

WELCOME

Welcome to Southeast Missouri State University! You've made an excellent choice. You've chosen a university that allows and encourages you to grow. Here, you'll receive personal support to propel you forward on your individual path. Consider this handbook a roadmap and resource for your journey at Southeast.

The first year in college is a time of real transformation and growth, so don't be afraid to get out of your comfort zone and explore all that we have to offer. Immerse yourself in a new area of study that you didn't know existed. Feel free to speak up in classes and share your perspective. Join one (or a few) of our 200+ student organizations. Never hesitate to ask questions, and know that you are not doing this alone. Your time and support network here will undoubtedly prepare you to be competitive in the workforce and successful in life.

Travel. Learn. Work. Win. Serve. Lead. Live.

Use this time to build your confidence. You are headed for amazing achievements.

We can't wait to see what you do,

Kata Kinding

Katie Krodinger Director of New Student Programs kkrodinger@semo.edu

Mission

Southeast Missouri State University provides student-centered education and experiential learning with a foundation of liberal arts and sciences, embracing a tradition of access, exceptional teaching, and commitment to student success that significantly contributes to the development of the region and beyond

Vision

Southeast Missouri State University strives to be one of the nation's most academically competitive regional comprehensive universities, recognized for excellence in education, research, engagement, and creativity.

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Have you accessed the Admitted Student Checklist?

/ You can see real-time information on your status for housing, scholarships, financial aid, and other important items to make sure you're prepared to arrive this fall!

Log into your My Southeast portal at portal.semo.edu and go to the Admitted Students tab. Click on "Admitted Student Checklist" under Bookmarks Plus.

/ After you start classes, you will gain access to the Current Student Checklist. This will be a valuable resource throughout your time at Southeast. View the Current Student Checklist from the Student SS tab.

DIAL 573

Ready to make a phone call? Dial 573 for the area code for all numbers on campus or in Cape Girardeau County.

PAYMENT DUE

Students who registered for classes through July 12, 2021 for the fall semester must have all fees and charges (including room and meals) paid by August 2, 2021, using any of the payment methods listed below. Failure to pay account balances by August 2, 2021 may result in CANCELLATION of class schedule and/or room assignments.

Students who register for or add classes on or after July 13, 2021 must have all related fees and charges resulting from this activity (including room and meals) paid by September 1, 2021, using any of the payment methods listed below. Failure to pay account balances by September 1, 2021 may result in CANCELLATION of classes and housing assignment, if applicable.

*Note: You may not receive a billing statement for this registration activity.

PAYMENT METHODS:

- 1. Fees and charges paid in full.
- 2. Fees and charges deferred by confirmed financial aid.
- Fees and charges paid by enrollment in the Installment Payment Plan.

Enter these dates in your 2021 calendar.

View the Academic Calendar online at semo.edu/registrar/academic_calendar.

Registration Begins	Mon. Apr. 05
Last Day to Apply for Fall Graduation	Fri. Aug. 06
Textbook Services Begins Distributing Books	Mon. Aug. 16
CLASSES BEGIN	MON. AUG. 23
Last Day to Add First Eight-Week Class	Wed. Aug. 25
Last Day to Add a Full Semester Class	Fri. Aug. 27
Last Day to Audit or Take as Pass/Fail a First Eight-Week Class	Fri. Sep. 03
LABOR DAYNO CLASSES (University Offices will be closed)	Mon. Sep. 06
Last Day to Drop a First Eight-Week Class	Fri. Sep. 24
Last Day to Audit or Take as Pass/Fail a Full Semester Class	Fri. Sep. 24
Fall Break	ThuFri. Oct. 07-08
Mid-Term Grade Reporting	FriMon. Oct. 08-18
Textbook Services Sale	MonFri. Oct. 11-15
Second Half of Semester Begins	Mon. Oct. 18
Mid-Term Grades Posted to Web	Tue. Oct. 19
Last Day to Add Second Eight-Week Class	Wed. Oct. 20
Students with Approved Graduation Applications must have Candidate Information Submitted	Fri Oct 22
Last Day to Audit or Take as Pass/Fail a Second Eight-Week Class	
Homecoming	
Last Day to Drop a Second Eight-Week Class	
LAST DAY TO DROP A FULL SEMESTER CLASS/WITHDRAW FROM THE U	
Thanksgiving Break	
Final Examinations	
Commencement Activities	
Last Day to Return Textbooks (By 4:00 p.m.)	Mon. Dec. 20
Final Grades Posted to Weh	Tue Dec 21

STUDENTS WITH FINANCIAL AID SHOULD BE AWARE THAT IT MAY BE AFFECTED IF THEY DROP BELOW THE REQUIRED NUMBER OF HOURS

Academic Advising

Every student at Southeast has an academic advisor who can serve as a guide and resource to aid you in your pursuit of academic success. Plan to collaborate with them each semester. They can assist you with deciding on or declaring a major or minor, adding and dropping classes, and ensuring you stay on your path to degree completion.

Your advisor's name and contact information can always be found in your Student Checklist and Degree Works within your Portal. You can also contact the appropriate Advising Center for assistance. More details at semo.edu/advising.

Academic Advising / Polytech Building

/ Donald L. Harrison College of Business and Computing / College of Science, Technology, Engineering and Mathematics Polytechnic Building 301 651-5090 advising@semo.edu

Academic Advising / Academic Hall

/ Earl and Margie Holland College of Arts and Media / College of Humanities and Social Sciences / College of Education, Health and Human Studies / Undecided/Exploratory Academic Hall 057 651-2007 advising@semo.edu

Holcomb Success Center

Student-athletes
Upper Level, Holcomb Success Center
986-6007
athleticacademic@semo.edu

Southeast Online

online.semo.edu 651-2766 southeastonline@semo.edu

A College Degree

/ Minimum of 120 hours of credit

Most courses are worth 3 semester hours of credit.
 A course typically meets Monday, Wednesday, and Friday (M-W-F) for 50 minutes each day or Tuesday and Thursday (T-R) for 75 minutes each day every week of the 16-week semester.

/ General Education

- The General Education program provides knowledge, skills, and experiences that enable students to lead full and productive lives.
- · The program consists of a total of 42 hours.
- For more details, see p. 3.

/ Majoı

- A specialized area of study in which a degree is earned
- Hours required in a major can range from 30 to 60.
- · Majors with 30-40 hours generally require a minor.

/ Minor

- An area of study that compliments your major and/ or gives you a broader base of knowledge.
- · Minors can be completed whether required or not.
- · Minors generally require between 15 and 21 hours.

/ Minimum 2.0 GPA overall

- A minimum 2.0 GPA in your major (transfer students must also have a 2.0 GPA in major courses at Southeast) and a minimum 2.0 GPA in course work taken at Southeast.
- Some degrees and majors have higher GPA requirements. Always check your Degree Works audit for specific GPA requirements.

/ Elective Credits

- Used as additional classes to complete the 120 hours required for graduation.
- Any course in which a student has an interest.
- Students must meet all prerequisites required.
- Taking a course in which you have an interest may help you decide on a major.

Course Placement

/ English Placement Options

Placement is determined by high school GPA, English ACT score, SAT ERW score, Writing Placement Exam or previous college credit.

- EN099 Writing Skills Workshop (non-degree credit), if required.
- **EN100** English Composition (General Education requirement) plus 0 credit lab, if required after first-week course assessment.
- **EN140** Rhetoric & Critical Thinking (General Education requirement)

See p. 13 for more details.

Center for Writing Excellence 651-2460 | semo.edu/writing

/ Mathematics Placement Options

Placement is determined by Math ACT/SAT score, previous college credit, or placement testing (upon request). For students admitted as test-optional, high school math record may be used for placement.

- Math ACT 0-14 (Math SAT 0-399) will place into MA050
- Math ACT 15-21 (Math SAT 400-549) will place into General Education-Level Math (based on major) and an associated required lab component OR MA115.
- Math ACT 22+ (Math SAT 550+) General Education-Level Math (based on major)
- Math ACT 24+ (Math SAT 580+) MA139 (if required by major)
- Math ACT 26+ (Math SAT 620+) MA140 (if required by major)

Department of Mathematics

651-2164 Lsemo.edu/math

Jane Stephens Honors Program

Honors House, 603 North Henderson Avenue 651-2513 | semo.edu/honors honors@semo.edu

The Jane Stephens Honors Program offers educational opportunities tailored to the needs, aspirations, and motivations of students with superior intellectual and creative abilities. Students can earn honors credit in specially-designated honors sections of courses or by contracting for credit in non-honors sections taught by honors faculty. Honors courses emphasize creative and active learning with attention to student initiative. In addition, the Jane Stephens Honors Program offers co-curricular and social activities through which honors students can meet other members of the honors community and enjoy a more rewarding and enriching University experience.

To be admitted, students with less than 15 semester hours of college credit must have a cumulative high school GPA of at least 3.5 on a 4.0 scale (or its equivalent) and an ACT composite score of at least 27 (or SAT composite of 1280).

Students who do not meet this criteria (including transfer students) may be admitted to the Jane Stephens Honors Program once they have completed 15 semester hours of college credit (including dual credit classes) with a cumulative college GPA of at least 3.5.

Completion of the Jane Stephens Honors Program requires 24 hours of honors credit including 6 hours at the upper-division level, a senior honors project, and maintaining at least 3.5 cumulative GPA.

Dean's List

Students who meet the following criteria will be eligible for the Dean's Honor List:

- Full time student and complete 12 hours of standard graded (A-F) credit hours
- · Achieve a semester GPA of 3.75 or higher
- · Achieve no grade less than a 'B'
- Receive no failing grades in credit/no credit or pass/fail courses

Only courses in which grade points are applied to the cumulative GPA are used to determine eligibility. At the end of each fall or spring semester, a student who meets the requirements for the Dean's List will be able to download the dean's list certificate from the student portal. Select the current term and locate the certificate. The certificate can either be printed or saved to the desktop. The student will be notified via the Southeast email account that the certificate is available to download.

Enrollment at your First STEP Orientation

How many classes should I take?

Five classes (15 credit hours) are considered a normal course load. You must enroll in 12 credit hours to be a full-time student. It is important not to overload yourself since the first semester will be a time of transition for you.

How should I choose a schedule?

Your academic advisor assists you with course planning. A typical first-year student schedule looks like this:

/ UI100

First-Year Seminar Course is required of all beginning first-year students.

/ English and Math Course

Based on your placement; your advisor will assist in selecting the appropriate

/ General Education / Major Course

Subsequent pages outline course options for 100-200 level General Education courses. Some majors have required General Education courses. Your advisor helps you select the appropriate General Education courses.

Need a transcript? Transferring credit to Southeast? Already planning for graduation? The Registrar's Office supports all students at Southeast related to their academic record. Visit semo.edu/registrar to view the bulletin, policies and procedures, and find useful forms and information about course registration.

Academic Hall 057 651-2250

General Education

Office of General Education Academic Hall 132A 986-6777 I generaleducation@semo.edu

At Southeast, we are very proud of our General Education program as it provides learning experiences for all undergraduate students and offers a range of courses across these areas:

- Social/Behavioral Sciences (students take 3-4 courses)
- Communication (students take 3-4 courses)
- Natural and Mathematical Sciences (students take 3-4 courses)
- Humanities and Fine Arts (students take 3-4 courses)
- Freshman Seminar "Connecting with Southeast" course—UI100 (required for most students)

/ Meeting the General Education Requirements

To complete the requirements for our General Education program, students must earn at least 42 credits in the appropriate categories. At Southeast, we provide extensive advising support and other resources to help students take the right number of courses in the right categories. It is our goal to ensure students explore topics that interest them without taking more credits than are required.

/ Compliance with CORE 42 Requirements for Transfer Students

The General Education program at Southeast provides abundant courses for transfer students that align with the CORE 42 curriculum for the state of Missouri. These courses are guaranteed to transfer to any two-year or four-year public institution for higher education in Missouri.



Why UI100?

At Southeast, your education begins with UI100: First-Year Seminal

For students who start at Southeast with fewer than 24 credit hours, UI100 is required and will count as 1 of the 5 Additional Requirement credit hours in the General Education Program.

We know your first semester in college can be challenging, so we have designed a course to assist you in your transition to Southeast. This course focuses on building your skills and knowledge as it relates to critical thinking, writing, speaking, career planning, and developing cultural competence. You will also be introduced to services and resources available to you during your time at Southeast.

