MINUTES OF THE OPEN SESSION
OF THE
SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS
HELD ON THE
THIRTEENTH OF MAY 2011

The Board of Regents for Southeast Missouri State University met at 1:35 p.m. on Friday, May 13, 2011, in Room 112 of the Douglas C. Greene Center for Innovation and Entrepreneurship, on the campus of Southeast Missouri State University. Regents present were: Mr. Brad Bedell, President of the Board of Regents; Mr. Albert M. Spradling, Vice President of the Board of Regents (via teleconference); Mr. Brian Kelly, Student Representative to the Board; Mr. James P. Limbaugh (via teleconference); Mr. Doyle L. Privett; and Mr. Daren K. Todd. Also present were: Dr. Kenneth W. Dobbins, President of Southeast Missouri State University; Mrs. Kathy Mangels, Board Treasurer; and Mrs. Deborah S. Fulton, Board Secretary. Regent not in attendance: Mr. Reginald D. Dickson. Board President Bedell presided.

DEDICATION OF THE DOUGLAS C. GREENE CENTER FOR INNOVATION & ENTREPRENEURSHIP

Prior to the meeting, the Douglas C. Greene Center for Innovation and Entrepreneurship at Southeast Missouri State University was dedicated for Douglas C. Greene of Vancouver, Washington, and Rancho Mirage, California. The dedication ceremony, held in the Wehking Alumni Center, followed official approval of the naming of the center by the University’s Board of Regents in December.

The Douglas C. Greene Center for Innovation and Entrepreneurship at Southeast Missouri State University is one of the most comprehensive entrepreneurship-focused university centers in the Midwest, offering a wide array of academic and outreach programs and services, including: innovation development and research; entrepreneurship education, training and mentorship; and business incubation and development services. The Greene CIE supports Southeast Missouri State University’s strategic priority to advance the region’s economic appeal and strength by accelerating local and regional economic growth and development that improves the quality of lives, communities and businesses in southeast Missouri and the surrounding region.
CONSIDERATION OF APPROVAL OF MINUTES

A motion was made by Regent Privett and seconded by Todd to approve the minutes of the open meeting of March 25, 2011. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.

CONSIDERATION OF FACULTY SENATE BILLS

Faculty Senate Bill 11-A-28, Amendment to Faculty Merit Pay Policy and Faculty Tenure and Promotion Policy

President Dobbins asked Dr. Ron Rosati, Provost, to present the recommendation that the Board approve adoption of the proposed revision (Faculty Senate Bill 11-A-28) of the Rewards for Promotion and Post-Professorial Merit section of the Faculty Handbook (Chapter 2, Section F, Subsection 11) which amends the current Faculty Merit Pay Policy (Bill 08-A-05) and Faculty Tenure and Promotion Policy (Bill 08-A-04) [Attachment B].

On May 4, 2011, the Faculty Senate approved Faculty Senate Bill 11-A-28 which proposes an amendment to the current Faculty Merit Pay Policy and the Faculty Tenure and Promotion Policy. The proposed amendment to these current Faculty Handbook policies changes the funding source for promotions to Associate Professor and Professor from the faculty merit raise pool to the University’s annual cost of continuing as determined by the annual Budget Review Committee process. The current policies state that faculty merit salary increases will be funded by at least 75% of the total funds made available for faculty salary increase as determined by the budget review process. The amendment changes this percentage to at least 87.5%. Post-Professorial Merit increases will be funded at no more than 12.5% of the funds available for annual merit salary increases. The existing handbook language, proposed to be amended by the motion presented to the Board, reads “the base pay increases will be funded by a pool consisting of no more than 25% of the aggregate amount of each year’s faculty salary increase determined through the annual budget review process.”

The Faculty Senate’s concern was that promotion to Associate Professor and Full Professor should be considered as a cost of continuing since it is the normal progression of faculty. However, the Post-Professorial Merit is an outstanding process at Southeast and is an excellent motivator for full professors and is appropriately funded by all faculty. The Faculty Senate agreed to the use of 12.5% of salary increases for the funding source.

A motion was made by Vice President Spradling and seconded by Regent Privett to approve adoption of the proposed revision (Faculty Senate Bill 11-A-28) of the Rewards for Promotion and Post-Professorial Merit section of the Faculty Handbook (Chapter 2, Section F, Subsection 11) which amends the current Faculty Merit Pay Policy
(Bill 08-A-05) and Faculty Tenure and Promotion Policy (Bill 08-A-04). A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.

