In attendance: Dr. Bill Eddleman, Chair; Dr. Frank Barrios; Dr. Debbie Below; Dr. Allen Gathman; Mr. Patrick Vining; Ms. Robin Grebing; Dr. Sophia Scott; Mr. David Wilde, Ex Officio: President Dobbins, Provost Rosati, Recorder: Diane O. Sides; guest Timothy Christopher of the Eastern Federal Courts

President Dobbins introduced Mr. Christopher who is shadowing the president as a requirement for a leadership project within the federal courts program.

Provost Ron Rosati reported on a recent conference he attended in Texas – The Future of the State University – with speakers such as Tony Blair and Jeb Bush. Dr. Rosati indicated that the conference had three primary initiatives which were emphasized in almost every presentation: Online Learning, the internationalization of campuses, and entrepreneurship. The Provost reported that he felt very good that Southeast was actively involved in all three of these initiatives.

Dr. Eddleman asked for updates from the Subcommittees:

**Technology Committee:** Mr. David Wilde, Chair, reported this committee has met twice since the last 2020 meeting. They have been actively researching data from other colleges and universities as it relates to requirements for students to have computers; however, there is little research on outcomes where colleges and universities have required students to have laptop computers. For the past several years, Southeast has polled graduating seniors to ask whether or not they had their own computer while in school. The question, “Did you bring your own computer?” resulted in 68.7 percent reporting yes in 2009; 66 percent reported yes in 2010; and 75 percent reported yes in 2011.

Mr. Wilde asked for and was granted permission for several of the committee members to visit nearby high schools and colleges/universities that require students to have laptops to investigate the procedures. It was suggested that a faculty member from the College of Education accompany committee members as faculty within that college need to be aware of what type of technology teachers are using in K-12.

Patrick Vining referred Mr. Wilde to Residence Life as they have statistics on how many residence hall students come to campus with their own computer. The question was put forward: “Are some students underwhelmed when they see the state of our current technology?” Mr. Wilde reported that the Technology Committee is concerned that might be the case. The perception is that many high
schools may have better technology. Debbie Below offered to work with the Technology Committee on some focus groups/interviews of high school counselors and students to delve further into this question. She reported that she has visited a Southeast Missouri high school that recently replaced the lockers with new lockers that have built in chargers for the school-issued laptops.

Mr. Wilde reported that he expected to have a draft report revision available for the Steering Committee by the end of the semester.

**Role of Faculty:** Dr. Sophia Scott, Chair, reported the committee has been discussing compensation issues; new faculty hires and required competencies; workload issues; class sizes; and recruitment and retention of faculty. The committee would like to have more information on the University’s website regarding faculty issues, including retention data. There was discussion on several communication and training issues and it was suggested that a separate subcommittee address some of the current training issues. Technology and its use continues to be a big issue in the Role of Faculty and the group discussed mobile technology in classrooms, including taking online courses via smart phones and tablets.

**Curriculum, Academics, and Academic Program Committee:** Dr. Allen Gathman, Chair, reported that the subcommittees on Flexibility and Pedagogy & Globalization will have draft reports available at the next meeting.

**Student Demographic Changes:** Dr. Frank Barrios, Chair, reported the committee has draft reports written on first-generation students, veterans and disabled students, African American students, Hispanic students, and international students. They are still working on the nontraditional students report, but will have draft reports for all by the end of the semester.

**Student Services:** Dr. Debbie Below, Chair, distributed the Academic Advising draft report. After reviewing the report, it was decided that it would be very helpful for the Steering Committee to also have implementation plans for each subcommittee report. The Steering Committee would like to have members of the subcommittee provide ideas for implementation of their recommendations and to prioritize those implementation ideas. Some implementation plans can be for immediate needs and immediate implementation, while others may require a two to four year implementation plan.

The Steering Committee asked Dr. Below to relay to committee members that the Academic Advising draft report was a “job well done,” and could/would they provide an implementation plan with the report.

Dr. Eddleman asked for an Online Report update. Dr. Gathman reported that a Q2 focused on the marketing and growth of current online courses and programming and the need to develop a strategic marketing plan has been created and they are
looking at overall growth in the number of credit hours online and the overall grown in program credit hours online. The committee is working on plans to more effectively market the online RN to BSN program.

Dr. Gathman also reported that a Q2 focused on the Learning Management System has been formed. That group will look at two basic issues: 1. Should the University change from the OIS, and 2. If so, which system should we choose.

Dr. Eddleman asked the committee to look at library resources for the Year 2020. After much discussion, it was decided to have both the Role of the Faculty subcommittee and the Technology subcommittee review library resources for 2020.

It was reported that Dr. Eddleman will be providing 2020 updates to Faculty Senate, the Chairpersons Forum, Deans’ Council and he is willing to update any other group, college, school, etc., that requests an update. It was decided that all subcommittee chairs will update Administrative Council and anyone else who wishes to attend during Common Hour on Wednesday, Dec. 7, 2011, in Dempster Auditorium. The Steering Committee will continue to seek input from as many campus constituents as possible.

Respectfully submitted,
Diane O. Sides