One resource we believe you will find useful is the textbook for the course called First-Year Seminar: Connecting to Southeast. This custom textbook is written by faculty, staff, and students at Southeast and will help you during your first year and beyond. Pick yours up from the Southeast Bookstore before classes begin this fall!

General Education Program Key

- ✓ Indicates a CORE 42 course, guaranteed to transfer to any public institution of higher education in Missouri
- Q Includes lab
- Students can only use one of these courses toward their general education requirements.
- UI100 Freshman Seminar is required for all students unless they transfer with more than 24 credit hours from another institution. This does not include credit hours from dual enrollment, dual credit, military credit, or early college credit.

Gene	eral Education Courses	
	L & BEHAVIORAL SCIENCES / 9 Credit Hours Total	
Social	& Behavioral Sciences—6 credit hours	
AG201	World Food & Society	. 3
AN100	Foundations of Human Behavior	. 3
AN101	Observing Cultures	. 3
AN181	Cultural Anthropology 🗸	. 3
AN182	Introduction to Archaeology	. 3
CD110	Language & the Culture of the Deaf	. 3
CF102	Relationships in the 21st Century	. 3
EC101	Economic Problems & Policies 🗸	. 3
EC215	Principles of Microeconomics -	. 3
FA104	Beyond Project Runway	. 3
FE200	Family Resource Management	. 3
GG150	People & Places of the World	. 3
GG180	Cultural Geography 🗸	. 3
HL120	Health Perspectives	. 3
HO232	Production & Use of Hemp	. 3
MC101	Mass Communication & Society	. 3
MN220	Engineering Economic Analysis	. 3
OS200	Survey of Social Science	. 3
PE201	Sport & Society	. 3
PL245	Social Philosophy	. 3
PS104	Comparative Political Systems 🗸	. 3
PY101	Psychological Perspectives on Human Behavior 🗸	. 3
PY120/	CF120 The Child: Development, Conception to Adolescence	
PY220	Psychological Development Across the Lifespan 🗸	
PY222	Development of the Adolescent	. 3
RC100	Leisure in a Diverse Culture	
SO102	Society, Culture, & Social Behavior 🗸	. 3
SO120	Cities & Society	
SW207	Understanding Cultural & Social Diversity	. 3
Civics	Requirement—3 credit hours	

PS103	United States Political Systems 🗸	3
US105	American History I 🗸	3
US107	American History II ✓	3
	Civics Exam	0

COMMUNICATIONS / 9 Credit Hours Total

Written Communication—6 credit hours

EN100	English Composition	3
EN140	Rhetoric & Critical Thinking 🗸	3
EN190	Writing & the Environment	3
PL115	Philosophical Writing	3

Oral Communication—3 credit hours

3
3
3
3

NATURAL AND MATHEMATICAL SCIENCES / 10 Credit Hours Total

Natural Sciences-7 credit hours from two disciplines1 One course must have a lab

AN183/0	183 Introduction to Biological Anthropology 🔾
AO120/A	O125 Plant Science Q4
AY101	Animal Science 3

BI163/0	63 Evolution & Ecology Q	. 4	LI222	Mythic Dimensions of Lite	erature	3
	Human Biology 🗸		LI243	Children's Literature		3
BS105 Environmental Biology			LI256		V	
BS107	Investigations in Biology Q		LI260	·		
BS108	Biology for Living		LI261	_		
	13 Anatomy & Physiology I Q		LI270	•		
BS151	Biological Reasoning 🗸		LI271			
BS218/E			MC253	and the second s		
-	Chemistry in Our World Q				Since 1827 🗸	
	CH081/CH001 Basic Principles of Chemistry Q✓				ure	
	CH184 General Chemistry Q				sion -	
	Nutrition for Health				of Rock	
			MU190	Jazz Appreciation ✓		3
	Physical Geography				als	
			PL110		<u> </u>	
	PH006 Physical Concepts Q		PL120	Symbolic Logic I		3
	PH009 Exploring the Universe Q		PL203			
	PH020 Introductory Physics I Q		PL204	Ethical Theory 🗸		3
	Physical Science: A Process Approach Q		RN100	Survival Russian		3
PH230/	030 General Physics I Q	. 5	RN120	Survival Russian II: Throu	gh Film and Music	3
Mather	matics—3 credit hours		RS101	World Religions ✓		3
		. 10	RS201	New Testament Literature	e	3
•	116 Precalculus A 🗸	-	RS202	Old Testament Literature		3
	Precalculus B 🗸		SN100	Spanish Language & Cult	:ure I 🗸	3
	Mathematical Reasoning & Modeling		SN120	Spanish Language & Cult	:ure II 🗸	3
	Numbers & Operations for Educators		SN200	Spanish Language & Cult	:ure III	3
	Precalculus 🗸		SN105	Spanish for Healthcare Pr	rofs. I	3
MA155	Statistical Reasoning ✓	. 3	SN110	Spanish for Healthcare Pr	rofs. II	3
HUMAI	NITIES & FINE ARTS / 9 Credit Hours Total		SN215	Spanish for Healthcare Pr	rofessions III	3
	e 9 credit hours from at least 2 disciplines ²		SN220	Hispanic Literature		3
		_	TH100			
	Art History Survey I ✓		TH101			
AH210	Art History Survey II 🗸					
AR100	Drawing I 🗸					
AR104	2D Design					
AR108	Drawing in Society					
AR111	Ceramics: A Metaphor for Understanding		WH125	Islamic Civilization		3
AR112	Perspectives in Art ✓		WH130	Latin American Civilization	on	3
CF233	Creative Thought & Expression in Children		Encom	ble Courses		
CN100	Chinese Language & Culture I				redit hours of ensemble cour	ses will
DA100	Dance Appreciation				ard the Humanities and Fine	
DA282	Movement Improvisation	. 3			o do this will need to seek gu	
DS104	Exploring Interior Design	. 3		e Music Department.		
EH101	Early European Civilization 🗸	. 3	MU275	Percussion Ensemble	MU391 Concert Band	
EH103	Modern European Civilization ✓			Guitar Ensemble	MU392 Orchestra	
EH115	Ancient Greece & Rome	. 3		Marching Band	MU394 University Choir	
EL274/9	SE275 Diversity in America's Schools	. 3		Jazz Band	MU397 Chamber Choir	
FR100	French Language & Culture I 🗸	. 3				
FR120	French Language & Culture II	. 3		Choral Union	MU398 Opera Theatre	
FR200	French Language & Culture III		MU390	Wind Symphony		
FR220	French Literature	. 3	ADDIT	IONAL REQUIREMENTS	/ 5-6 Credit Hours Total	
GN100	German Language & Culture I	. 3				0./0
GN120	German Language & Culture II				+2 course ✓	
	German Language & Culture III				ourse credit	
GN220	German Literature		For Non	n-Transfer Students: UI100	Freshman Seminar	1
LI205	The Art of Film				prefix. Exceptions: AO and AI are th	ne same
LI211	World Literature I 🗸			; BS and BI are the same disciplir		
LI211	World Literature II 🗸				prefix. Exceptions: CN, FR, GN, SN	
L1212 L1220	Fiction & the Human Experience		same disc discipline		e discipline; MH, MM, and MU are the	e same
L 1220	Poetry & the Human Experience	. ა ვ			on to Process Science for Elementa	rv

Teachers is not MOTR coded for CORE 42 transferability.

Office of Residence Life

Towers Complex 102 651-2274 | semo.edu/residencelife

Residence Life at Southeast is a vibrant community that provides excellent living and learning accommodations for all types of students in a variety of residence halls. Students living in the residence halls have an incredible opportunity to make friends interact with faculty members. participate in a variety of programs, learn about others, and succeed academically. Each residence hall is staffed by a hall director who works with the student staff members to assist residents in addressing problems, present programs, and assist in a student's success at Southeast. The Office of Residence Life provides full services for students who have questions about their meal plans. rooms, or any other concern about their living arrangements.

In an effort to maximize students' college experiences, Southeast requires <u>all full-time</u> <u>students to live on-campus during their first two</u> years of school.

Exceptions to this policy exist for:

- / Students commuting from a parent/guardian(s) home (within 50 miles of campus)
- / Veterans
- / Married students
- / Students with dependents
- / Students over the age of 21
- / Students with at least 57 degree credit hours (minimum 42 hours post-high school)

How do I register for on-campus housing?

Once a student has been admitted to Southeast, they will receive information on completing a contract for University Housing via an online process. Once a student has completed their online contract they must submit a \$150 housing deposit before they are considered for assignment to one of our residence halls. Hall, room, and roommate assignments are generally distributed during the first part of July for students beginning classes in the fall and during the first week of January for students beginning classes in the spring.

Required Vaccination

All students living in on-campus housing are required to be vaccinated against bacterial meningitis or have an exemption for medical or religious reasons on file. Vaccination records and exemption forms must be on file with the Office of Residence Life by the first Friday of classes, as required by Missouri state law. Failure to provide them by that date may result in the cancellation of the student's housing contract, with applicable charges, thereby impacting the student's ability to live on campus and remain in classes.

Residence Life Services

/ Customer Service Desk

Each residence hall has access to a service desk which provides students with services such as mail delivery, change, help with lockouts, and general information about the campus.

/ ResNet/Computer Access

All residence halls are equipped with WiFi/or have easy access to a University computer lab. For access to the Internet and University network in student rooms, plug into ResNet. ResNet provides reliable 24-hour access to the Internet via WiFi or LAN connection.

/ Custodial Service

Our custodial staff takes great pride in keeping the public areas clean. The areas our custodial staff are responsible for include: hallways, lounges, lobbies, and community bathrooms.

/ Maintenance and Repair Service

Occasionally, repairs may be necessary in student rooms or on a student's floor. When these situations arise, students should complete a maintenance request online at facilities.semo.edu.

/ Cable Television

Expanded basic cable television is available in the hall and floor lounges. Students need to bring their own TVs (equipped with a QAM digital tuner) for their rooms, if desired.

/ Laundry Facilities

Washers and dryers are located in each residence hall. All costs for laundry are included in the room rate, so there is nothing for students to pay each time they do laundry. Laundry facilities are located on the ground floor in LaFerla, Merick, Myers, Towers East, and Towers South. In Dobbins Center, Group/Greek Housing, Towers North, and Towers West, the laundry facilities are located on each floor.

/ Parking

All residence hall students must register their vehicles with the Department of Public Safety, Parking Services division. Students may obtain parking decals for designated lots from Parking Services. A shuttle bus runs regularly from residence halls, academic buildings, and parking areas. For more details, see p. 17 or visit semoedu/parking.

/ Air Conditioning

Air conditioning is available in all residence hall rooms.

Residence Hall Association

Towers Complex 112 semo.edu/residencelife/RHA

RHA is the governing body for all on-campus residents. RHA membership is open to all residents and includes formal representation from each hall. RHA meets every week and residents are encouraged to attend.

Recent achievements of RHA include working with the Office of Residence Life to increase security measures on campus, helping to address student concerns in the residence halls and food service areas, and assisting students in attending regional and national leadership conferences.

Residence Hall Rates (per semester)

Based on 2020-2021 rates

Hali	Standard Room
Dobbins RCC	\$3,542
LaFerla	\$3,416
Merick	\$3,416
Myers	\$3,332
Vandiver	\$3,332
Towers North & West	\$3,332
Towers East & South ((Single) \$3,592
Group Housing	\$2,882
Towers East & South ((Double) \$2,592

Residence Hall Fees Per Semester (included in the rates above)

Residence Hall Association \$15 Technology \$30 Cable TV \$30

*Private rooms are an additional cost. See semo.edu/pdf/reslife.academic-rates.pdf

Meal Plans

Southeast offers a variety of meal plan options to fit every student's taste! Whether a student is on campus all day or off campus at an internship, Southeast's dining service provider, Chartwells Educational Dining Services, offers delicious and nutritious food, attractively presented, and available up to 17 hours per day!

All residential students are required to select one of our meal plans. The amount of Flex Dollars listed with each meal plan is for a semester.

The 2020–2021 meal plan options are available in Classic or Premium:

Number of meals per week	Semester Flex Dollars	Semester Cost (Classic)	Semester Cost (Premium)
19	\$58	\$1,640	\$1,728
15	\$70 \$1,513.		\$1,596
10	\$80	\$1,338.50	\$1,403.50
5	5 \$135		\$1,209
90 Block	Towers Café Only	\$948	

Classic or Premium, what's the difference?