**Faculty Senate Bill 11-A-7, Revisions to the Academic Fresh Start Policy**

President Dobbins asked Provost Rosati to present the recommendation that the Board approve adoption of the proposed revision (Faculty Senate Bill 11-A-7) of the Academic Fresh Start Policy and the rescission of Chapter 5, Section E, of the Faculty Handbook with the implementation occurring after the procedures are agreed upon by the Faculty Senate and President [Attachment C].

The current Academic Fresh Start Policy was approved by the Board of Regents on May 14, 1999. At their March 25, 2010, meeting, the Board of Regents directed President Dobbins, working with the Faculty Senate, to review the Faculty Handbook and recommend changes to ensure that the Faculty Handbook conforms to current Board policies and directives. At their December 8, 2010, meeting the Board approved the Faculty Senate Bill 10-A-13: Separation of Policy and Procedures which divides policy statements in the Faculty Handbook from procedures for implementing those policies.

In response to the Board of Regents’ directives, the Faculty Senate is dividing current Handbook policy statement into separate policy statements and associated procedures for implementing those policies. On April 6, 2011, the Faculty Senate approved Faculty Senate Bill 11-A-7, proposing an amendment to the Academic Fresh Start Policy. The proposed amendment to the current Faculty Handbook policy separates the Academic Fresh Start Policy statement from procedures for granting a fresh start. No changes to the current policy statement text were made in the proposed document. The proposal only separates the policy text from operational procedures of Academic Fresh Start.

The proposed new handbook policy language and draft handbook procedure language for the Academic Fresh Start Policy was provided in Attachment C. It was noted that the draft procedure section was provided for information purposes only.

A motion was made by Vice President Spradling and seconded by Regent Privett to approve adoption of the proposed revision (Faculty Senate Bill 11-A-7) of the Academic Fresh Start Policy and the rescission of Chapter 5, Section E, of the Faculty Handbook with the implementation occurring after the procedures are agreed upon by the Faculty Senate and President. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.
Faculty Senate Bill 11-A-9, Revisions to the Five Year Calendar

President Dobbins asked Provost Rosati to present the recommendation that the Board approve the adoption of the proposed Five-Year Academic Calendar for 2010-11 through 2014-15 [Attachment D].

The Faculty Senate approved the attached Five-Year Academic Calendar per Faculty Senate Bill 11-A-9 on April 16, 2011. This calendar will accommodate the new winter intersession and the expansion of the summer session.

A motion was made by Vice President Spradling and seconded by Regent Privett to approve the adoption of the proposed Five-Year Academic Calendar for 2010-11 through 2014-15. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.

Faculty Senate Bill 11-A-12, Academic Distinction in the Department of the Major Policy

President Dobbins asked Provost Rosati to present the recommendation that the Board approve adoption of the proposed revision (Faculty Senate Bill 11-A-12) of the current Academic Distinction in the Department of the Major Policy and the rescission of Chapter 3, Section F, of the Faculty Handbook with the implementation occurring after the procedures are agreed upon by the Faculty Senate and President [Attachment E].

At their March 25, 2010, meeting, the Board of Regents directed President Dobbins, working with the Faculty Senate, to review the Faculty Handbook and recommend changes to ensure that the Faculty Handbook conforms to current Board policies and directives. In response to the Board of Regents’ directives, the Faculty Senate is dividing current Handbook policy statements into separate policy statements and associated procedures for implementing those policies. On April 6, 2011, the Faculty Senate approved Faculty Senate Bill 11-A-12, proposing an amendment to the current Academic Distinction in the Department of the Major Policy, which was adopted May 5, 1992. The proposed amendment:

1. Separates policy statements within the current Faculty Handbook policy from procedures to apply for and complete an academic distinction project;
2. Changes the required membership of the student’s faculty supervisory committee from a minimum of five members to at least three degreeed faculty and/or staff members; and
3. States that the student’s distinction project may not be used for any form of academic credit other than to satisfy the honors research (HN 499) requirement with the approval of the department chairperson and the Director of the Jane Stephens Honors Program.
The proposed new handbook policy language and draft handbook procedure language for the Academic Distinction in the Department of the Major Policy was provided in Attachment E. The draft procedure section was provided for information purposes only.

