Department of Theatre and Dance
Dance Studio Space Request Form
(Approved; March 27, 2009)

Each choreographer is responsible for scheduling their own rehearsal time. ALL students are limited to 3 hours of rehearsal space per week. Check your own schedule AND the faculty/guest artist rehearsal schedule very carefully prior to completing this form!

NAME: ___________________________  PHONE: _____________________

EMAIL: ___________________________

Please check the space you are requesting:  River Campus Studio  Memorial Hall Studio

If this space is unavailable at your requested time, are you willing to be scheduled in the other rehearsal space?

Yes  No

First Preference for Rehearsal Time:

Rehearsal Day(s): Check all that apply.  M  T  W  R  F  Sa  Su

Please list start and end date.  Start Date: ______________  End Date: ______________

Second Preference for Rehearsal Time (if necessary):

Rehearsal Day(s): Check all that apply.  M  T  W  R  F  Sa  Su

Please list start and end date.  Start Date: ______________  End Date: ______________

RETURN THIS FORM TO THE DANCE STUDIO COORDINATOR TO BE CONSIDERED FOR THE STUDIO REHEARSAL SCHEDULE. THIS FORM MUST BE RECEIVED BY THURSDAY TO BE CONSIDERED FOR THE FOLLOWING WEEK.

Priority in rehearsal scheduling is as follows:

1. Theatre and Dance faculty/guest artists (and their rehearsal directors) who are choreographing work for the current semester’s dance concert/musical;
2. All other Theatre and Dance faculty;
3. BFA students working on their BFA DA498 choreography project;
4. Seniors;
5. Juniors;
6. Sophomores;
7. Freshmen.

WHICH PRIORITY LEVEL DO YOU BELIEVE YOU QUALIFY FOR?  ____________

There may be exceptions to the above list as necessary. Choreographers will be notified if their rehearsal time needs to be rescheduled due to a conflict.