THE ADMINISTRATOR AS COMPETENT PROFESSIONAL EDUCATOR

I. Catalog Description and Credit Hours of Course:

This course provides an overview of the major issues in higher education and methods of instruction in college teaching through the use of experiential learning, lecture, collaborative activities, readings, and discussion. The intent for this course is to provide practical knowledge of designing instruction and to develop skills that will enhance college teaching. (3)

II. Prerequisite(s):

Students must have been admitted to the program.

III. Purposes or Objectives of the Course:

A. Present a variety of pedagogical techniques and learning styles helpful in college teaching.

B. Provide opportunities to practice college teaching techniques.

C. Introduce current issues that affect teaching and learning.

D. Review processes of assessment, grading, and evaluation of teaching and learning.

IV. Expectations of Students:

A. Students will be expected to attend class, participate in class activities and to complete all course assignments.

B. Students will be able to identify and use a variety of teaching and learning techniques.
C. Students will be able to identify current issues related to college teaching and learning.

D. Students will be able to reflect on their own teaching philosophy, style, and skills and develop an awareness of personal strengths and areas in need of enhancement.

V. Course Content or Outline:

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<tr>
<th>Class Hours</th>
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<tbody>
<tr>
<td>A. Evolution of College Teaching and Learning</td>
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<td>B. Students as Learners</td>
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<td>C. Understanding Students and Teachers in the Classroom</td>
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<td>D. Understanding and Implementing Effective Teaching and Learning</td>
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<td>E. Assessment, Grading, and Evaluation</td>
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VI. Textbooks:


VII. Basis for Student Evaluations:

The weight of evaluation criteria may vary at the discretion of the instructor and will be indicated at the beginning of each class.

| A. Teaching Experience | 20% |
| B. Teaching Observation, Interview, and Analysis | 20% |
| C. Major Project and Instructor Consultation | 30% |
| D. Written Teaching Philosophy | 15% |
| E. Class Participation | 15% |

VIII. Knowledge Base References:


DEPARTMENTAL APPROVAL DATE: 8/16/02

COLLEGE COUNCIL APPROVAL DATE: 10/17/02