Classic meal plans allow students to use only one meal during a specific meal time (breakfast, lunch, and dinner) up to their total number of meals per week. Once a meal plan is used during a specific meal time, the student will only be able to use Flex Dollars, cash, credit/debit, or Redbucks for additional meal or snack purchases during that meal time.

Premium meal plans give students the flexibility to utilize more than one meal from their weekly allotment during each of the meal times (breakfast, lunch, and dinner). The advantage of this is a student can use more than one meal at one meal time if they want to eat an additional meal, or to buy a snack or a meal to take back to their room for later. Premium meal plans also come with guest meals. The same number of guest meals per semester as the number of meals per week are included.

Any meal not used during the week for either Classic or Premium plan is lost and does not carry over to the next week. Students are encouraged to consider their eating habits and select the meal plan they believe will match the number of meals each week they will eat. Meal plan changes will be accepted through the eighth week of each semester.

Flex Dollars

Flex Dollars are held in a "declining balance account" that work on the same principle as a debit card. You can use your Flex Dollars to purchase beverages, snacks or even a full meal at all campus dining locations. Each time you make a purchase, the purchase amount is subtracted from your Flex Dollars balance. Flex Dollars carry over from fall to spring semester only, so budget them wisely.

Value Exchange

Value Exchange allows students to utilize their meal plan to eat in any retail location, up to an established dollar amount. This gives students flexibility to use their meal plans anywhere on campus between 7 a.m. and 9 p.m.

2020* Value Exchange Rates

Breakfast \$5.13 Brunch \$7.83 Dinner \$7.83

*Value exchange amounts may be adjusted.





90 Meals/Semester

The 90 block plan offers students the opportunity to eat a maximum of 90 meals over the semester at Tower's Café only. Students may use only one meal swipe at a time, like our classic meal plans. This plan does not have flex dollars associated with it, and any unused meals will not roll over from semester-to-semester.

Commuter Students

Services are available to assist students who do not live on campus in maintaining a sense of inclusion in the life of the campus; addressing concerns relevant to parking, dining, studying, facilities; and advocating for students' concerns. Students who commute to campus are encouraged to use recreation and campus life facilities, computer labs and University shuttle services, to participate in intramural sports and student organizations, and to dine on campus.

Information about campus resources can be found at semo.edu/cs/.

Parking

All students wishing to park on campus need to obtain a parking permit. There are specific lots designated for commuters. The permit lottery process starts in July. For details, see p. 17. View a map of parking available and more information at semo.edu/parking.

Off-Campus Housing

While the University provides housing for as many students as possible, a majority of upper division, graduate, and non-traditional students make arrangements for their own housing in the surrounding Cape Girardeau community. Southeast encourages all new students to verify with the Office of Residence Life that they are eligible for a Housing Release prior to signing a lease. To see if you qualify, visit semoedu/residencelife or review requirements on p. 5.

If you are not required to live on campus and need assistance in finding off-campus housing, visit capechamber.com/rental-guide.

Campus Dining Locations

Location	Breakfast	Lunch	Dinner	Late Night	Weekend Hours	Retail	All-You- Care-To- Eat	Meal Plan	Redbucks, Cash, Credit
Redhawks Market	х	х	х		х	х	Weekend Brunch Only	x	x
Panda Express		х	х					x	x
Starbucks	Х	X	X		х	X		Х	х
Kaldi's Coffee Shop (Scully Café)	х	х	х			х		x	x
Houck's Place		х	х	х	х	x		x	х
St. Vincent's Commons	х	х	х		х	Lunch	Breakfast & Dinner	x	х
Subway	X	X	X		Х	X		Х	Х
Tower's Café	X	Х	X		X		X	Х	Х
Rowdy's		X	X	X	X	X		Х	X

View hours and additional information online at dineoncampus.com/semo.



Student Financial Services

Academic Hall 019 651-2253 I semo.edu/sfs sfs@semo.edu

Student Financial Services (Cashier, Student Accounts, and Financial Aid) operates as a single service center for all of your financial needs. The staff provides comprehensive and professional service to assist students in financing their education.

For a calendar of important financial dates and deadlines for billing and financial aid, please visit the student financial calendar at semo.edu/sfs/calendar.

FAFSA (Applying for Aid)

Priority Deadline: February 1

The 'Free Application for Federal Student Aid' (FAFSA) should be completed at fafsa.gov.

Parent & Student must have/create an FSA ID

Tips

- / Apply by mid-January so FAFSA is processed by February 1
- / Use completed tax information from 2019
- / May apply later, but some need-based aid may not be available
- / State Priority Deadline: February 1

FAFSA is required to receive:

- / Federal/State Grants (free money)
- / Student Loans (borrowed money)
- / Parent Loans (borrowed money)

A student must use parental information on the FAFSA unless they can answer 'yes' to one of the questions on the FAFSA in the Student's Status section. You cannot use grandparents', aunts'/ uncles', or any other persons' information on the form. If you have special circumstances, you will need to contact our office to discuss your situation. If biological or adoptive parents are divorced:

- / Use custodial parent information
- If parents have joint custody, use information of the parent you live with the most.
- / If parent is remarried, marital status should be 'married' and step-parent information must be reported.
- / If biological parents are not married, but live together, you must list both parents' information on the FAESA

Special Circumstances

Special Circumstance is when a family experiences a significant change that would impact the information reported on the FAFSA. To be considered you must meet the following:

- / Divorce/separation
- /Loss of income of a parent
- / Death of a parent/spouse
- / Paid medical expenses not covered by insurance
- / K-12 private tuition expense

Forms are available in early spring. The form, along with a letter of explanation and appropriate documentation will be required before a review will be completed.

SAR (Student Aid Report)

The Department of Education will send an email once the FAFSA has been processed. The SAR is a summary of information provided on the FAFSA.

Applications

Admission, Scholarships, Financial Aid (FAFSA)



Selected for verification? See p. 8.

Review Offers

Financial Aid Offer Letter, Scholarship

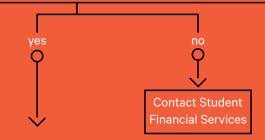
If needed, accept & complete requirements

Accept loans online and complete requirements (counseling, loan agreements)

Attend Orientation & Enroll in Classes

Receive & Review Bill

Is all aid showing?



Pay Bill

Enroll in Installment Payment Plan or Pay in Full (by financial aid or payment)

Start Classes!

Financial Aid will disburse

Have a great semester!

Tips

/ Review the SAR at fafsa.gov

/ Check for errors, correct them if found, sign and resubmit FAFSA

The SAR will contain the Expected Family Contribution (EFC) that is used to determine a student's eligibility for financial aid programs. This number is not the amount that you will be required to contribute towards the education, but is used to calculate need/eligibility.

COST OF ATTENDANCE

Financial need for financial aid purposes is determined as follows:

Cost of Attendance (COA)

- EFC (Expected Family Contribution on SAR)
- = Financial Need

The "Cost of Attendance" is an average total cost the typical student may experience during the year, including both direct and indirect costs. This is not the amount you will be billed by the university, as only direct costs are billed by Southeast.

TODENT FINANCIAL

COA INCLUDES:

- / Tuition and fees based on 30 hours of enrollment*
- / Room and board*
- / Books* and supplies
- / Personal expenses
- / Transportation

*Direct costs billed by Southeast, if applicable.

In most cases, the student's combined aid (all scholarships, grants, loans, etc.) cannot exceed the COA.

Endowed & Sponsored Scholarships

Southeast does not require an additional application to be reviewed for our Endowed and Sponsored Scholarships. All admitted students are in the pool for review of scholarships. There are some scholarships which require additional information. If you meet the minimum requirements for those scholarships, you will receive an email to your Southeast email address which will explain how you can complete what is needed to be reviewed for those awards.

FAFSA Verification

We are required by the Department of Education to verify selected student FAFSA records. During the review, we will request parent and student documentation to support the information reported on the FAFSA. Notifications are sent to student's Southeast email

Tips:

- / Complete early to ensure full aid eligibility
- / Monitor status online to determine if additional documents become 'requested' or if you have cleared the review process
- / Watch email for communication about process
- / Do not assume you are finished once you submit documents make sure they clear the review
- / You will receive an email when verification is complete.

Steps to View Requests & Monitor Status:

- 1. Login to the Southeast Portal (portal.semo.edu)
- 2. Select the Student SS tab
- 3. Locate the "Financial Aid Requirements" section
- 4. Click the word "Message" in the lower-left corner of requirements box
- 5. Select the appropriate year
- 6. Complete all items that show "requested" in the status column

If chosen for verification, students and parents who filed a 2019 federal income tax return are required to submit federal income tax documents. The Data Retrieval Tool (DRT) is the easiest method for transferring your income information directly from the IRS. Follow the instructions on FAFSA for more information. If you did not file a tax return for 2019, you will be required to submit a statement from the IRS that you did not file. Information on this process will be included in your verification request packet.

Offer Notification

Begin Notifications: December

Students are offered financial aid and are sent an offer notification that allows them to view and accept the aid 'package' online.

Remember:

- / Processed FAFSA must be on file
- / Student must have cleared verification, if selected
- / Notification of offer sent to student's SE email
- / Paper notification mailed (Freshmen only)
- / Loans must be accepted/declined through the Southeast portal (instructions included in email and found at semo.edu/sfs/forms)
- / Aid is accepted for the year (fall/spring), but charges are billed each semester

Financial Aid and Costs:

Don't assume that financial aid alone will cover your bill. Financial aid is financial assistance and often will not cover all expenses. Be prepared to make payments on your account for any uncovered expenses.

Types of Aid GRANTS (FREE MONEY)

If awarded any federal or state grants (i.e. Pell, Access Missouri, etc.), they will be automatically accepted, but verify they are credited to your bill before payment is made.

Steps to View Your Financial Aid:

- 1. Login to the Southeast Portal (portal semo edu)
- 2. Select the Student SS tab
- 3. Click "Financial Aid Offer" in the Student Financial Services section
- 4. Select appropriate aid year

Reviewing and Accepting Your Financial Aid:

Read and review each of the following tabs (in order):

- 1. "General Information"
- 2. "Award Overview"
- 3. Read the "Terms and Conditions"
- 4. "Accept Loan Offers" (If Applicable)
 - / Accept full or partial amounts
 - You may select a lesser loan amount which can be increased later (up to maximum), if needed.

NOTE:

/ Endowed scholarships do not need to be accepted; however, if applicable, a thank you note must be submitted to the Southeast Missouri University Foundation.

Special Rules regarding the Federal Pell Grant:

- / Calculated based on "frozen hours" enrollment at the end of the first Friday of the semester
- / Due to federal regulation, additional funds will not be received for added course work after hours are "frozen" (end of first week)
- / Only available for the equivalent of 12 full-time semesters – includes fall, spring, and summer
- / Eligibility ends if degree is not earned within equivalent of 12 full-time semesters
- / Grant is pro-rated for part-time semesters

SCHOLARSHIPS (FREE MONEY)

Notification of endowed and sponsored awards are sent to student's SE email. Scholarships will also be reflected in your Financial Aid Offer.

STUDENT LOANS (BORROWED MONEY)

Before accepting, consider the costs of your semester/year. Loans must be repaid and might not be needed if other aid is available or you can make payments on any remaining balances. Loans can be accepted early or after you receive the bill and know exact cost information.

Federal Direct Subsidized Loans:

- / Need-based as determined by FAFSA
- Interest does not generally accrue while student is in full-time or half-time status

Federal Direct Unsubsidized Loans:

- / Not need-based
- / Interest begins accrual when loan disburses

Loan Limits:

Dependent freshmen:

- / \$5,500 /academic year (max \$3,500 subsidized) Independent freshmen:
- /\$9,500 /academic year (max \$3,500 subsidized)

Accepting Student Loans:

- / Accept through Online Award Letter in Portal
- / Complete Entrance Counseling and Loan
 Agreement at studentaid.gov

Do not consider private loans over Federal loans until you have compared the cost, terms, and benefits of each.

PARENT LOANS (BORROWED MONEY)

The parent of a dependent student may be eligible to borrow a Federal Parent PLUS loan. The parent applying must be a biological, adoptive, or step-parent.