A motion was made by Vice President Spradling and seconded by Regent Privett to approve adoption of the proposed revision (Faculty Senate Bill 11-A-12) of the current Academic Distinction in the Department of the Major Policy and the rescission of Chapter 3, Section F, of the Faculty Handbook with implementation occurring after the procedures are agreed upon by the Faculty Senate and President. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.

**Faculty Senate Bill 11-A-14, Honors Program Policy**

President Dobbins asked Provost Rosati to present the recommendation that the Board approve adoption of the proposed revision (Faculty Senate Bill 11-A-14) of the Honors Program Policy and the rescission of Chapter 3, Section G, of the Faculty Handbook with the implementation occurring after the procedures are agreed upon by the Faculty Senate and President [Attachment F].

The current Honors Program Policy was adopted May 5, 1992. At their March 25, 2010, meeting, the Board of Regents directed President Dobbins, working with the Faculty Senate, to review the Faculty Handbook and recommend changes to ensure that the Faculty Handbook conforms to current Board policies and directives.

On April 6, 2011, the Faculty Senate approved Faculty Senate Bill 11-A-14, which updates the Faculty Handbook Honors Program Policy language as follows:

1. Break apart associated policies from procedures, and
2. Update the name of the program from the “Honors Program” to the “Jane Stephens Honors Program,” making the Faculty Handbook consistent with the name change approved by the Board at its December 17, 2009, meeting.

The proposed new handbook policy language and draft handbook procedure language for the Jane Stephens Honors Program was provided in Attachment F. The draft procedure section was provided for information purposes only.

A motion was made by Vice President Spradling and seconded by Regent Privett to approve adoption of the proposed revision (Faculty Senate Bill 11-A-14) of the Honors Program Policy and the rescission of Chapter 3, Section G, of the Faculty Handbook with implementation occurring after the procedures are agreed upon by the Faculty Senate and President. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.
Faculty Senate Bill 11-A-16, Academic Honesty Policy

President Dobbins asked Provost Rosati to present the recommendation that the Board approve adoption of the proposed revision (Faculty Senate Bill 11-A-16) of the Academic Honesty Policy and the rescission of Chapter 5, Section D, of the Faculty Handbook with implementation occurring after the procedures are agreed upon by the Faculty Senate and President [Attachment G].

At their March 25, 2010, meeting the Board of Regents directed President Dobbins, working with the Faculty Senate, to review the Faculty Handbook and recommend changes to ensure that the Faculty Handbook conforms to current Board policies and directives.

On April 6, 2011, the Faculty Senate approved Faculty Senate Bill 11-A-16 which separates the current Faculty Handbook Academic Honesty Policy from procedures for adjudicating alleged violations of academic honesty. A single text change in the policy statement simply clarifies the sources of academic honesty principles by incorporating references to the Student Handbook, “The University Statement of Student Rights,” and the Undergraduate and Graduate Bulletins.

The proposed new handbook policy language and draft handbook procedure language for the Faculty Handbook Academic Honesty Policy section were provided in Attachment G. The draft procedure section was provided for information purposes only.

A motion was made by Vice President Spradling and seconded by Regent Privett to approve adoption of the proposed revision (Faculty Senate Bill 11-A-16) of the Academic Honesty Policy and the rescission of Chapter 5, Section D, of the Faculty Handbook with implementation occurring after the procedures are agreed upon by the Faculty Senate and President. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.

CONSIDERATION OF PROPOSED INCIDENTAL FEE SCHEDULE INCLUDING INCIDENTAL FEES FOR THE MAIN CAMPUS AND THE REGIONAL CAMPUSES EFFECTIVE FOR FALL 2011

President Dobbins asked Ms. Kathy Mangels, Vice President for Finance and Administration, to present the recommendation that the Board approve the proposed Incidental Fee Schedule (presented in Attachment H-4), including incidental fees for the main campus and the regional campuses, effective for Fall 2011 [Attachment H].

The Budget Review Committee (BRC) is composed of 30 individuals who represent all major interest groups on campus. Based on the Board’s directive in March 2010, BRC has been deliberating on ways to meet an anticipated budget need of $20
million over the next five fiscal years (FY11 – FY15). This shortfall was estimated based on the assumption that state appropriations could be reduced by a total of 15% - 20% during this period, the university would have costs to continue normal operations which average $1.2 million per fiscal year, and the university would have to address salary needs for employees during this period.

