 booklet was distributed and reviewed.
  Admission requirements for next fall are changing.
  Computers in Kent Lab are being replaced.
  The admissions office has hired two new counselors.

- **Future Meeting**
  
  There being no further discussion, the Council adjourned at 10:35 am. The next PSC meeting will be on Wednesday, September 21st, 2011, in the University Center Heritage Room at 10:00 am.

Minutes respectfully submitted by Larry Hendricks, PSC Secretary/Treasurer.