

SCHOOL OF GRADUATE STUDIES

Graduate Council Minutes

November 20, 2014

Dempster Hall, 102, 9:15 a.m.

Members: Present: McAllister, presiding; Bawaneh, Brune, Gathman, Gunn, Grueneberg, Heischmidt, Hosselkus, Humphrey, Kadri, Kilburn, Mardanov, McCollum, McFerron, Odegard-Koester, Roberts, Starrett, Walling, Wang. **Visitors:** Caroline Kahler

1. Dr. McAllister called the meeting to order. A motion was made to approve the minutes from October 30, 2014 (motion approved by Gathman/Humphrey). Minutes were then approved by the Council.
2. Reports:
 - a. **Dean's Report:**

Dr. McAllister provided the Council with a draft of the proposed changes for GR 698/699/799 (see handout). McAllister asked the Council members to take the proposal for GR 610 (Continuous Graduate Enrollment) back to their departments for review.
 - b. **Committee Reports:**

Curriculum Committee: This committee reviewed the courses for approval and provided feedback.

Academic Standards Committee: Michelle Brune is working on a time for the committee to meet.

Assessment Committee: No Report

Dr. McAllister noted the Committees will be asked to have their chair selected by our next Graduate Council meeting in January.
3. Action Items:
 - a. New Course: AW 851 Painting Workshop (motion to approve by Gathman/Roberts) with necessary changes to the Course Approval Document (item VI) addressing the course contact hours. (The Council agreed to approve pending the necessary changes.)
 - b. New Course: BI/CH/EP 405/605 Engineering in Science Education (motion to approve Gathman/Humphrey) with necessary changes to Questions/Comments. Requests section of the syllabus. These changes would be to ensure the official, approved language for this section. (Council approved with changes.)
 - c. Course Revision: GH 520 Techniques of Oral History (motion to approve Gathman/Roberts) with the necessary changes to the Course Approval Document regarding the credit hours or enrollment as a graduate student. (Council approved with changes.)
4. Informational Item:
 - a. Course number change for AC 550 (previously AC 650)
Fraud Examination and Fraud Accounting (title remained the same)

5. Other:

- a. Dr. McAllister updated the Council on the Excellence in Teaching and Research Awards. A candidate has been selected for the Research Award after careful consideration by a panel of faculty members.

With only one submission for Excellence in Teaching, Dr. McAllister stated he would select three Council members to review the documentation to determine whether or not to make an award.

The Award(s) will be presented at the January meeting.

- b. Dr. McAllister presented a Checklist for Completing the Paperwork for a New or Revised Course. The Council voted to have this checklist posted on the Graduate Studies website as a tool for completing the forms. (A special thanks to Carol Kitchen in the College of Liberal Arts for creating this document.)

The meeting was adjourned by Dr. McAllister.

The next Graduate Council meeting will be held Thursday, January 29, 2015 in the UC Indian Room.