

**Minutes  
Academic Council  
December 1, 2015**

**Present:** Barrios, Bratberg, Daly, Gathman, Hinkle, Humphrey, Johnson, Kendrick, McAllister, McGowan, Ortiz, Roeder, and Suhr

**Guests:** Jeremy Ball, James Champine, John Kraemer, Jean Miller, and Judy Wiles

**A. MINUTES:**

Upon a motion by Gathman; seconded by Bratberg, the minutes of November 3, 2015, were unanimously approved.

**B. ACTION ITEMS:**

**1. Biology Curriculum Revisions**

- a. Biology Education
- b. Biology Education (Unified Science)
- c. BS Public Health
- d. BS Environmental Science

McGowan moved approval of all Biology-related curriculum revisions, noting that all relied on the same small set of course changes, as highlighted in red in the materials; seconded by Gathman. McGowan added that all of the courses had passed 30 Day Review and noted that Champine and Kraemer were present to discuss the proposals and answer any questions. A correction to credit hour totals for the Environmental Science Program was circulated, replacing pages 3 and 5 of the materials. Champine noted that BI153 will be taught for the final time in Spring 2016 and that BI151 will be transitioning to BS151 (for non-majors) after Spring 2016. Motion passed unanimously.

**C. Information Items:**

**1. Biology Curriculum Revisions**

- a. BS Biology Core and Option Revisions
- b. Biology Course Prerequisite Revisions
- c. Course Fee Revisions
- d. Biology Minor Revisions

**2. Management and Marketing Curriculum Revisions**

- a. BS Hospitality Management Revisions
- b. Hospitality Management Minor Revisions
- c. MK447 Sales Management to MK547
- d. Entrepreneurship Revisions
- e. Revision to "Exceptions List" for Marketing Minors: Marketing Management; Retail Management; and Sales Management
- f. BS in Healthcare Management Revisions
- g. Prerequisite/Co-requisite Revisions

**3. MBA Accounting Option Curriculum Revisions**

**4. BS Criminal Justice Grade Requirement Revision**

**5. MS Criminal Justice Admissions Requirement Revisions**

**6. Cybersecurity Proposal**

McAllister asked if the Council had questions on any of the information items, and none were voiced. He circulated the minor academic restructuring proposal to move the Cybersecurity programs from the Department of Polytechnic Studies to the Department of Computer Science, effective Fall 2016. McAllister reminded the Council that the proposal had been posted for 30 Day Review on the Provost's website. No objections to the move were expressed. McGowan noted that College Council had endorsed the move. Johnson asked if the move was primarily for accreditation purposes, and McGowan responded

affirmatively. McAllister noted this was an information item, per Faculty Handbook procedure, and that minor academic restructuring proposals do not require Board approval.

**D. Discussion Items:**

1. Hinkle mentioned fall grade reporting will open at 5:00 p.m. on December 11 and close on December 21, at 8:00 p.m. for Moodle and 9:00 p.m. for Portal. Youngblood Ortiz asked Gathman if the Moodle Grade Reporter feature would be functional in time for fall grade reporting, and Gathman indicated it was his understanding that it will be. Hinkle continued with a note that incomplete “I” grades are only to be used if a student is passing the class at the time. “I” grades should not be used for non-attendance. McAllister added that undergraduate “I” grades roll to “F” at the conclusion of the next semester. Hinkle/McAllister advised the Council of the effort to reduce the number of “I” grades in the School of Graduate Studies and appreciated the assistance of the deans.
2. Gathman noted that all Wintersession courses have been QM approved. However, there are still 60 courses that were offered in Summer 2015 that have not been QM approved in preparation for Summer 2016.

McAllister adjourned the meeting at 3:25 p.m.