How to Apply:

- 1. Login to studentaid.gov under the Parent tab, and choose "Apply for a PLUS Loan"
- Allow the Department of Education to run a credit check for credit worthiness
- If approved, complete a Loan Agreement (Master Promissory Note) at studentaid.gov
- 4. If denied, the parent can choose ONE of three options:
 - a. Appeal the credit decision with the Dept. of Ed.
 - Have third-party endorse the PLUS loan with the applicant
 - c. Allow the student to borrow an additional \$4,000 in Direct Unsubsidized Loan funds

STUDENT FINANCIAL SERVICE

Tuition and Fees (per credit hour)

Based on 2020-2021 fees

Missouri Resident

Tuition	\$225.95
General Fees	\$41.80
Total*	\$267.75

Non-Missouri Resident

 Tuition
 \$431.70

 General Fees
 \$41.80

 Total*
 \$473.50

Online Only (SEOnline)

Total \$307.50 per credit hour

Regional Campuses

000-200 Level Courses \$181.00

Course Specific Fees

ITV Fee \$5.50 per credit hour
Online & Webinar Free \$25.00 per credit hour
Off-Campus \$4.00 per credit hour
Special Course Fees & Electronic Course Access Varies*
Textbook Rental \$36.31 per course

*See full fee schedule, including Special Course and Program fees at semo.edu/sfs/fee-schedule.

All fees and policies are subject to change by action of the Board of Regents without prior notice. For Residence Hall Fees, see p. 5. For Parking Fees, see p. 17.

Cost Calculator

Estimate based on 2020-2021 fees

For an estimate of cost, use the calculator below or visit the Undergraduate Cost and Scholarship Estimator at semo.edu/admissions/affordability.

Tuition and General Fees		
In State \$267.75 X (number of credit hours) OR Out of State \$473.50 X (number of credit hours)		\$ OR \$
		\$
Textbook Rental		
\$36.31 X (number of courses enrolled)	+	\$
Room & Board (if required)		
Room Rate (see p. 5)	+	\$
Meal Plan (see p. 5)	+	\$
Parking Decal (see p. 17)		\$
TOTAL ESTIMATED DIRECT SEMESTER CHARGES		\$
Calculate the IPP (details on p. 9)		
Total (from above)		
Subtract Accepted Financial Aid	-	\$
Divide by number of payments on plan (4 or 5)	÷	\$
Add IPP Enrollment Fee (\$30)	+	\$
Add any other charges not paid (e.g. prior term balance)	+	\$
TOTAL DUE FOR FIRST PAYMENT* (Aug./Jan.)	=	\$
*Payments can vary depending upon additional charges the semester.	add	ed during

Billing and Payment Dates

Bills Sent: Mid-July (fall), mid-December (spring)
Bills Due: First business day of August (fall) and January (spring)

Financial Aid on Your Bill

Aid that has been "accepted" will show as Current Semester Payments on the Student Schedule/Bill. This is financial aid* that is approved and pending payment to the student account.

*Financial aid is subject to change based on Federal regulations and/or student status at time of payment to account.

Delivery of Bills

- / Bills are issued to the student and emailed to their Southeast email. The first bill of a student's enrollment is sent to the permanent address; subsequent bills are emailed.
- / Online 'real-time' bill and full 'Activity Details' available through the Southeast Portal's SEMO-Pay link
- / Authorized payer accounts can be created by the student to allow online billing/payment access to others

Payment of Bills

Students are required to pay their account balances by published deadlines using one of the following payment options:

/ Payment in Full

/ Installment Payment Plan (IPP)

/ Accepted Aid Greater than Account Balance

Southeast accepts payment by the following methods:

/Cash - in person

/Check - in person, mail, online

/ Credit/Debit Card - online

A 2.75% service fee will apply to all credit/debit card payments.

Installment Payment Plans

Steps to View Online Billing Information:

- 1. Login to the Southeast Portal (portal.semo.edu)
- 2. Select the Student SS tab
- 3. Locate the "Student Financial Services" section
- 4. Choose SEMO-Pay (Pay/view my bill) or Online Schedule Bill

If financial aid does not cover the account balance and you are unable to pay the amount in full, you may elect to enroll in an Installment Payment Plan (IPP) for the semester.

How Plans Work:

- / Allow monthly installments during semester
- / Enrollment in and setup fee is by semester
- / Calculates on all semester charges; re-calculates payment amount if charges/aid are added/removed
- / Outstanding prior term charges and non-refundable enrollment fee (\$30) must be paid in full with first installment
- / Monthly billing statements are issued
- / Enrollment occurs when/how first payment is made

2021-2022 Due Dates

FALL 2021	SPRING 2022
8/2/21 (Enrollment before 7/12/21) 9/1/21 (Enrollment 7/13/21 or after)	1/3/22 (Enrollment before 12/13/21) 2/1/22 (Enrollment 12/14/21 or after)
10/1/21	3/1/22
11/1/21	4/1/22
12/1/21	5/3/22

semo.edu/sfs/options

Past Due Accounts

Failure to make on-time payment may result in late fees, (\$40 for active students) or class/ housing contract cancellation. Students are obligated to promptly pay all charges owed, including reasonable attorney fees and collection costs (not to exceed 40%). Delinquent balances will prevent enrollment activity, release of academic transcript, and access to other University services.

Disbursement of Financial Aid

Disbursements begin the second week of the semester. Only aid that is "accepted" will be disbursed/paid to the student's university account/bill. The disbursement/payment process continues throughout the semester as students complete forms and paperwork required. Aid that is in an "offered" status will not be disbursed.

Example: A student in verification may have been sent an estimate of "offered" financial aid. The verification must be completed, an official award notification sent, and the offers "accepted" before aid can be disbursed/paid to the student's university account/bill.

If you do not begin attendance in one or more of your classes, your financial aid could be reduced and you may then be responsible for repayment to the University. If you do not intend to begin the class, be sure to drop the class before the end of the first week of classes so that you are not charged for the class and you do not receive financial aid for which you are not eligible.

If you drop a second eight-week class that begins in October before the first day of class, your financial aid could be reduced and you may then be responsible for payment to the University.

REMEMBER to contact Student Financial Services before you make decisions on changing your enrollment to determine if it will result in a charge you were not anticipating on your bill.

Refund of Credit Balances

Refunds may result from excess financial aid (greater than charges) or overpayment. All credit balances on a student's account can be refunded by direct deposit. Direct deposit bank information may be set up or changed through the online portal. If no direct deposit information is on file, a refund check will be mailed to your permanent address.

Student Employment

There are two types of student employment at Southeast: Federal Work Study and Regular Student Employment.

For a listing of part-time on and off campus jobs, visit REDHAWKjobs.com.

NOTE: You will need original I-9 verification documents if you are hired to work on campus.

Federal Work Study

- / Must have financial need as demonstrated by FAFSA
- / Federal funds provided to fund on-campus job

Regular Student Employment

/University funds provided to fund on-campus job

Fee Adjustments & Consequences of Dropped Classes

Students can withdraw from the University or drop specific classes until the published "Last Day to Drop a Class." Fee adjustments for withdrawal/dropped class(es) are based on the date in which online or written withdrawal is processed.

Effects of Dropping Classes:

- / Partial fee adjustments are issued if dropped during established fee adjustment periods. semo.edu/sfs/calendar
- / Students who completely withdraw from all classes must request refund if credit balance exists after drop
- / If Federal Title IV financial aid was received, per federal regulation, all or a portion of the funds received may have to be returned and can create a balance due
- / Refunds will be delayed if financial aid was used while amount to be returned is calculated (up to 60 days)
- / Withdrawn class(es) can impact Satisfactory Academic Progress and future aid eligibility

Satisfactory Academic Progress

Students are required to make satisfactory academic progress (SAP) towards a degree to continue receiving financial aid. SAP is evaluated at the end of each semester, including summer. Three criteria are used:

GPA

- /1.75 cumulative GPA for each of the first three semesters
- / 2.0 cumulative GPA for all semesters thereafter

Completion Rate-Pace

- /67% of cumulative hours attempted must be earned/completed
- / Hours withdrawn after the published date of the 100% fee adjustment period count as attempted hours

Maximum Timeframe

/ You must complete your degree within 150% of credit hours required for the degree (120 credit hour degree programs must be completed within 180 attempted hours). The full policy can be found at semo.edu/SAP.

1098T

Southeast is required to send a 1098T to any eligible student that was enrolled and had qualified charges during the previous calendar year. Southeast outsources the 1098T preparation to Heartland ECSI. Forms and information are made available at ecsi.net/1098t or are mailed to the permanent address no later than January 31.

Email Correspondence

Student Financial Services will send important information and/or warning notices to your Southeast email account. Failure to check your University assigned email account can cause vital information to be missed.

FERPA

In accordance with the Family Education Rights and Privacy Act (FERPA), financial aid information is only disclosed to the student or a parent, guardian, or other custodian of an eligible student who is claimed as a dependent for income tax purposes. For more information, please refer to the FERPA information on p. 12.

Student Financial Services Checklist

Have you...

- Received a merit Copper Dome Scholarship?
 - Reviewed terms and conditions
- Received an Endowed or Sponsored Scholarship?
 - ☐ Submitted a 'Thank You' letter (if required)?
- Completed your FAFSA?
- Been chosen for verification?
 - Submitted your requested documents?
 - Verification worksheet
 - 2019 Income Tax Return Transcript/IRS Data Retrieval
 - Other requested documentation (if applicable)
- Received your financial aid offer email notification?
 - Read the terms and conditions?
 - Accepted/declined loans (if applicable)?
 - Completed Entrance Counseling for any accepted loans?
 - ☐ Completed the Loan Agreement for any accepted loans?
- Determined if your parent is applying for the Federal PLUS Loan?
 - Applied at studentaid.gov?
 - Completed the Loan Agreement (Master Promissory Note)?
- Found/Received financial assistance from any organization outside of the University (e.g. outside scholarships, Vocational Rehabilitation, College Savings Plans)?
 - Contacted the agency/plan administrator?
 - Contacted Student Financial Services?
- Determined eligibility for Veteran/Military benefits?
 - Contacted the Office of Military and Veterans Services?
 - Completed your online certification for benefits?
- Reviewed your bill to ensure all anticipated financial aid has been applied?
 - ☐ If NO, contact SFS immediately
- Set up an installment payment plan/ paid your bill?

PROGRAM	TYPE OF AID	PROGRAM DETAILS	ANNUAL AMOUNT	HOW TO APPLY
Federal Pell Grant	Grant; does not have to be repaid	Available to undergraduates; is need-based and is determined by your Expected Family Contribution (EFC) as calculated based on the FAFSA Up to \$6,195 (limited to 12 full-time semesters)		File the FAFSA
Federal Supplemental Education Opportunity Grant (FSEOG)	Grant; does not have to be repaid	Limited to recipients of the Federal Pell Grant with zero EFCs. Funding may not be sufficient to cover all eligible applicants.	Varies	File the FAFSA (Priority Deadline Feb. 1)
Federal Direct Subsidized Loans*	Loan; must be repaid with interest	Need-based loan for undergraduate students; U.S. Department of Education pays interest while borrower is in school and during grace/deferment periods; student must be enrolled in a minimum of 6 credit hours	\$5,500-\$12,500 Based on undergraduate grade	File the FAFSA
Federal Direct Unsubsidized Loans*	Loan; must be repaid with interest	Non-need based loan for undergraduate & graduate students; borrower is responsible for all interest; student must be enrolled in a minimum of 6 credit hours	level and dependency status	File the FAFSA
Direct PLUS Loan* (PARENTS)	Loan; must be repaid with interest	Non-need based loans for parents of dependent undergraduate students and for graduate and professional students; student must be enrolled in a minimum of 6 credit hours; borrower is responsible for all interest	Limited to Cost of Attendance minus other aid offered	File the FAFSA
Federal Work Study	Must work to receive funds; does not have to be repaid	For undergraduate students; jobs can be on or off campus; students are paid at least federal minimum wage; enrollment requirements vary	Minimum and maximum amounts determined annually	File the FAFSA (Priority Deadline Feb. 1)
State Access Missouri Grant	Grant; does not have to be repaid	For undergraduate students; must be a Missouri resident and U.S. citizen; EFC equal to or below 12,000; enrolled in at least 12 credit hours; 2.5 GPA (waived for first year)	Awards range from \$1,000-\$2,100 (dependent upon state funding)	File the FAFSA (Priority Deadline Feb. 1)
Institutional Endowed Scholarships	Scholarship; majority do not have to be repaid	Available to undergraduate and graduate students; may be required to demonstrate need	Varies	Be admitted to Southeast
Outside Sources	Typically Scholarships	High school, local businesses or organizations	Varies	Contact the Organization

^{*}Interest rates are based on the 10 yr. U.S. Treasury Rate and could vary year to year. For current interest rates studentaid.ed.gov.