The Governor recommended a 7% reduction in state appropriations for higher education for FY12, which equates to a $3.13 million reduction for Southeast. Due to the previous budget planning that the BRC and university started in FY10, there were revenue enhancements and expense reductions previously identified that could be used to offset the state appropriation reduction. This included $1,150,934 from employee benefit redesign and $540,000 increased enrollment revenue from summer course offerings, both of which were approved by the Board on October 22, 2010. In addition, the University had assessed a 5% reduction of operating budgets on all divisions to be identified over FY11 and FY12. A total of $1,829,919 of these identified budget reductions is available for the FY12 budget.

During the FY12 budget planning process, BRC was committed to keeping college affordable which had to be balanced with the university’s need to fund the cost of continuing institutional commitments and operating expenditures and faculty and staff compensation requests. Considering that university faculty and staff have not received a salary increase for two years, and the demands placed on personnel to continue university operations with reduced budgets, merit based salary increases were a priority for all groups represented on BRC.

The BRC Budget Worksheet in Attachment H-1 outlines the factors considered and the committee’s recommendation to the President to meet expense obligations for the proposed FY12 budget which includes:

**Revenues**

1. ($3,131,146) reduction in state operating appropriations (based on House approved funding at the time of their deliberations).
2. $578,000 due to an increase in incidental fee revenue net of related expenditures (e.g. scholarships and fee waivers) from a $3.00 per credit hour fee increase assessed to residential undergraduate students.
3. $1,220,000 due to increased incidental fee revenue net of related expenditures from enrollment increases for the fall and spring semester (including winter intercession) based on current sustainable enrollments.

**Expenses**

1. $732,380 base funding for cost of continuing due to anticipated utility increases including purchased electrical service, state mandated increase to employee
retirement contributions, increases in property insurance premiums, increase in the number of individuals eligible for Missouri Returning Heroes waiver and university expense for state intranet access due to decreased state support.

2. $49,400 base funding for an assistant director position in International Programming to better serve the university’s growing international student population.

3. $50,000 base funding for MAPP test fees which is a student assessment of critical thinking, writing, reading, math and other academic skills that is administered to all incoming freshmen and graduating seniors.

4. $59,331 base funding for a professional staff position in Web Design & Support to assist in the design and maintenance of the university’s 50,000+ existing web pages.

5. $75,000 base funding for the printing of the Magazine of Southeast Missouri State University. The magazine is currently published twice a year and has been previously funded by one-time dollars.

6. $1,184,542 base funding for performance based merit increases for faculty and staff. Administrative/professional staff would receive a 2.0% merit increase and clerical/technical/service staff would receive a 2.0% merit increase with a $450 minimum increase. In accordance with the current faculty handbook policy, faculty would receive a 1.5% base merit increase and the remaining 0.5% pool would be used to fund faculty promotions and post-professorial merit increases.

As an institution with a strong commitment to our mission of providing quality academic programs with reasonable access to students in the University's service region, the administration closely monitor how fee increases affect Southeast students. Attachment H-2 shows Fall 2010 and planned Fall 2011 undergraduate incidental and general fees at comparable institutions, including community college rates related to the regional campuses.

In accordance with Senate Bill 389, Southeast Missouri State University may only increase fees charged to all residential undergraduate students by the amount of the percentage increase in the consumer price index. For fiscal year 2011-2012, the allowable increase for Southeast, as determined by the Missouri Department of Higher Education, is $94.77 or $3.16 per credit hour. BRC recommended and Student Government approved that tuition be raised by a $3.16 fee increase on residential undergraduate fees, but that to keep fees affordable for students the total increase to incidental and general fees assessed to students not increase by more than 5.0%.

Since the SB389 limitation excludes any fees approved by a representative body of the student government, Attachment H-3 shows the fees approved and assessed for Fall 2010 and proposed for Fall 2011. As background, the university has not increased incidental fees assessed to residential undergraduate students for the last two fiscal years. The Board did approve increasing incidental fees in FY11 by $5.00 per credit hour, which was the allowable CPI increase; however, this increase was not assessed to students. The
amount of fees approved but not assessed to students has been recorded as a fee waiver in the university’s accounting records. As Attachment 3 details, the university would waive $5.25 per credit hour of residential undergraduate incidental fees in FY12 if the Board accepts the BRC recommendation. These fees could be assessed in future years over and above the SB389 annual limitation.

As shown in Attachment H-4, BRC recommends that the previously approved general fee increase totaling $7.00 per credit hour, incidental fees assessed to residential undergraduate students increase by only $3.00 per credit hour for a total increase of $10.00 per credit hour (4.79% increase).

