

## Appendix B Committee Charges

The official charges of the committees as listed in the Faculty Handbook are as follows:

**Academic Affairs Committee**-- study and make recommendations concerning academic policies and standards; to review admissions and academic standing policies and to recommend appropriate changes; to propose calendars for each academic period on an annual or multi-year basis; to consider and make recommendations regarding calendar topics such as the number of class meetings per credit hour, length of class sessions, number of class meetings per week and semester.

**Documents Committee**-- review proposals to amend the Faculty Senate Constitution and formulate them as recommendations to the Faculty Senate; to review periodically the contents of the Faculty Handbook to ensure that the contents reflect current University policy; to recommend changes in the Faculty Handbook to make it consistent with current University policy or practice: to prepare, distribute, and tabulate ballots for amendments to the Faculty Senate Constitution; and to make certain that Faculty Senate records are preserved.

**Faculty Compensation Committee**-- research all relevant contexts in which the determination of faculty salaries and benefits at the University should be considered (e.g. AAUP reports, regional salary report, etc.); to recommend criteria by which faculty salaries at the University are to be determined; to monitor the availability and costs of various benefits and retirement programs; to make recommendations to the Faculty Senate regarding faculty participation in benefits and retirement programs.

**Governance Committee**-- collect information (e.g., from other universities and from the AAUP) on alternative governance models; to study ways in which the role of the faculty in university governance can be improved; and to recommend organizational changes in the patterns of university governance

**Grants & Research Funding**-- organized to encourage faculty involvement in research, scholarship, and creative projects.

**Professional Affairs**-- to monitor and review matters which affect the professional growth of faculty members; to monitor the promotion and tenure policies and practices of the University; to make recommendations concerning promotion, hiring termination, retrenchment, and tenure policies and practices; to make recommendations concerning the general professional stature of the faculty (e.g., sabbatical policies, professional development funds, travel allowances); to recommend rights/privileges and emeritus status for retiring faculty.