COURSE SYLLABUS
Southeast Missouri State University

Department of Management & Marketing
Course No: HA300

Title of Course: Introduction to Healthcare Management
New: Spring 2014

I. Catalog Description and Credit Hours of Course:
   This course provides an overview of the organization and governance of healthcare organizations, including the role of management, physicians, nurses, clinicians, and support staff in healthcare operations. (3 hours)

II. Prerequisite(s): None

III. Purposes or Objectives of the Course:
   A. To understand different care systems, their origins, strengths and weaknesses.
   B. Learn concepts and theories in healthcare management.
   C. Learn to understand perspectives and values of healthcare management.
   D. Integrate healthcare management theory with real world situations

IV. Student Learning Outcomes:
   Upon completion of this course the students will be able to:
   A. identify different health care systems, their origins, strengths, and weaknesses.
   B. identify theories of healthcare management.
   C. summarize the role of different employee groups in healthcare operations.

V. Expectations of Students:
   A. Regular Class Attendance.
   B. Active Class Participation.
   C. Challenging, inquisitive, and cooperative learning attitude.
   D. Assigned work completed on schedule.

VI. Course Content or Outline (Estimated Hours Per Section)
   A. Introduction to Healthcare Organizations (3)
   B. Management Theory (6)
   C. Organizing the Facility and Staff (9)
   D. Staffing Healthcare Organizations (9)
   E. Leading Healthcare Organizations (12)
   F. Decision Making and Managing Change in Healthcare Organizations (6)

VII. Textbook(s) and/or Other Required Material or Equipment:

VIII. Basis for Student Evaluation
   A. Performance on scheduled exams
   B. Performance on group project
   C. Performance on case assignments
   D. Performance on final paper
   E. Performance in class discussions
IX. Grading Scale

90 – 100% = A  
80 – 89.99% = B  
70 – 79.99% = C  
60 – 69.99% = D  
< 60% = F

The weight of the evaluation criteria may vary according to each instructor and will be communicated at the beginning of the semester.

X. Academic Policy Statement:
Students will be expected to abide by the University Policy for Academic Honesty regarding plagiarism and academic honesty. Refer to:
http://www6.semo.edu/judaffairs/code.html

XI. Student with Disabilities Statement:
If a student has a special need addressed by the Americans with Disabilities Act (ADA) and requires materials in an alternative format, please notify the instructor at the beginning of the course. Reasonable efforts will be made to accommodate special needs.