1. **President’s Items.** President Dobbins announced that the Strategic Planning Workshop will be held on February 20, 2013, 8:30 a.m. – 4:00 p.m., at the River Campus. Members of Administrative Council will be invited to participate in this important workshop with the Board of Regents and Dr. William Weary.

The Board of Regents meeting will be held at 9:00 a.m. on February 21, 2013, at the River Campus. Dr. Weary will present a summary of his recommendations and findings from the workshop on February 20. In addition, the Board will be asked to approve the sale of bonds to support the construction of additional academic space and residence hall space at the River Campus. Room and Board Fees for FY14 will also be presented for the Board’s approval.

President Dobbins distributed a copy of a letter from the Missouri Department of Higher Education concerning performance funding. The letter states that Southeast has met four of five performance funding targets (did not meet criteria on retention). This means that Southeast lost approximately $300,000 in base appropriations. President Dobbins asked Trent Ball and Debbie Below to co-chair a Q2 initiative on retention. He stressed that retention is the responsibility of everyone. On a positive note, the Governor did release FY13 withholdings which means about $400,000 in one-time dollars for Southeast.

2. **FY14 Camps and Conferences Rates.** Skinner and Irby presented the Camps & Conferences Rates: Internal and External for review by the Council. Rates were reviewed by the Council, and no concerns were expressed.

3. **Dance Marathon.** Irby announced that the Dance Marathon will be held on March 2. Council members are invited to stop by any time and also to help serve the evening meal provided by President Dobbins. Proceeds from the event will benefit the Children’s’ Miracle Network.
4. **Unit Items.** Unit items were presented.

Vining stated that there were many rumors concerning the outsourcing of the bookstore. Mangels explained that RFP’s had been issued. Three vendors submitted proposals, and they will be on campus on February 28- March 1. Open forums will be held for the campus community to talk with the vendors. Mangels assured the group the intent of the process is to determine if outsourcing is needed. This is an extremely open process, and a decision has not yet been made.