In attendance: Dr. Bill Eddleman, Chair; Dr. Frank Barrios; Dr. Debbie Below; Dr. Allen Gathman; Ms. Emily Hargis; Ms. Robin Grebing; Dr. Sophia Scott; Dave Wilde; Ex Officio: President Ken Dobbins, Provost Ron Rosati; Recorder: Diane O. Sides

Dr. Eddleman opened the meeting asking for reports from the subcommittees, with changes provided as a result of the open forums. Committee members asked Dr. Eddleman to provide a template for how the final subcommittee reports should be presented. Dr. Eddleman advised that today’s review of the subcommittee draft reports would primarily focus on the changes made since the last version.

Curriculum, Academics, and Academic Programs Subcommittee: Dr. Gathman reported that the International Programming Planning Committee recommendations approved by Administrative Council were attached to his report.

Role of Faculty Subcommittee: Dr. Sophia Scott reported that committee members were disappointed in the turn-out for the Role of Faculty open forum as only seven or so faculty members attended. However, there were some good suggestions which came from the forum. Steering Committee members provided Dr. Scott with several suggestions that could be added for study to the report.

Subcommittee on Student Services: Dr. Below reported on the updated draft reports.

Subcommittee on Technology: Mr. Wilde reported on the most recent changes to the document. Members of the Steering Committee had several possible edits and suggestions for the report.

Subcommittee on Demographics: Dr. Barrios reported there were additional comments and input on the veterans’ issues and on other diversity initiatives.

It was emphasized to members that reports must be written in the “active” tense and recommendations assigned to a pertinent person/group/department. Subcommittee reports are due to Dr. Eddleman no later than 5 p.m., Thursday, April 12th, so Dr. Eddleman can provide to the Executive Staff on Friday for review before Monday’s meeting.

The Steering Committee will meet to brief Executive Staff on each of the subcommittee reports at 8:30 a.m., Monday, April 16th, in Room 102 of Dempster Hall. They will then meet with Administrative Council at 8:30 a.m., Tuesday, April 24th, in the UC Ballroom B. If the co-chair from the Steering Committee cannot attend the meetings, they were asked to have their co-chair attend. However, co-chairs did not have to be present if Steering Committee chairs were available.

Respectfully submitted,
Diane O. Sides