Missouri Department of Higher Education Estimated Student Loan Repayment Chart

Standard 10-Year Repayment Period*

TOTAL AMOUNT BORROWED	MINIMUM PAYMENT	TOTAL INTEREST PAID	MINIMUM ANNUAL SALARY NEEDED	MINIMUM HOURLY SALARY NEEDED
\$10,000	\$115	\$3,810	\$17,262	\$8.30
\$12,500	\$144	\$4,762	\$21,578	\$10.37
\$15,000	\$173	\$5,714	\$25,893	\$12.45
\$17,500	\$201	\$6,667	\$30,209	\$14.52
\$20,000	\$230	\$7,620	\$34,524	\$16.60
\$25,000	\$288	\$9,524	\$43,155	\$20.75
\$30,000	\$345	\$11,429	\$51,786	\$24.90
\$35,000	\$403	\$13,334	\$60,417	\$29.05
\$42,500	\$489	\$16,191	\$73,364	\$35.27

^{*}Based on a 6.8% annual interest rate and equal monthly payments. Minimum salaries are based on the 8% recommendation. Student loan payments should not exceed 8 percent of your gross income. Figures are rounded to the nearest dollar.

Source: dhe.mo.gov/files/RepaymentChart.pdf

^{*}All figures assume student is paying interest charges on any unsubsidized loans and not capitalizing the interest while in school.

RESOURCES

STUDENT RESOURCES

Information and ID Services

University Center 2nd Floor | Inside the CSI 651-2896 | semo.edu/idservices idservices@semo.edu

Information and ID Services is located inside the Center for Student Involvement (CSI) and is your one-stop shop for many things. During business hours, students and staff can stop by the desk to purchase stamps, ask questions about almost anything Southeast related, utilize open use computers with access to campus printing, or hang out with friends while enjoying amenities such as televisions, arcade games, and a small conference room. It is also where students and staff members go to get Redhawk IDs printed. Your Redhawk ID is an identification for you on campus, your meal plan card for Chartwells, access card for the library, textbook rental, and recreation center, and your free ticket into Southeast Athletic events! Lost or stolen ID? Report it to ID services immediately. Replacement IDs are \$15.

Information Technology

semo.edu/it

IT Help Desk

651-HELP (4357) | helpdesk@semo.edu

/ Memorial Hall Rm 107 / Towers Complex Rm 108

For Help Desk hours of operation visit semo.edu/it/helpdesk/hours

Open Computer Labs

/ Dempster Hall	Rm 113	986-6066
/ Kent Library	3rd Floor	651-2812
/ Magill Hall	Rm 118	651-2864
/ Merick Hall	Rm 129	651-5159
/ Towers Complex	Rm 110	651-5917
/ River Campus	RCS 203	651-2286

For Open Computer Lab hours of operation visit semo.edu/it/itcomputerlabs/lab-availability

Device Requirements

If you are considering purchasing a new device to bring to campus, please view the recommendations and requirements available at semoedu/it/helpdesk/comprecommendations.

There are certain academic programs that may have additional computing needs or device requirements. If you have concerns about these requirements, please contact the department. Currently, Southeast's Education and Mass Media departments have the following device requirements:

Education - All Majors, All Levels

Personal mobile device (not a phone) required. See options and specs at

semo.edu/tec/student-device-specs

Mass Media - All Majors, 300-level courses and above

/ MacBook Pro

/ MacBook Air

For specs and details, as well as equipment purchase options, visit semo.edu/massmedia/academics/pro-on-the-go

To connect to the University network, the <u>minimum</u> personal computer & laptop specifications are

- / Processor: Intel Core 3 or faster
- / Memory: 8GB RAM
- / Hard Drive: 250 GB
- Operating System: Windows 10 with all critical updates or better; Mac OS 10.12 Sierra or better.

NOTE: While a system with these specifications will connect to the University network, your courses or academic program may require more extensive hardware. Visit our website for recommendations if purchasing a new device.

Other Software

- / Microsoft Office 2019/365 or newer (Office 365 is provided free for students. Visit semo.edu/it/guides/Office365)
- / Current web browsers Microsoft Edge, Google Chrome, Firefox and/or Safari
- / Adobe Acrobat Reader (latest)
- / Antivirus (Anti-spyware/malware) Software

The University recommends Windows Defender for Windows operating systems, which is included as part of Windows 10. Windows Defender provides real-time protection for PC, as well as guards against viruses, spyware and other malicious software.

Other Hardware

- / 10/100BASE-T Ethernet adaptor (usually built-in or 802.11x wireless capability)
- Many new laptops and tablets no longer have an Ethernet port, so a USB-to-Ethernet Adapter (aka "dongle") will be needed to access wired networks, including our residential network, ResNet

/15'-25' CAT-5 or 6 Ethernet cable (for wired connections)

Chromebooks

While Chromebooks are highly portable, and will work fine for email and web surfing, there are considerations when using it for document creation/management and online classes. Due to these limitations, we cannot recommend Chromebooks for use as a primary device. For more information on Chromebook use at Southeast, visit https://semo.edu/it/pdf/ChromebookFAQ.pdf

Campus Residents

- / Network connection
 - Wired connection using CAT-5 or 6 Ethernet cable
 - Wireless connections in all residential halls
 - Game consoles can connect wirelessly to the SoutheastGameNet. Visit semo.edu/it/guides/personaldevice and click on Media Devices.

Prohibited & Incompatible Technology

- / Personal hubs, switches, and routers.
- Personal printers are allowed but must be connected directly to the computer (i.e. USB cable)
- / Some items will not work on campus. Some will work if properly configured. Visit semo.edu/it/helpdesk/incompatible-tech for more information.
- / Information Technology reserves the right to temporarily or permanently disconnect your network access until any inappropriate or illegal actions or issues have been resolved.

/ See usage policies: semo.edu/it/policies

Canvas

semo.instructure.com

Canvas is Southeast's learning management system. It is used to deliver online courses, blended

course environments, and electronic materials or submission methods for face-to-face classes. All students will need to become familiar with this system. View resources and our FAQ guide at semo. edu/it/AcaTech/canvas-student.

Family Educational Rights and Privacy Act (FERPA)

semo.edu/FERPA

What is FERPA?

FERPA protects the privacy of student records. It was designed to allow parents of students or students who are either 18 or attend a post-secondary institution access to their education records and limit the transferability of a student's records without the individual's consent.

What is a student's education record?

A student's education record includes any information or data recorded in any medium, including but not limited to handwriting, electronic, print, tapes, file, microfilm, and microfiche for an individual who has attended or is attending Southeast. Students may have one or more of the following records: admissions, academic records, health, accounting/financial, financial aid, credentials/ placement, and student disciplinary. These may be maintained by a number of different offices on campus. Education records do not include files which are retained by individuals which are not accessible to any other person (for example, personal notes). law enforcement records maintained by campus police, and specific types of mental and physical health treatment information.

What does this mean for parents?

When a student turns 18 or enrolls at Southeast, control of the rights granted under FERPA is transferred to the student. Southeast will only release a student's education records with the consent of the student. Records include, but are not limited to, grade reports, transcripts, and judicial reports. This form can be found at semo.edu/pdf/FERPA.

What about judicial records?

Judicial records are considered educational records and are protected by FERPA. You may become aware that your student has been found in violation of the University's Code of Student Conduct if a judicial fine shows up on his/her student account.

FERPA allows the University to notify a parent or guardian under certain conditions when a student under the age of 21 has been found in violation of University alcohol or drug policies. If your student is in this situation, you may receive a letter from the Dean of Students indicating that your student has committed a violation and has been issued a disciplinary sanction, but no details will be given. For more information, see the Parental Notification section of the Code of Student Conduct at semo.edu/stuconduct. If you contact the Office of Student Conduct to inquire about the nature of the judicial fine, you will be informed that your student must sign a Release of Information Authorization in order for a staff member to discuss the violation with you.

Know your rights and responsibilities!

Become familiar with the Responsible Redhawk Guide, Student Code of Conduct, Resident Handbook, University Smoking Policy, and other important information for students at semo.edu/dean. Additional campus data can be found at semo.edu/consumer.

Dean of Students Office | AC 010-011 651-2524 | semo.edu/dean deanofstudents@semo.edu

ACADEMIC RESOURCES

University Bulletin

/ Whether you've known your career path since before you could read or you still aren't sure what you want to dedicate your life doing, Southeast has the programs, facilities, and faculty to help you find the right fit. View more than 145+ majors or 100+ minors and browse degree maps for our programs on p. 21 or at semo.edu/study.

/ You can view the Undergraduate Bulletin online at semo.edu/bulletin.

Degree Works - Finish in 4

Students review their Degree Works audit reports through the portal. Students are encouraged to review their Degree Works reports with their advisors prior to choosing classes for the next semester. The Degree Works audit indicates required courses for the major, minor, and General Education. It also indicates the specific GPA requirements for a particular major/degree.

- Log into your MySoutheast account at portal.semo.edu
- 2. Click on the Student SS tab.
- On the left side of the screen, scroll down to find the Degree Works channel. Click on the Degree Works Student link.
- Your degree/major information will be automatically loaded into the Degree Works system.

Academic Support Centers

University Center 202 & 206 986-6135 | 651-2273 | semo.edu/asc

The Academic Support Centers (ASCs)/ TRIO Programs at Southeast are staffed by professionals certified in learning assistance, higher education theory, financial literacy and leadership development. We support and prepare students for their launch into life and career as degreed professionals. The mission of the Centers is to enhance the academic achievement and educational attainment of all students. The departments/programs span the educational scope from pre-college to undergraduate and graduate programs. We assist students in navigating their collegiate journey, support their learning, and celebrate their successes. ASCs execute our mission through academic assistance including tutorial services, Supplemental Instruction (SI), leadership development and opportunities, structured student employment, mentoring and coaching, internal and external scholarship support and community outreach.

Educational Access Programs

Enhancing the quality of educational experiences for minority students in particular, and all students in general, through programs, services, advocacy, and referral to appropriate resources.

Learning Assistance Programs

Assisting students in identifying and overcoming barriers to success

TRIO/McNair Scholars Program

Preparing academically promising students for graduate studies

TRIO/Student Support Services

Overcoming obstacles so promising students can earn a college degree

The departments within the Academic Support Centers provide direct intervention with students, as well as consultation with faculty and staff colleagues that promote their intellectual, personal, and social development. The primary goal of Academic Support Centers is to help students acquire the skills necessary to act responsibly and persist in their academic pursuits on campus. The Centers strive to create an environment that offers assistance, guidance, and challenging educational experiences to students throughout their collegiate career and beyond graduation.

Learning Assistance Programs

Kent Library 412 651-2861 | semo.edu/lap

Learning Assistance Programs provide services to enhance both academic and personal enrichment skills through a holistic approach. The office provides direct services and resources to students through in-person and online programming to assist in the development of critical thinking skills and to support students' educational goals and attainment.

Programs include:

/ University Tutorial Services (UTS)

Appointment-based tutoring with CRLA certified Learning Assistants

/ Supplemental Instruction (SI)

Targeted study sessions for high-risk/ high-failure courses, led by an SI leader who previously excelled in the course

/ College Success and Financial Responsibility Seminars (CS & FR)

Academic, life skills, and financial literacy related workshops provided throughout the semester

SupportNET

semo.edu/supportnet

At Southeast, you have a support network to help guide you on your path to success! We understand that managing your way through college takes time, and we are here to help you stay focused on graduating from Southeast.

Use Southeast SupportNET to connect with the correct resources and people when you need them.

- Receive notifications from your instructors, advisor, and other Southeast personnel (sent to your Southeast email account)
- View your connections through "My Success Network" and see other services available to Southeast students across campus
- Request Help (General, financial, or by course)
- View your Dashboard and Messages to keep yourself on track
- Schedule an appointment with your advisor, faculty, or others

Stay focused and remember, assistance is just a phone call or email away!

Career Services

Academic Hall 057 651-2583 | semo.edu/careers

The Office of Career Services provides career assistance and support to students across all majors at Southeast. Services include major and career exploration, resume and cover letter review, job search and networking support, mock/practice interviews, online career resources, and trained personnel to respond to career-related inquiries. Career Services manages REDHAWKjobs.com, an online job search tool exclusive to Southeast students and alumni. Career Services also provides information about internships, full-time and part-time employment, and offers a variety of programs, workshops, and events related to career development.