Subsequent to the BRC deliberations, the funding for higher education (HB3) was sent to a conference committee as the Senate proposed a lower budget reduction than the House. The difference between the General Assembly and the Governor’s recommendation is approximately $716,000. A 1.0% change in Southeast’s state operating appropriations is approximately $447,000. Predicated on the final state appropriation reductions being less than the 7% estimate used by the BRC in their deliberations, the President is recommending the following changes to the BRC recommendations:

1. $195,058 added as a cost to continue expense to fund faculty promotions (assistant professor to associate professor $6,400; associate professor to professor $7,900, non-tenure track merit $1,250). Cost is based on the previous four year rolling average of actual promotion expenditures.
2. $47,969 to provide a merit pool for CTS and professional/administrative staff based on 12.5% of the total cost of a 2.0% base merit increase for these same employee groups.
3. $22,370 for a 2.0% salary increase pool for graduate assistants who currently receive a stipend of $7,600.

If the final state operating appropriation results in more dollars available than needed to fund the President’s recommendations outlined above, a portion of the remaining dollars would be used to provide additional institutional need-based financial aid to Southeast students.

A motion was made by Vice President Spradling and seconded by Regent Privett to approve the proposed Incidental Fee Schedule presented in Attachment H-4, including incidental fees for the main campus and the regional campuses, effective for Fall 2011. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.

[Note: Subsequent withholding actions by the Governor resulted in appropriations reductions of $3.13 million versus $2.42 million reduction recommended by the General Assembly.]
CONSIDERATION OF APPROVAL OF ACADEMIC PROGRAM CHANGES

President Dobbins asked Provost Rosati to present the recommendation that the Board approve the following changes to Academic Programs (Attachment I 1-3):

- New Program - Master of Science in Organizational Management – Attachment 1
- New Minor – Biological and Medical Sciences Entrepreneurship – Attachment 2
- Deletion of Option – Master of Science in Nursing – Adult Health Clinical Nurse Specialist/Care Manager Option – Attachment 3

New Program – Master of Science in Organizational Management

The Donald L. Harrison College of Business is proposing a new Master of Science degree in Organizational Management. The degree will fill a major educational need in the service area of Southeast Missouri State University that is currently not available in the state. This degree is especially well suited for individuals who do not have a major at the undergraduate level in business administration, yet are employed in positions with managerial responsibilities. The additional training in the area of management will allow them to better perform in their current position and advance to mid-level managerial positions. This degree focuses on management, and excludes the following areas of business: accounting, finance, marketing, economics, and management information systems. The Masters of Business Administration degree is intended for individuals seeking the upper levels of business administration and is currently available within the college for those that so select to have a program that would include such additional areas of business as stated above. There are also master degrees within the state with specialty areas like Industrial Management, Health Management, Media Management, Occupational Safety Management, etc. Students seeking employment in these related areas are encouraged to select the appropriate related masters degrees related to their interest area. The Masters in Organizational Management is intended for individuals who are currently in or are seeking a supervisory management level in retailing, services, and related business sectors.

The Harrison College of Business is well suited to provide such a proposed program because of the excellent faculty and facilities associated with the college. Almost all of the courses associated with the proposed program (except for one new additional course) are currently available and being offered within the college. There will be a need to offer additional sections of the course in order to meet the expected demand of a Master of Science in Organizational Management, as most of the courses in the proposed program are enrolled at capacity most semesters.
New Minor – Biological and Medical Sciences Entrepreneurship

The Department of Biology in the College of Science and Mathematics and the Department of Management and Marketing in the Donald L. Harrison College of Business are proposing a new minor in Biological and Medical Sciences Entrepreneurship.

There is increasing awareness that students graduating in the biological and medical sciences would benefit from knowledge of entrepreneurial processes and a more entrepreneurial mindset. This minor recognizes that many of our biological and medical sciences graduates find themselves involved with biotechnology start-up ventures or involved with existing biotechnology and medical-related firms through an ownership position in an existing small, developing company, related to their research program. It is also likely that some students from other areas who have particular interest in the sciences will be attracted to this minor. Creation of the minor does not require new course development nor are extra faculty resources required.

Deletion of Option – Master of Science in Nursing – Adult Health Clinical Nurse Specialist/Care Manager Option

The Department of Nursing in the College of Health and Human Services is proposing to delete the Adult Health Clinical Nurse Specialist/Care Manager option from the Master of Science in Nursing degree.

