In attendance: Dr. Bill Eddleman, Chair; Dr. Frank Barrios; Dr. Debbie Below; Dr. Allen Gathman; Ms. Robin Grebing; Dr. Sophia Scott; Ex Officio: President Dobbins, Provost Rosati, Recorder: Diane O. Sides

Dr. Eddleman reported he had attended a Faculty Senate meeting and updated members on the progress of 2020, and he has provided a summary document to Chairpersons Forum. He asked that if any committee members are aware of any other groups or organizations that would like to have a progress report from 2020, please let him know.

The Steering Committee will be sponsoring the November 30th Brown Bag Lunch in (tentatively) Dempster Auditorium to provide updates on the progress of each subcommittee and sub-subcommittee and to ask for input and suggestions as the reports begin the finalization process. Subcommittee chairs were asked to provide a one-page document with the bulleted committee points/suggestions/ideas in the form of “The University should consider...” The bulleted items do not have to be in priority order. These are to be marked as drafts and sent to either Eddleman or Diane Sides no later than Friday, November 18th. These draft bullet reports will then be discussed at the Steering Committee’s November 21st meeting and may be developed into a Powerpoint presentation, and will be copied and distributed at the Brown Bag Lunch.

The November 30th Brown Bag Lunch should be limited to one hour in length and the primary goal is to get more input from the campus constituency. Committee and subcommittee chairs will present no more than five minutes of information regarding their committee progress, bulleted points, etc. All chairs will present before Dr. Eddleman opens the floor for input, suggestions and questions.

The committee conducted a general discussion and comparison on state higher education support in states throughout the nation.

A general discussion was held on the Learning Management System (LMS) committee progress with several suggestions for getting campus input, requirements for a new system, and for making sure all Purchasing requirements have been fulfilled.

Subcommittee Reports:
Student Services: Dr. Debbie Below, Chair, reported her committee is continuing to gather student input from a variety of ways. They will be meeting November 7th
with Student Government and she invited any committee members to attend that meeting. She also reported on the progress of the current Retention Committee efforts.

Student Demographic Changes: Dr. Frank Barrios, Chair, reported that first drafts of all his sub-subcommittees were due to him on November 4th, and will be ready for discussion by Steering Committee members at the November 21st meeting.

There were no other subcommittee updates.

Dr. Eddleman reminded members that the next meeting will be held November 21st at which time the draft bulleted items for the Brown Bag will be reviewed, along with any other draft subcommittee reports.

Respectfully submitted,
Diane O. Sides