

COPPER DOME FACULTY FELLOW PROGRAM

Revised June 1, 2017

PURPOSE.

The Copper Dome Faculty Fellow award program recognizes HCB tenured and tenure-track faculty for significant accomplishments in the areas of: Teaching - Research - Service.

Teaching & Research: For purposes of this award, Teaching and Research are defined per the requirements relating to these areas in the P & T criteria and/or as specified in this document.

Service: For purposes of this award, Service is defined as follows:

- a. Service to the University (Department, College, University).
- b. Service to academic organization(s) relating specifically to the applicants area of expertise.
- c. Service to practitioner organization(s) relating specifically to the applicants area of expertise.
- d. Service to community is limited to those organizations, task forces, committees, etc. that are specific to business, economic development, and/or business/education partnerships. Chamber of Commerce is an example.

ELIGIBILITY.

- A. Tenured and tenure track faculty, including HCB faculty in administrative roles, are eligible to apply. Note: faculty must be meeting expectations in all areas of annual review (including the two publication requirement) in the current year and prior two years. Administrators must have received satisfactory reviews by supervisor(s) in the current and preceding two years.
- B. Letter of Nomination to Dean required: Any tenured or tenure track faculty member may nominate themselves or another faculty member. Nominations are due in the dean's office on or before 11:59 pm on the first Monday in March.
- C. A faculty member may be nominated yearly but may only receive a specific (teaching, research, or service) fellowship once every five years.
- D. A recipient in one category may be nominated for an award in another category at the end of the current award period (i.e., A Copper Dome Faculty Fellow recognized for in one of the three areas may be nominated, and apply for, a fellow appointment in another area at the end of the fellow award period) subject to the restriction in item C above.

APPLICATION PROCESS.

- A. Tenured and tenure-track faculty nominated should prepare a memorandum addressed to the dean to include the following: Bullet point list of most significant accomplishments in the area of consideration covering the most recent five year period. Memorandum is to be sent by email attachment and is due on or before 11:59 pm on the last Monday in March.
- B. Information contained in the Digital Measures database will represent the nominee's application materials. The review period is five years. Please note that information without documentation may not be considered in the decision.
- C. Only accomplishments while an HCB faculty member are considered.

Reviewed and endorsed by HCB leadership, June 2017.

AWARD PERIOD AND AMOUNT.

The Copper Dome Faculty Fellow award is a two year award providing the Fellow with \$1,500 annually to be used to support professional development.

REVIEW PROCESS.

Materials are reviewed by a subcommittee of College Council, including three Chairpersons and one College Council faculty member from each department. If a chairperson is a candidate, both Council department representatives will serve on the review committee. If both faculty members on College Council are candidates, the chairperson of the relevant department will recruit another department faculty member to sit on the review committee. No more than three awards may be given in any year. Awards do not have to be in all three areas. No area can have more than two awards.