Historically, the Adult Health Clinical Nurse Specialist/Care Manager option has been offered every other year, alternating with the Nurse Educator option. Enrollment has varied from four to six students per cohort. Current requirements for preparation of this advanced practice role would require significant curricular revisions within the specialty courses to include additional content for graduates to implement this advanced practice role as currently defined by the Commission on Collegiate Nursing Education (CCNE), the American Association of Colleges of Nursing (AACN), and the National Association of Clinical Nurse Specialists. Clinical resources, as well as clinical preceptors who are practicing in the CNS role within the local area, are very limited. Finally, the low number of possible enrollees and the constraints on graduate class size during this economic recession further support the decision to delete this option from the MSN program.

A motion was made by Regent Privett and seconded by Regent Todd to approve the above-listed academic program changes [Attachment I 1-3]. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.
CONSIDERATION OF APPROVAL OF CONSENT AGENDA ITEMS

The following items [Attachments J-K] were presented as consent agenda items:

- Approval of Conferring of Degrees Upon Candidates for Spring 2011 and Summer 2011 Graduation Pending Final Verification of their Completion of Degree Requirements [Attachment J]; and
- Approval of Resolution of Honor for Steve Sweeney [Attachment K];

A motion was made by Vice President Spradling and seconded by Regent Limbaugh to approve the Consent Items [Conferring of Degrees – Attachment J and Resolution of Honor for Steve Sweeney – Attachment K]. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.

REPORT FROM FACULTY SENATE CHAIRPERSON

President Dobbins asked Dr. Sophia Scott, 2010-2011 Faculty Senate Chair, to present a report to the Board. Dr. Scott stated that 2010-2011 had been a year of collaboration and innovation. She expressed appreciation to the President, Provost, Board of Regents, Student Government and student body, staff, administrators and fellow colleagues for allowing her the opportunity to lead a great group of individuals. She stated that Southeast continues to transform itself into a high quality academic institution that produces graduates who are able to navigate and thrive in this global landscape. She noted that, together through collaboration, cooperation and communication, much has been accomplished. (A copy of Dr. Scott’s complete report is provided in Exhibit A.)

Dr. Scott introduced Dr. Kevin Dickson, newly elected Faculty Chair for 2011-2012. He stated that he looks forward to another year of productivity and collaboration as the Faculty Senate continues to work on issues important to the growth and future of Southeast Missouri State University. (A copy of Dr. Dickson’s complete report is provided in Exhibit A.)

President Dobbins stated that he felt the University had experienced a turning point in shared governance, and he expressed his appreciation to Drs. Scott and Dickson and to the Faculty Senate for their hard work during the past year.

REPORT FROM STUDENT GOVERNMENT PRESIDENT

Ms. Katie Herring, 2010-11 Student Government President, presented her final report to the Board of Regents. She stated that she felt the greatest accomplishment of the past year was working toward collaboration and community. She reported that she was
extremely proud of several Student Government initiatives especially the “Southeast Gives Back” program. She also expressed appreciation to the Board of Regents for seriously considering the views and opinions of Southeast students.

Ms. Herring introduced Mr. Patrick Vining, newly elected Student Government President for 2011-2012. He stated that he was looking forward to working with the Student Government and Senators on behalf of the students in the coming year.

President Dobbins stated that after hearing reports from the leadership of Faculty Senate and Student Government, it is easy to see why Southeast is “The University of First Choice.”

UPDATE ON CAPITAL PROJECTS

An update on Capital Projects was presented to the Board [Attachment L]. On December 8, 2010, the Board approved the issuance of $59.25 million of educational revenue bonds to fund major capital needs on campus. Since the issuance of the bonds, architectural and engineering services have been focused on the design of Academic Hall renovations, Magill Hall renovations, the power plant conversion to natural gas, and several of the Priority 1 deferred maintenance projects. Attachment L-1 provides the current construction schedule for the bond funded projects and locally funded major capital projects that will be completed in the next two fiscal years.

The Lawrence Group is in the design development stage of the Academic Hall renovation project. Floor plans have been drafted for all floors and are currently being reviewed by the various departments. Current programming calls for student services and employment services to be located on the first floor, Admissions and Executive offices on the second floor, and budget and finance functions on the third floor. The third floor will also house state-of-the-art classrooms and an academic department whose faculty teach a large number of undergraduate courses. Departmental relocations are scheduled to begin in June 2011 with construction starting in January 2012.