Center for Writing Excellence

Memorial Hall 103 651-2460 | semo.edu/writing

/ Writing Placement Exam

Prior to First STEP orientation, this 50-minute online exam is recommended for students with below a 2.75 high school GPA, who do not have an English ACT sub score of 18+ or an SAT ERW score of 430+. Students taking the placement exam who receive a 3.0 or below (on a 6-point scale) or who do not take the placement exam are enrolled in EN099; students receiving a 3.5 or above are enrolled in EN100. Internation students whose placement exam score is 3.0 or below (on a 6-point scale) are enrolled in TL110 and EN100 concurrently. Students with a high school GPA of 2.75, EACT of 18+ or SAT ERW 430+ are enrolled in EN100.

/ The Writing Lab

Students may have their papers reviewed at the Writing Lab and are welcome to visit the Writing Lab at any stage in completing a writing assignment (beginning, middle, final paper, or all). The Writing Lab is a free service to help students improve writing skills.

For hours, visit semo.edu/writing/writing_lab.
The Writing Lab is not only for weak writers.
Good writers know the value of receiving
feedback during the writing process.

The Online Writing Lab is also available at semo.edu/writing/online_submit.



Testing Services

Kent Library 108 651-2836 | semo.edu/testing testingservices@semo.edu

Testing Services administers a wide range of exams and services. National standardized tests such as the GRE, GMAT, ACT, and LSAT are given regularly, as well as Missouri Content Assessment exams for teacher licensure, MoGEA exams for entrance into the College of Education, Health and Human Studies, HESI exams for entrance into the Department of Nursing, and many more. Students who are registered through Accessibility Services and receive testing accommodations may choose to take classroom assessments in the Testing Services Department.

Testing Services also provides proctoring service for:

/ Online courses requiring a proctored event / Courses taken from other institutions requiring a proctored event

Credit by Exam

College credit earned by examination may be counted toward General Education, major, minor, or elective requirements. Southeast offers credit by exam through Advanced Placement (AP), DSST, CLEP, and International Baccalaureate Organizations (IB). A maximum of 30 credit hours may be earned through credit by examination. For more information, contact Testing Services or visit semo.edu/testing.

Microsoft Office Certification

Southeast students may take advantage of Microsoft Office Certification exams at dramatically reduced rates. Free practice material is available on all Southeast lab computers and for download on student devices through GMetrix. Students may test in as many Microsoft Office areas as they desire while at Southeast. Contact Testing Services for more information.

Retroactive Credit for Foreign Language

Did you complete two or more years of a foreign language in high school? Complete a foreign language course beyond the 100-level at Southeast, achieve a grade of 'C' or better, and you can receive retroactive credit for the courses that you bypassed in the language sequence for FREE! You can receive up to 9 credit hours using a combination of retroactive credit, AP credit, or transfer credit. See your academic advisor for more details.

Kent Library

651-2232 | library.semo.edu

What if I need help?

You can get help from a librarian by email, phone, chat, or coming to the reference desk at the Cape Girardeau campus. You can also set up an individual appointment by calling 651-2230 or visiting library.semo.edu/research-help/ask-us.

Research guides are provided for many majors on campus. These guides will lead you to the best databases and websites for your subject and will point out the best way to look for journals and books on that subject. Access the guides at



semo.libguides.com. A special section is devoted to distance learners who take classes at Kennett, Sikeston, other Missouri locations, or online. You will find tips and tricks for distance learners, as well as visuals to help you along at semo.libguides.com/onlinelearners.

Can I do my research from home?

YES! You can do your research from anywhere with an internet connection. Using the library's online databases and chat service, you can do in-depth research from home. You can also access the Kent Library catalog to find items in Kent Library, request them, and have them held for you at the circulation desk. If you have books or materials checked out, you can renew online by using the My Library Account feature of the Kent Library catalog. Choose "MOBIUS" from the Book & Media tab on the library website or go to searchmobius.org. Use the MOBIUS catalog online to search millions of items from other Missouri libraries. You can also request materials from across the United States and around the world through Interlibrary Loan.

How can I get books from other libraries?

Use the MOBIUS catalog online to search millions of items from other Missouri libraries. Choose "MOBIUS" from the Book & Media tab on the library website or go to searchmobius.org. You can also request materials from across the United States and around the world through Interlibrary Loan.

How can I get books and videos/ DVDs if I don't come to the Cape Girardeau campus?

Items from Kent Library's general collection, the Instructional Matereials Center, and the Government Documents Collection can be requested through the Kent Library catalog.

Once requested, items may be shipped to Kennett, Poplar Bluff, or Sikeston. DVDs from the Kent Library catalog can also be requested and delivered. If you are an online only student, and live out of the area, we can mail materials to you. Streamming videos can be viewed online at any time and eBooks read online or downloaded.

Online and Print Sources

Kent Library provides access to a variety of online and print sources. The library currently has online access to 393,420 eBooks, over 81,000 unique journals, magazines, and newspapers; over 150 databases; and has 398,250 print volumes.

Online resources include encyclopedias through Credo Reference and Cambridge Histories Online, article databases like Academic Search Complete and JSTOR, and in-depth subject-specific databases like the Teacher Reference Center. Kent Library also subscribes to Kanopy and Films on Demand, which stream videos to your computer or device both on- and off-campus. All databases are accessible by going to the Articles and Databases section of the library home page or by going to library.semo.edu/find-materials/databases.

For those interested in other print materials, Kent Library's book collection can be found on the fourth floor. The Instructional Materials Center (IMC), on the third floor, houses a selective collection of children's and young adult literature, non-fiction, and P-12 curriculum materials, including textbooks. Teaching aids, educational assessment tools, and educational games are at the periodicals desk on the main floor.

Kent Library is a selective depository for United States Federal Government publications and houses a small State of Missouri documents collection on the fourth floor.

Comfortable study spaces are available on all floors. There are study rooms with flat screens to support groups working together on the main, third, and fourth floors. Students can reserve half of the Library's study rooms online at semolibeal.com/reserve/groupstudyrooms; the other study rooms are available to walk-ins.

Special Collections & Archives

Special Collections & Archives acquires, preserves, and makes accessible research materials that document Southeast Missouri and the University. This is the place to visit to learn more about the history of the region and the University. Visit them on the third floor of Kent Library and at library.semo.edu/service-areas/special-collections-and-archives.

Heather MacDonald Greene Multimedia Center

The Heather MacDonald Green Multimedia Center (HMGMC) is a specialized computer lab offering students tools and resources for audio, video, design, 3D printing, graphics, and animation projects. It has six computer stations, both PC and Mac platforms, featuring Adobe Creative Cloud and other professional level software. The One Button

Campus Life & Event
Services

Camp Redhawk
651-2280 | semo.edu/campredhawk
campredhawk@semo.edu

CampRedhawk is a summer leadership camp
designed for new students preparing to enter
their first semester at Southeast. It will offer an

spend the next four years. There are three sessions offered in summer 2021:

/ June 21-24 (Mon.-Thurs.)

/ July 11-14 (Sun.-Wed.)

/ July 19-22 (Mon.-Thurs.)

Details and registration are available online. Space is limited, so register soon!

introduction to campus life and traditions, immerse

you in school spirit, and introduce you to other

new Redhawks. You will become more familiar

with campus and the community where you will

Center for Student Involvement

University Center – Second Floor 651-2896

The Center for Student Involvement (CSI) provides office space and resources to the University's student organizations. The CSI is home to Student Government, Student Activities Council, three Greek Councils, select Greek chapters, Emerging Leaders, and Alpha Phi Omega and the LGBTO+ Resource Center. The CSI resource area contains marketing tools such as a laminator, die cut machine, poster machine, and more. The CSI houses computers, a pool table, arcade games, and email stations for use by Southeast students.

studio is a video recording studio with green screen capabilities, perfect for creating engaging presentations. The HMGMC is fully equipped with digital resources and tools for any and all digital projects from short films to podcasts. One-onone assistance, demonstrations, and workshops are offered from novice to expert levels. For more information, visit library.semo.edu/service-areas/heather-macdonald-greene-multimedia-center.

Arts Resource Center

651-2755

The Arts Resource Center, or the ARC, is located on the River Campus. Scripts, music scores, plays, books on art, and CDs are some of the items found at the ARC. Need a place to hang out between classes? The ARC has comfortable seating, a welcoming atmosphere, and friendly staff. The ARC is equipped with MAC computers, a printer and scanners. You can also request Kent Library items be sent to the ARC for you to pick up, and you can return Kent Library items to the ARC. For more information, visit library.semo.edu/service-areas/arts-resource-center.

Wrap it up!

Kent Library has a large book collection, one-on-one research assistance, tutorials and research guides, eBooks, streaming videos, online renewals, study areas, archival materials, digital production help, and access to collections within the state and around the world.

Textbook Rental

Kent Library – Basement 651-2236 | semo.edu/textbookrental rentabook@semo.edu

It's like a scholarship for every student!

The textbook rental program furnishes undergraduate and graduate students (in cross-listed 400-600 level courses) with textbooks on a rental or purchase option. The rental fee is \$36.31 per course. Textbooks must be returned no later than 4 p.m. on the Monday after final exams, or students will be billed for the purchase price of the textbook.

Southeast Bookstore

University Center – First Floor 651-2220 | semoshop.com

Southeast Bookstore offers:

/Imprinted gift items

/Graduation announcements and frames

/ Apple products and accessories

/Southeast apparel

/Graduate textbooks

/E-textbooks and rentals

/Study guides, course packets, and supplementary materials for classes

/Banking services provided by US Bank

/ Student Charge - This is NOT financial aid or free money! Students' University accounts will reflect charges at the bookstore should they decide to use Student Charge as a form of payment. Students will then be billed for these bookstore purchases along with other charges they incur at the University. Students may view their University account online at portal.semo. edu or may contact Student Financial Services

at 651-2253 with questions regarding their bill or payment. Students are allowed to charge \$500 per semester, with a \$10 minimum per use. Students must be active in the semester for which the charge is being used and have no University delinquencies on the account. Students must present their Redhawk ID to charge

Cheer the Redhawks On!

Our athletes love to see their classmates in the stands.

Athletic events at Southeast are FREE with a valid Redhawk ID.

ENGAGEMENT RESOURCES

Athletics

Track

Volleyball

651-2113 | GoSoutheast.com

Southeast is a member of the Ohio Valley Conference and participates in 15 intercollegiate sports.

Women's Sports Men's Sports

Basketball Baseball
Cross Country Basketball
Gymnastics Cross Country
Soccer Football
Softball Track
Tennis

Cheer and Dance

Cheerleaders & Sundancers

For contact information for staff or coaches, visit GoSoutheast.com/staff-directory.



RESOURCES

Clubs & Organizations

semo.edu/leadership/studentorgs

Co-curricular opportunities abound at the University and reflect the campus community's diverse interests. Opportunities for involvement exist in over 200 registered student organizations, as well as in a wide variety of University committees and special projects. Students who become involved with an organization gain valuable experience in leading groups, understanding business practices, refining personal skills, socialization, budget, and event planning.

Involvement Ambassadors

University Center 204 Center for Student Involvement 651-2896 | getinvolved@semo.edu

The Involvement Ambassadors program is a group of trained peer facilitators who are available to meet one-on-one with students to encourage and assist them in selecting programs, events, and organizations that would further their involvement at Southeast. An Involvement Ambassador will create suggestions for you that meet your personalized needs based on interests and past involvement.

Student Government

semo.edu/studentaov

Student Government is the representative body for the benefit of the entire Southeast student body. Student Government works to enhance student life by providing the student body with a communication link to the administration.

Student Activities Council

semo.edu/sac

Student Activities Council (SAC) is the largest student programming organization at the University. SAC plans and facilitates a wide variety of educational, social, cultural, and recreational programs for the campus community.

Campus Ministries

semo.edu/cs/studentlife/ministries

At Southeast, you can participate in campus ministries where you interact with a group of students who share your faith. There are approximately 20 denominational and interdenominational groups, and the Association of Campus Ministries works with other faith perspectives in creating opportunities for spiritual development. Contact information for individual groups can be found on the website.

Greek Life

University Center 413 986-7301 | semo.edu/greeklife

Southeast offers 24 national fraternities and sororities and are governed by three separate councils. The National Pan-Hellenic Council (historically African-American fraternities and sororities), Panhellenic (sororities), and the Interfraternity Council (fraternities) are the governing bodies of their respective systems. Southeast also has two national non-affiliated organizations present on the campus. Fraternities and sororities provide a unique experience with a great balance of academics, service, athletics, and social activities.



