Applicant: Please complete this section. Give this form to the person whom you have asked to recommend you.

Applicant’s name: ____________________________________________

Applicant’s email: ____________________________________________

Recommender’s name: _________________________________________

Recommender’s email: _________________________________________

In accordance with the Family Educational Rights and Privacy Act of 1974, you can waive your right to inspect this recommendation by signing the statement below. Should you decide not to waive the right, you will have access to the recommendation if you enroll in the Graduate School at Southeast Missouri State University.

☐ I hereby waive my right of access to this recommendation.

Signature of Applicant: ___________________________ Date: _____________

Recommender: The above named individual is applying to the Graduate Program in the Department of Mathematics at Southeast Missouri State University. The Department would appreciate a candid evaluation of the individual. Please complete this form and then mail it to the address listed at the top of this form. Thank you for your time in filling out this recommendation for the applicant.

I have known the applicant for ________ years in my capacity as __________________.

How would you rate the applicant’s work ethic? (Poor) 1 2 3 4 5 (Excellent)

How would you rate the applicant’s ability to relate to other students? (Poor) 1 2 3 4 5 (Excellent)

How would you rate the applicant’s mathematical ability? (Poor) 1 2 3 4 5 (Excellent)

How would you rate the applicant’s oral English skills? (Poor) 1 2 3 4 5 (Excellent)

How would you rate the applicant’s written English skills? (Poor) 1 2 3 4 5 (Excellent)

How would you rate the applicant’s ability to work with others and accept criticism? (Poor) 1 2 3 4 5 (Excellent)

Overall, how highly would you recommend the applicant? (Poor) 1 2 3 4 5 (Excellent)
Please describe the applicant’s work ethic and academic integrity.

What are the applicant’s strongest characteristics as a student?

In what areas does the applicant need to improve as a student?

Please describe your overall impressions of the applicant and his/her potential to succeed as a graduate student.

Is there anything else you wish to add that would be useful to the committee on making their decision to accept the applicant?

Signature of Recommender ___________________________ Date _____________