Design development drawings are 90% complete for the Magill Hall renovation and addition project. It is anticipated that the construction of the addition and renovation of the existing building can occur in two phases. Abatement will begin summer 2011. Construction of the addition will begin in September 2011 and the entire project is scheduled for completion in June 2013.

Design of the conversion of the university’s coal-fired power plant to natural gas is 80% complete. The construction permit for this project has been submitted to the Missouri Department of Natural Resources. It is anticipated that the first natural gas boiler, which can serve as backup to the existing coal-fired boiler, will be installed by
November 2011. The remaining three gas-fired boilers will be installed and operational by March 2012.

The University has also begun addressing major deferred maintenance needs identified as Priority 1 needs during the planning process. Contracts have been awarded for a campus-wide electrical distribution study and chilled water loop study. These investigations will identify repairs needed to these major infrastructure arteries across campus. A contract has been awarded to install air conditioning in the gymnasium of Houck Field House and construction began in May 2011 on the replacement of the field turf at Houck Stadium. These projects will both be complete by August 2011.

The relocation of departments out of Academic Hall has necessitated the renovation of additional campus buildings to serve as transition space. A contract has been awarded for the renovation of the first floor of Memorial Hall to permanently house Information Technology. This project is scheduled for completion in December 2011. Bids are being obtained for the renovation of a portion of the General Services 2 building to house the Ceramics program. Ceramics equipment must be moved during summer 2011 to allow construction to proceed on Memorial Hall. The practice dance floor on the second floor of Memorial Hall will also be relocated during summer 2011 to Parker Gymnasium to provide transition space for student services currently located on the first floor of Academic Hall.

Facilities Management will coordinate the bidding and awarding of contracts for all of these projects in accordance with Chapter 8 of the Missouri State statutes. As part of this process, Facilities Management encourages the use of minority and women-owned businesses (MBE/WBE) as contractors/suppliers on University projects. During the last three fiscal years, a total of $1.53 million has been awarded to an MBE and $3.06 million has been awarded to a WBE as a general or subcontractor ($950,000 of these totals were awarded to a company that was both an MBE and a WBE). This includes any MBE/WBE suppliers used and reported by a general contractor.

**PROGRESS REPORT ON CONTRACTS AND FACILITIES MANAGEMENT PROJECTS**

Members of the Board were provided with a progress report on contracts and Facilities Management projects in Attachment M. No questions were asked.
PRESIDENT’S REPORT

INFORMATIONAL REPORT ITEMS

Members of the Board were provided with additional informational report items as follows: Economic Impact of the Campus Improvement Projects, 2011-2015 [Attachment N], and Missouri Department of Higher Education Approval of Bachelor of Science, Cybersecurity [Attachment O].

CONSIDERATION OF MOTION TO RECESS THE OPEN MEETING AND GO INTO CLOSED SESSION

A motion was made by Regent Privett and seconded by Regent Todd to go into closed session for consideration of the following:

A. RSMo 610.021.1 -- pertaining to legal actions, causes of action or litigation
B. RSMo 610.021.2 -- pertaining to lease, purchase or sale of real estate
C. RSMo 610.021.3 -- pertaining to the hiring, firing, disciplining or promotion of personnel
D. RSMo 610.021.14 -- pertaining to records which are protected from disclosure by law

A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.

The open meeting recessed at 2:31 p.m.

The open session reconvened at 2:52 p.m.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

President Dobbins announced that, during the closed session, the Board approved routine faculty and non-faculty items including director level hires in March 2011 of Julie Yankus, Head Coach, Volleyball; Sue Wilde, Director, Budget Office; and Valdis Zalite, Director, Student Support Services. In addition, during the month of April 2011, the contract for Dickie Nutt, Head Coach, Men’s Basketball, was extended for one year through April 30, 2014, and Ty Margenthaler was hired as Head Coach, Women’s Basketball. During May 2011, Dr. William Eddleman, Chair, Biology, was named Senior Associate Provost and Dean of the School of Graduate Studies.
MOTION TO ADJOURN THE MEETING

A motion was made by Regent Privett and seconded by Regent Todd to adjourn the meeting. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Privett, and Todd. The motion carried.

The open meeting was adjourned at 2:53 p.m.

Deborah S. Fulton
Secretary to the Board of Regents

APPROVED:

Donald B. Bedell, President
Board of Regents
Southeast Missouri State University