LGBTQ+ Resource Center

University Center 204 651-2677 | semo.edu/lqbt

The LGBTQ+ Resource Center strives to provide a comfortable and confidential environment for LGBTQ+ students, faculty, staff, and allies. Staff and volunteers work with the campus community and departments to increase awareness and reduce incidents of bias, discrimination, or harassment based on orientation or identity. The Center also develops programs and services to assist and celebrate the LGBTQ+ community on campus by organizing and sponsoring events and educational programs.

Military and Veterans Services

University Center 302 651-2263 | semo.edu/veterans veterans@semo.edu

The Office of Military and Veterans Services (OMVS) supports military and veteran students, as well as their dependents, in their endeavors to seek academic and personal success. OMVS offers a myriad of services and referrals, including assistance with military-to-student transition, VA Educational Benefits and certification, tuition assistance, and transferability of military course work. Referrals to on- and off-campus services include Student Services, Disability Services, tutoring, counseling, and services offered by the Department of Veteran Affairs, as well as other state and federal resources and services.

HEALTH, WELLNESS, AND SAFETY RESOURCES

Campus Health Clinic

Crisp Hall 108 651-2270 | semo.edu/healthclinic chc@sehealth.org

Through a partnership with a community healthcare provider, primary care health services are provided to students, faculty, and staff of Southeast by a team of Board-certified nurse practitioners and licensed nurses. Services are accessed by walking-in or an appointment may be scheduled. Walk-ins will be seen first-come, first-served and around scheduled appointments.

- Patient care is provided Monday through Friday, 8 a.m.-4:30 p.m. when the University is in session.
- / Nurse practitioners: medical exams, evaluation of illness, well-women exams, assessment, and treatment of injuries. Charges are based on the healthcare provider fee schedule and will be billed to the patient's health insurance and/or student account.
- / Licensed Nurses: immunizations, TB tests, laboratory work (drawn with a provider's order), allergy shots.
- / Laboratory services are available (mono, strep, flu, pregnancy tests) with provider order; may be billed to health insurance and/or student account.
- / After hours health services are provided through Southeast Hospital Emergency Room or Jackson Convenient Care. Hospital charges will apply.

Student Health Insurance

Southeast students, with the exception of international students, are not required to have active health insurance as a condition of enrollment; however, it is strongly encouraged that they have coverage under their parent/guardians' health insurance plan or have coverage of their own. For more information, visit semo.edu/healthclinic/faq.

Tuberculosis (TB) Screening

651-2270

semo.edu/healthclinic/services/mandatory_tb healthservices@semo.edu

Missouri Senate Bill 197 requires all students attending Southeast to complete Tuberculosis (TB) Screening. You can access the Mandatory Online Tuberculosis Screening from the "Admitted Students" tab in the portal, within the area titled "Admitted Student Services." Failing to complete this screening will result in a hold preventing your next semester scheduling. For more information, visit semo.edu/healthclinic/services/mandatory_tb.

2019 ANNUAL SECURITY AND FIRE SAFETY REPORT

The 2019 Annual Security and Fire Safety Report is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), the Higher Education Opportunity Act of 2008, and the 2013 Reauthorization of the Violence Against Women Act. This report includes statistics on reported crimes that occurred on campus, in certain off-campus buildings, or property owned or controlled by Southeast; and on public property within, or immediately adjacent to and accessible from the campus for calendar years 2017-2019. The report also includes fire safety

policies and statistics, emergency notification procedures,

and protocols for missing persons.

The Annual Security and Fire Safety Report can be accessed online at semo.edu/police/statistics/Police-SEMO-ASR.pdf. A printed copy of the report is available upon request by emailing the Department of Public Safety (DPS) at dps@semo.edu or by calling 651-2215.

This information is offered to prospective students and employees, as well as current students, faculty, and staff.

Campus Violence Prevention Program

Crisp Hall 201 986-6899 | semo.edu/cvpp

The Campus Violence Prevention Program raises awareness and promotes the primary prevention of interpersonal violence to create a safe campus environment. The coordinator plans and facilitates education and outreach programs to inform students, staff, and faculty on the realities of interpersonal and sexual violence. The Campus Violence Prevention Program provides confidential crisis and long-term services to students who experience sexual assault, dating violence, domestic violence, and stalking, including:

- /24-hour support for students in crisis
- / Advocacy services at the University
- / Advocacy services in the community hospital, police, and court systems
- / Therapeutic counseling and resources for healing
- / Referrals to community resources

The Campus Violence Prevention Program serves a vital role in promoting bystander intervention and educates the campus community on violence prevention.

Center for Behavioral Health and Accessibility

Counseling Services, Crisp Hall 201 986-6191 | semo.edu/ucs

Accessibility Services, Crisp Hall 201 651-5927 | semo edu/ds

Counseling Services Available:

- / Licensed therapists provide individual counseling, group therapy, educational outreach, and consultation services by appointment and no cost for enrolled students.
- / Substance Awareness Prevention and Education (SAPE) provides individual assessment, treatment referral services, educational outreach, and consultation services at no cost for enrolled students.

Accessibility Services is the institutionally recognized program designated to provide both federally mandated services, as well as proactive services for students with disabilities, through ensuring equal access. By providing leadership, advocacy, mediation, and guidance to students with disabilities, Accessibility Services assists registered students with identifying barriers to their success and thus identifying ways to address those barriers. Through the provision of services and programs both in person and online,

Accessibility Services strives to develop and retain Southeast students by:

- / Encouraging students to achieve their highest personal potential
- / Fostering a sense of responsibility and commitment to personal health
- / Developing transferrable skills useful in and out of the academic setting
- / Advocating for at-risk students
- Distributing information about access and reducing barriers

Department of Public Safety

1401 N. Sprigg Street semo.edu/dps

Emergency Notification

semo.edu/sealerts

The safety and security of the campus community is our highest priority. When an emergency or criminal event occurs that poses a threat to the campus community, Southeast is prepared to inform and alert students for their personal safety.

The SE Alerts emergency notification system includes multiple communication tools that can be deployed by the University during emergencies to alert the entire campus community, or certain portions of the community and regional campuses, to events, dangerous situations, or threats that impact the safety of students. SE Alerts will text mobile phones and send an email to your University email account. Alerts also may be received on and will first appear in a mobile app. Crimes and threats also can be reported using the

Students have the option to update their preferred mobile phone contact information and submit up to four additional personal, spouse, family, or parent emails to receive notifications. You are encouraged to verify your contact information to receive notifications via text message, email, and/or phone. By providing this information, you are ensuring the most current and correct information is on file for use when Southeast deploys its SE Alerts emergency notification system. Instructions to update information and download the mobile app can be found at semo.edu/sealerts, the official Southeast emergency website for informing and alerting the campus community. All available confirmed information will be posted on this website as soon as it is available.

During an emergency, official Southeast communication will provide guidance and safety tips. Students can help by following instructions from the Department of Public Safety or emergency personnel. The campus community can also monitor and follow the SE Alerts website and Facebook (facebook.com/SoutheastAlert) and Twitter accounts (@SoutheastAlerts).

Parking Services

1401 N. Sprigg Street 651-2310 | semo.edu/parking parking@semo.edu

Parking Information:

- / All vehicles that park on campus must display a University Parking permit.
- / Permits are issued through a lottery in July, prior to the academic year. Watch for information about the parking lottery on the web and in your July billing statement.
- Parking permits are valid from August until the following August. The permit you purchase for the spring semester will be valid for summer sessions. A new permit is required in August for the new academic year.
- /Students with disabilities may park in disabled parking spaces with the display of a perimeter parking permit in addition to a state issued disabled license plate or disabled hang tag.
- If a student has purchased a decal but drives a car without the decal, a temporary permit is available from Parking Services.
- / Students who purchase a new vehicle or trade a current vehicle should remove the old parking permit and bring it to Parking Services to receive a replacement permit. There is no charge for a replacement when the original permit is returned.
- / Visitors, guests, and parents of the University are encouraged to obtain a temporary parking permit from Parking Services when they visit campus.

Parking Decal (per year)

Preferred (Resident or Commuter) \$190.00
Perimeter (Resident or Commuter) \$140.00
Carpool \$255.00
Evening \$75.00
Motorcycle/Scooter \$75.00

University Police

651-2215 | semo.edu/police dps@semo.edu Open 24 hours a day

The University Police serve as the police agency on campus at Southeast. University Police provide 24-hour assistance, including emergency help and crime prevention programs.

Campus Safety Tips:

- / Lock all doors to rooms and apartments whether someone is there or not
- / Don't leave notes on the door indicating no one is home
- / Ask for identification when letting in repair or service professionals
- / Keep blinds and curtains closed at night
- / Always have keys ready when approaching a vehicle, residence hall, room, or apartment
- / Avoid poorly lit areas
- /Walk in groups whenever possible
- / If being followed, go to one of the emergency call boxes on campus and contact DPS

RESOURCES

/ Notify friends whenever traveling on-campus during low traffic hours

/Look inside a vehicle before entering

Emergency Locator Service

If an emergency arises, family members may call the Department of Public Safety to assist with locating students on campus.

Campus Watch Line

Anyone who wishes to report crime or suspicious activity anonymously or provide confidential information about a crime may call 651-2595.

Transit

transit@semo.edu 986-6187 | semo.edu/transit

The Southeast Transit Service operates fixed route transportation for Southeast students, faculty, staff, and the general public to the Cape Girardeau and River Campuses. The routes stop at designated stops only. Routes were designed to provide frequent, convenient access to the most used areas of campus. They run during the fall and spring semesters, Monday-Friday 7 a.m. - 2 a.m. and Saturday and Sunday noon - 2 a.m.

Passengers with disabilities may request deviated service to accommodate their needs. To schedule that request, contact Transit Services.

View the Shuttle Tracker in the Southeast app or semo.edu/nexus or semo.edu/pdf/dps-shuttle-brochure.pdf.

Transportation

For off-campus transportation, here are some options offered in the community:

- / WINGS WINGS is offered in cooperation with Student Government and Transit Services. It runs during the school year on Friday 5-9 p.m., Saturday noon-9 p.m., and Sunday noon-6 p.m. For more information on WINGS, please visit semo.edu/pdf/DPS WingsBrochure.pdf.
- / CGCTA Cape County Transit offers taxi and fixed route service in the Cape Girardeau community. For more information, please visit cgcta.com.
- / BART Shuttle BART offers service to and from the St. Louis Airport. For more information, please visit bartshuttle.com.
- / Cape Airport The city of Cape Girardeau has an airport. For more information on flights to and from the area please visit

cityofcapegirardeau.org/departments/airport.

My Student Body

The MyStudentBody.com (MSB) Essentials Course provides online education about alcohol, drugs, and sexual violence with interactive tools and personalized health information. You will receive an email to your Southeast account regarding steps to complete the MSB Essentials Course. Summer and fall admits will receive the email after July 1 and spring admits will receive the email after January 5. Failing to complete the course will result in a hold preventing your next semester of enrollment.

Proud to be Tobacco Free

Southeast policy prohibits smoking and the use of all tobacco products and electronic nicotine devices on campus. Learn more at semo.edu/tobaccofree.

Safe Ride

651-2264 | semo.edu/peered/safe-ride deanofstudents@semo.edu

At Southeast we expect our students to use alcohol responsibly and to avoid driving if they are impaired. Southeast students who find themselves in a situation where they do not have a sober driver can call the Cape County Transit Authority (CTA) at 335-5533 for a complimentary SAFE RIDE from a drinking establishment within the city limits of Cape Girardeau to their place of residence in the city limits of Cape Girardeau. Students must show a valid student ID to use SAFE RIDE. The hours of this service are from 9 p.m. to 2 a.m. from Wednesday through Saturday.

