

FACULTY SENATE SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 24-A-XX

Approved by the Faculty Senate

BRIEF SUMMARY: This bill revises the "Professional Travel" section in Chapter 4 of the *Faculty Handbook*.

REVISING PROFESSIONAL TRAVEL

BE IT RESOLVED THAT: Subject to the passage and approval of this bill, the section "Professional Travel" in Chapter 4 of the *Faculty Handbook* will be replaced by this bill.

Professional Travel Policy

When conducted under the auspices of the University, faculty professional travel will follow established policy. For more information regarding travel policy, consult [Business Policies & Procedures 07-01: Travel Policy](http://semo.edu/finance-admin/_pdfs/finadm_0701policy_2012.pdf) (semo.edu/finance-admin/_pdfs/finadm_0701policy_2012.pdf).

Chapter contains portions of: Faculty Senate bill 93-A-1, approved 1/27/93; bill 87-A-02R, approved 4/87, Board of Regents Approval 5/87; Bill 85-A-05 approved 4/85, Board of Regents Approval 6/85; Bill 10-A-06 approved 3/24/10, Board of Regents Approval 6/22/10; Entire chapter amended by Faculty Senate Bill 11-A-21 4/20/11, Board of Regents Approval 10/21/11

| Action | Date |
|----------------------------|-------------------------|
| Introduced to Senate | 1/31/2024 ²⁹ |
| Second Senate Meeting | 2/14/2024 ³⁰ |
| Faculty Senate Vote | |
| President's Review | |
| 15 Day Review | |
| Posted to Faculty Handbook | |