

SCHOOL OF GRADUATE STUDIES

Graduate Council Minutes
October 30, 2014
Dempster Hall, 102, 8:30 a.m.

Members: Present: McAllister, presiding; Bawaneh, Gathman, Gunn, Hosselkus, Humphrey, Kilburn, Mardanov, McFerron, Odegard-Koester, Roberts, Starrett, Walling, Wang. **Visitors:** Ryan Heslinga, Shelba Branscum

1. Dr. McAllister called the meeting to order. A motion was made to approve the minutes from September 18, 2014 (motion approved by Roberts/Starrett). Minutes were then approved by the Council.
2. Reports:
 - a. **Dean's Report:**
Dr. McAllister stated he had his topic placed at the end of the agenda and would address it at that time.
 - b. **Committee Reports:**
Curriculum Committee: Dr. McAllister mentioned Bruce Skinner will work on the possibility of book rental for 500/600 level courses that are cross listed. He hopes to have a soft roll-out of this opportunity by this spring.
Academic Standards Committee:
Assessment Committee: No report.
3. Action Items:
 - a. New Course: ZO 451/651 Vertebrate Histology (motion to approve by Roberts/Wang) with necessary changes outlined by the Curriculum Committee Approved by the Council.
 - b. New Course: EH 620 Seminar in European History (motion to approve by Wang/Gathman) with necessary changes outlined by the Curriculum Committee Approved by Council.
 - c. New Course: FN 505 Senior Dietetics Seminar (motion to approve by Starrett/Roberts) with necessary changes outlined by the Curriculum Committee. Approved by the Council.
 - d. Department of History Graduate Program Revisions involving simplification of graduate program requirements and the addition of one new graduate course, EH 620 (noted above). Approved by Council.
4. Informational Items:
 - a. Dr. McAllister noted a course number/title change for GN 866, International Language and Culture Germany (previously GN 816, Advanced Language and Culture Germany).

- b. Recommendation for Graduate Faculty Status:
- | | | |
|----------------------------|----------------------------|-----------|
| • Chandler, John | History | Associate |
| • Choo, Yin Yee (Cynthia). | Chemistry | Regular |
| • Davenport, Jon | Biology | Regular |
| • Hamblin, Laurie | History | Regular |
| • Haug-Belvin, Theresa | University Studies/History | Regular |
| • Hicks, Shelby S. | Human Environ. Studies | Regular |
| • Kendrick, D. Susan | English | Regular |
| • Kisat, Courtney | History | Regular |
| • Ladwig, Christine | Accounting/Bus. Law | Regular |
| • McAlister, Leah Renee | Kent Library | Associate |
| • McAlister, Vicky | History | Regular |
| • Murray, Kelly M. | Kent Library | Associate |
| • Olaka, Musa Wakhungu | Kent Library | Regular |
| • Vaughn-Tucker, Daenel A. | Kent Library | Associate |

5. Other:

- a. Michelle Kilburn presented a Thesis Reader Checklist for review by the Graduate Council and the Graduate Coordinators (10/31/14). She would like to post a Thesis Checklist on the Graduate Studies website. Several students have requested something to utilize as a guideline prior to submission to the thesis reader.
- b. Excellence in Teaching and Research Awards: We had four submissions for the Excellence in Research Award and one for the Excellence in Teaching. We will be recruiting one more individual to help with review of all prior to making a determination of the recipients.
- c. Dr. McAllister stated he will provide information on Graduate Student Continuous Enrollment Course(s) at the November meeting.

The meeting was adjourned by Dr. McAllister.

The next Graduate Council meeting will be held Thursday, November 20, 2014 in Dempster Hall 102.