Recreation Services

Student Recreation Center (SRC) Student Aquatic Center 651-2105 | semo.edu/recservices

Facility Information

- The SRC is located just west of the Show Me Center and features a large free weight area, weight machine area, two separate dumbbell rooms, jungle gym/plyometric studio, boxing studio, group fitness studio, multi-purpose rooms, cardiovascular equipment, indoor track, five multi-purpose courts (basketball, volleyball, badminton), and a rock climbing wall.
- / The Student Aquatic Center is part of the SRC and features a 6-lane lap pool, a whirlpool spa, leisure pool including a climbing wall, zipline, and rope swing.
- The Intramural Sports Complex is located on the corner of Sprigg and Bertling streets and features lighted softball/soccer/flag football fields, tennis courts, ropes course, restrooms, and picnic shelters. Outdoor sand volleyball courts are located at the Towers Complex and Parker field. All facilities are available for rent or use by student groups.
- / Utilization requirements: All students enrolled in at least one credit hour and paying general student fees are eligible to use facilities. Students and members must present a valid Redhawk ID to enter all indoor recreation facilities or to use outdoor recreation fields and facilities.
- /Club sports: club sports are student initiated and

led organizations created to provide additional opportunities for participation in unique sports instruction and experiences. Club sports are open to all skill levels from novice to expert. Club sports are formed by individuals motivated by a common interest and desire to participate in a recreational, instructional, or competitive activity.

- Intramural Sports: Recreation Services provides individual, team, and co-rec (coed) recreation offerings as well as recreational, competitive, and Greek divisions of play. Teams can be organized within Greek organizations, residence halls, and independent groups.
- / Fitness & Wellness: Fitness & Wellness offers group fitness classes weekly such as aerial fitness, zumba, barre, and stand up paddleboard yoga. Classes are offered several times throughout the day, Monday through Friday. We offer fitness assessments, personal and buddy training sessions, exercise incentive programs, wellness seminars, and fitness instructor personal trainer courses.

Redhawk Food Pantry

Kent Library 123 651-2236 | semo.edu/pantry redhawkpantry@semo.edu

The Redhawk Food Pantry provides food, hygiene products, and school supplies to Southeast students and employees in need. It is the mission of the Redhawk Food Pantry to provide supplemental support to members of the campus community who struggle with food insecurity. Additionally, the Redhawk Food Pantry encourages an educational understanding of food insecurity and provides a space for students to volunteer with their peers. As a supplemental service, the Redhawk Food Pantry does not supply all the food someone or a family will need for a month's supply, instead it is meant to supplement your existing access to food, hygiene products, and school supplies.

Redhawk Food Pantry is supported by donations from the campus community, registered student organizations, Southeast academic departments and offices, and local community members.

Accessing the pantry is completely confidential.





MEET ROWDY THE REDHAWK!



HATCH DAY

January 22, 2005

NEST TOWN

Cape Girardeau, Missouri

WORK

SEMO Department of Athletics January 2005 - present

HOBBIES

Cheering for Redhawk victories, community service activities, taking bird-baths in Stroup Fountain, meeting new friends

FAVORITE SAYING

S-E! M-O!

FAVORITE SONG

SEMO Fight Song

CAN'T WAIT TO MEET YOU!

HOLLAND COLLEGE OF ARTS AND MEDIA

ART & DESIGN

Art (B.A.) Art (BFA)

Ceramics Digital Arts

Graphic Design/Illustration

Painting Printmaking

Sculpture
Art/Art History*
Commercial Multimedia

Commercial Photography Computer and Multimedia Graphics

Graphic Communications Technology* Interior Design

MASS MEDIA

Mass Communication

Advertising Multimedia Journalism Public Relations Television and Film

MUSIC

Music (B.A.) Music (B.M.)

Instrumental Performance Vocal Performance

Music Education Instrumental Vocal

THEATRE & DANCE Dance (B.A.)

Jazz Studies* Theatre (B.A.) Theatre (BFA)

Acting Design/Technology Musical Theatre
Theatre: General*

HARRISON COLLEGE OF BUSINESS AND COMPUTING

ACCOUNTING, ECONOMICS & FINANCE Accounting^o

Business Law¹ Economics

Business Financial Finance

International Business

COMPUTER SCIENCE

Computer Information Systems^o Computer Science Cybersecurity Information Systems* Web Development*

MANAGEMENT
Entrepreneurship
Healthcare Administration® Healthcare Management

Informatics Quality and Patient Safety Hospitality Management

Management
Applied Management
Human Resource Management Management

MARKETING

Business Administration O, RC, PB Business Analytics*
Fashion and Consumer Studies Fashion Entrepreneurship Fashion Merchandising*

Marketing Fashion Marketing Integrated Marketing Communications
Marketing Management Professional Selling

COLLEGE OF EDUCATION, HEALTH AND HUMAN

CHILD & FAMILY STUDIES Child and Family Studies

Child Development^o

Family Studies Child Care and Guidance Child Development-Childhood
Trauma and Outcomes Family and Consumer Sciences Education

COMMUNICATION **DISORDERS**

Communication Disorders

ELEMENTARY, EARLY & SPECIAL EDUCATION Autism Spectrum Disorders ***

Autism Studies* RC Early Childhood Education RC, PB Elementary Education RC, PB

Language Arts Mathematics Science Social Sciences

Exceptional Child Education RC, PB

KINESIOLOGY, NUTRITION & RECREATION

Athletic Training Coaching* Health Management

Exercise Science Health Sciences

General Health Sciences Pre-Physical/Occupational
Therapy

Nutrition Physical Education
Recreation and Park Administration Sport Management

LEADERSHIP, MIDDLE & SECONDARY EDUCATION Middle School Education RC, PB

Language Arts

Mathematics Science Social Studies

Secondary Education

NURSING

Nursing (BSN)
Nursing (RN to BSN)

Output

Out

PSYCHOLOGY & COUNSELING

Psychology (B.A., B.S.) O,RC Psychology: Developmental*

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

COMMUNICATION STUDIES

& MODERN LANGUAGES
Communication Studies
Relational Communication
Rhetoric & Public Communication

Corporate Communication French* German*

Global Cultures and Languages

Anthropology Foreign Language Global Studies

Health Communication Spanish¹ Spanish for the Health Professions*

CRIMINAL JUSTICE, SOCIAL

WORK & SOCIOLOGY Criminal Justice O, RC Criminology Social Work Sociology'

ENGLISH

English English Education Film and Literature*
Small Press Publishing* Writing

Creative Writing Professional Writing

HISTORY & ANTHROPOLOGY Anthropology*

Archaeology

Global Cultures and Languages

Anthropology Global Studies Historic Preservation History Latin American Studies* Social Science Social Studies Education

POLITICAL SCIENCE, PHILOSOPHY & RELIGION

Philosophy Political Science (B.A., B.S.) Pre-Law Religion'

GENERAL & INTERDISCIPLINARY STUDIES

General Studies O, RC, PB Interdisciplinary Studies O, RC, PB

COLLEGE OF SCIENCE, TECHNOLOGY. ENGINEERING AND MATHEMATICS

AGRICULTURE

Agribusiness

Agriculture Communications Agriculture Industry
Agriculture Systems Management Animal Science

Horticulture
Plant and Soil Science RC, PB
Agriculture*
Agriculture Education RC Agriculture/Horticulture Entrepreneurship* Companion Animals* Pre-Veterinary Medicine Soils*

BIOLOGY

Biology Biomedical Science Marine Biology Microbiology/Cellular/Molecular/ Biotechnology Organismal/Ecological/ Evolutionary
Pre-Physician Assistant
Wildlife and Conservation

Biology Education Emergency Preparedness Environmental Science Geographic Information Science Geographic Information Systems* Pre-Chiropractic

Pre-Dentistry Pre-Medicine

Pre-Optometry
Public Health
Biology
Health Policy and Management Information Nutrition

Social/Behavioral Sustainability*

CHEMISTRY & PHYSICS

Chemistry (B.S.) ACS Certified Chemistry Biochemistry Forensic Chemistry
Chemistry Education

Geoscience*
Medical Laboratory Science Physics Physics Education

Pre-Pharmacv

ENGINEERING & TECHNOLOGY

Applied Technology^o
Architectural Design*
Computer Networking* Computer Technology

Engineering Physics
Computer Applications
Electrical Applications Mechanical Applications
Engineering Technology
Electrical and Control

Mechanical/Manufacturing

Systems
Industrial and Systems Engineering
Industrial Distribution Pre-Architecture Pre-Engineering Professional Pilot Technology Management

Computer Network Systems Administration
Construction Management and Design Industrial and Safety

Management
Technology Management
Unmanned Aircraft Systems

MATHEMATICS

Data Science' Mathematics

Actuarial Science Applied Mathematics and

Statistics
Mathematics Education

STRATEGIC MILITARY STUDIES

AIR FORCE ROTC Aerospace Studies*

SOUTHEAST SHOW-ME **GOLD**

Military Science*

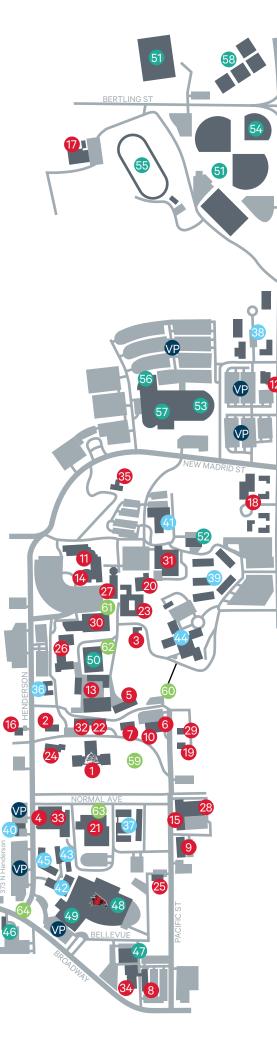
EXPLORATORY/ UNDECIDED

minor only

associate degree

***certificate program
o also available online
RC also available at regional

PB also available at Poplar Bluff



CAPE GIRARDEAU CAMPUS MAP

ACADEMIC & ADMINISTRATION

- 1. Academic Hall
- 2. Art Building
- 3. Biology Greenhouse
- 4. Bookstore
- 5. Brandt Hall
- 6. Campus Health Clinic
- 7. Carnahan Hall
- 8. Center for Innovation and Entrepreneurship
- 9. Center for Speech and Hearing
- 10. Crisp Hall
- 11. Demoster Hall
- 12. Department of Public Safety
- 13. General Services
- 14. Glenn Auditorium
- 15. Grauel Building
- 16. Honors House
- 17. Hutson Horticulture Greenhouse
- 18. International Village
- 19. Johnson Faculty Center
- 20. Johnson Hall
- 21. Kent Library
- 22. KRCU
- 23. Magill Hall
- 24. Memorial Hall
- 25. Pacific Hall 26. Parker Hall
- 27. Rhodes Hall
- 28. Rose Theatre
- 29. Rust House
- 30. Scully Building
- 31. Seabaugh Polytechnic Building
- 32. Serena Building
- 33. University Center
- 34. Wehking Alumni Center
- 35. Wildwood

HOUSING

- 36. Cheney Hall
- 37. Dearmont Hall
- 38. Greek Village
- 39. Group Housing Complex
- 40. Henderson Hall
- 41. LaFerla Hall
- 42. Merick Hall
- 43. Myers Hall
- 44. Towers Complex
- 45. Vandiver Hall

ATHLETICS & RECREATION

- 46. Athletics Administration Complex
- 47. Holcomb Success Center
- 48. Houck Field
- 49. Houck Field House
- 50. Parker Field
- 51. Recreation Sports Fields
- 52. Rosengarten Athletic Complex
- 53. Show Me Center
- 54. Softball Complex
- 55. Stuber Track Complex
- 56. Student Aquatic Center
- 57. Student Recreation Center
- 58. Tennis Courts

LANDMARKS

- 59. Academic Terraces
- 60. Gum Tree and Cardiac Hill
- 61. Jeanine Larson Dobbins Plaza
- 62. NPHC Plaza
- 63. Stroup Fountain
- 64. Welcome Fountains

CAPE GIRARDEAU OFF-CAMPUS SITES

/ Barton Agriculture Research Center 6885 State Hwy 25

/ Cape College Center

1050 S Silver Springs Rd

/ Catapult Creative House - 612 Broadway

/ Ceramics Studio - 835 Broadway

/ Facilities Management

610 Washington Ave

/ Rust Center for Media - 325 Broadway

/ University Autism Center

611 N Fountain

REGIONAL CAMPUSES

/ Kennett

1230 1st St, Kennett, MO

/ Poplar Bluff Delivery Site

2080 Three Rivers Blvd, Poplar Bluff, MO

/ Sikeston

2401 N Main St, Sikeston, MO



- 65. Crisp Museum 66. Cultural Arts Center
- 67. Dobbins River Campus Center
- 68. Glenn Convocation Center
- 69. Marching Band Annex/Field
- 70. River Campus Seminary Building





